

CEAP PAC MINUTES

September 8, 2016

Meeting called to order at 9:30.

In attendance: Beth (chair), Don Bold (principal), Barbara (DPAC liaison), Jamie, Shannon (treasurer), Karen (member-at-large), Emma & Kelly (secretary).

I. Nominations for the 2016/17 PAC:

Chairperson – Beth (via internet); Jaime will act as co-signer for cheques

Treasurer – Shannon

Kelly – Secretary

Karen – Member-at-Large

Barbara – DPAC representative

II. Principal Report:

New Staff:

Martin Libby – is working 0.8fte Tuesday to Friday. He will provide special education support for both the elementary and secondary programs. He will be meeting with both parents and with teachers of children with IEPs. For kids without an IEP, he can support the elementary program. He is also doing student intake and advising.

Shauna Huggins and Laura Rae are the new elementary teachers.

Elementary Program (K-7): There are about 50 kids in this program. A lot of background work was done over the summer with Lesley and the new teachers.

Communication: Very important! The first newsletter is almost out. Beth has been working with Shauna and Laura to make sure email lists are up to date.

Action: Please let Shauna/Laura know if you are not getting emails.

Partnership: If you have questions or concerns, please let Shauna, Laura or Don know so we can all work together to make this a great year.

Secondary Program: This includes regular CEAP DL students, students in the TIDES program and kids in a blended program, taking some classes in the regular high schools. There is a lot (!) of activity this week sorting out programs for the individual high school students.

Program support staff remain the same: Kim Blue and Carmella Snyder.

Funding is the same as last year: \$600. If you are travelling away from the district, Carmella may be able to pay fees via credit card.

If there are questions about CEAP's computer programs, Don is responsible to help.

III. Chair Report: No report.

III. Treasurer Report:

- The closing balance at the end of June 2016 was \$3480.86.

All cheques have been cashed. According to gaming rules, some of that money needs to be spent this year.

Action: Shannon to check how much.

- Some non-gaming money was received, and spent on purchasing access to an online parent education conference last May. All PACs receiving non-gaming funds must keep these funds separate from gaming money. It was decided the non-gaming money would be kept as petty cash in future.

Action: Shannon to resend email about online homeschool conference.

- May switch PAC account to the Qualicum branch of the Credit Union with Emma and Jaime as co-signers.

Action: Shannon to call Credit Union and make an appointment.

IV. DPAC (District Parent Advisory Committee):

The first DPAC meeting will be September 28th.

DPAC meetings are on the 4th Wednesday of the month at 7:00pm. Barbara attends these meetings for our PAC, but any parents are welcome to attend.

V. Old Business:

1. **Graduation:** Last spring's grad went really well for the 5 students finishing grade 7. They went to lunch at Lefty's with Lesley, Kate and Don. The grads were given a Dictionary and a Dr. Seuss book, "Oh The Places You'll Go". There were tears.

2. **2016 Adventure Camp:** Camp was wet and great!!

The RCMP bike safety event, orienteering, crafts and hot chocolate were very good.

Nature House program was disappointing, and we paid for a private program to which members of the public were allowed to come.

Something new has happened each year at the camps, so we may want to make changes again for next year. Possibly add some new activities or change the location. Suggestions of new locations (though not too far away) included Nanoose, Horne Lake and a lake near Duncan.

Action: Bring forward discussion to next meeting.

VI. New Business:

1. **Spending:** Two ideas were suggested.

(1) School Yearbook: Shannon and Jaime to look into. Shannon mentioned this idea to Shauna.

(2) Purchase a 32gb stick to put last year's play on. Parents could then borrow it (by signing it out) to download onto their home computers.

Action: Beth to purchase and give to Jaime.

2. **PAC Meeting Dates:** Meetings will be on the first Thursday of each month at 9:15.

Last year PAC meetings alternated between Tuesdays and Thursdays in hopes of encouraging more

participation from parents whose children attended Tuesday interaction days. There were no new members from the Tuesday group, therefore it was decided meeting this year would be on Thursdays only to accommodate current members.

Action: Beth to check with Don to see if that works with his schedule.

Meeting adjourned 11:00ish.

Next Meeting:

Thursday, October 6, 2016 @ 9:15 in the Qualicum Commons parent lounge.