



# SCHOOL DISTRICT No. 69 (QUALICUM)

## Transportation Department

P.O. Box 430,  
1365 Springhill Rd.  
Parksville, BC V9P 2G5

Phone: (250) 954-3022  
Fax: (250) 954-3028



### 2021-2022 School Bus Information

**COVID-19 Information** - as things change with the province's restart plan, the following will continue to apply:

- Number of students / bus is still limited.
- Students are to go directly to their seat on the bus and remain seated unless directed by the bus driver.
- No food or drink (except water) to be consumed on the bus.

**Bus Schedule**— the current bus schedule is on the website [www.sd69.bc.ca](http://www.sd69.bc.ca) and will be updated regularly.

- Morning bus - children need to be at the bus stop 5 min. ahead of time. This means out, at the stop, ready to get on the bus, not in a car!
- Afternoon bus - Kindergarten children must be met at the bus stop.

### Bus Passes

- The district is implementing a new electronic bus pass system, referred to as ZPass. This allows the district to track, in real-time, which bus a student traveled on and when/where they got off.
- Instructions for completing bus pass application forms is on the 'Bus Pass Procedure 2020/21 school year' page of the School District website.
  - The information you put on the bus pass application is the information we use to create the driver manifests for each route. If you have a change in address, it is your responsibility to inform the school as well as the Transportation Dept. It is important, for safety reasons, that the driver manifests be up to date at all times.
- **Bus passes are mandatory for all students riding to/from school.**
  - Without a bus pass, students can be refused transportation on the school bus.
- **Riding the school bus is a privilege** and can be suspended at any time for inappropriate behavior.
  - Parent/guardians are responsible for completing their portion of the application (#'s 1-3) as well as signing the application acknowledging that they have read the **Student Behavior on the Bus** below.
- The district offers a busing system to help get students to/from school/home/daycare. Other than school field trips, buses are not used for any other purpose (ie play dates, birthday parties, work or sports activities). Please do not send notes with your child asking to ride another bus.

### Student Behavior on the Bus

- Any disturbance on the bus is a safety hazard. Unacceptable behavior includes:
 

Fighting	Profane language	Spitting	Vandalism
Littering	Throwing objects	Not being properly seated	Horseplay
- A driver may issue a 'Student Incident Report' for any of the above mentioned behaviors as well as:
 

Being late at bus stop	Leaving bus stop before it is safe	Disrespectful to driver
Failure to produce a bus pass	Refusing to sit in assigned seat	Non compliance with COVID19 protocols
- If your child is issued a 'Student Incident Report' it must be **signed by the parent/guardian and returned to the bus driver before the student can ride the bus.**

### SAFETY – VEHICLES, SCHOOL BUSES & CHILDREN

The school district uses the '**Baltimore System**' for the loading and unloading of passengers.

#### Loading Students:

Where a Bus Pull-off is provided:

1. Bus pulls into loading zone clear of traffic
2. Takes on students without using red flashing lights or 4 way flashers

Where a Bus Pull-off is not provided:

1. Bus stays in own lane
2. Uses overhead flashing lights and takes on students

#### Unloading Students:

Where a Bus Pull-off is provided:

1. Bus pulls into loading zone, without any lights flashing
2. Students unload; bus leaves; students disperse when safe

Where a Bus Pull-off is not provided:

1. Bus stops in own lane; uses overhead flashing lights
2. Students unload; bus leaves; students disperse when safe

