

# CEAP Parent Advisory Committee

## Minutes – April 9, 2014

Meeting called to order 10:20 am

In attendance: Barbara Lowden (Chair), Melody Romkes (Treasurer), Cheri Naslund (Secretary), Kelly, Christina, and Beth.

Regrets: Jeff Temple, Principal CEAP, Karen.

### Principal Report

Jeff was unable to attend the meeting; however, he provided the following written report.

### Hornby Island

I have reconsidered the possibility of going camping at TBOEC on Hornby this year. Due to the cancellation of another group, we have the possibility to go camping on Hornby Island at the Tribune Bay Outdoor Education Camp on May 26 – 28. We can go, based on the following conditions:

1. Total student group size must be under 30 people, with flexibility around the number of parents that attend.
2. Payment by families for half of the camping cost (approx. \$ 25.)
3. As before, families camp in tents, bring and prepare their own food
4. Transportation provided by families, ferry costs may be subsidized by PAC.

Ms. LaCouvee has surveyed our elementary parents and determined that we have an interested group identified, within the prescribed numbers. I will leave it to the PAC to decide on the level of their contribution for ferry costs. **(PAC has set aside \$545.00 for Ferry travel and up to \$450.00 to assist with payment).**

If we proceed, we will soon organize and distribute the information package and registration for families.

### Grade 7 – 9 Year End Adventure Activity

Rather than participating in camping at Hornby, Grade 7-9 teachers are planning a Kayaking experience for our middle-level students. More information to come on this soon, however, we would request that the PAC provide some support towards the cost of this activity. **(PAC can fund up to \$875.00 towards kayaking).**

With the growth of our program, I think it is time to reconsider the time-scheduling of PAC Meetings and composition of the PAC. Two points:

1. I am a firm believer that the PAC should meet at the school site. Perhaps it is time that you consider meeting in the evening, once per month, as other PACs do. This would provide you with a space where a meeting can be held, without the presence of students or school staff. It might also encourage others to attend. This connects with my next point:
2. We could approach the Ballenas and Kwalikum Secondary school PACS, asking them to send a member, as a liaison representative, to our monthly meetings. Remember that we need to get some Secondary representation because we have hundreds of KSS and BSS students taking our courses at the Grades 8 – 12 level. Remembering that next year, we probably have two groupings to appeal to – K to 7 and 8 – 12. **(Barbara will contact the PAC chairs from Ballenas and Kwalikum Secondary Schools)**

### Chair Report:

- Barbara mentioned that the District PAC is holding a Mid Island Parent Education Day for all parents, on Saturday, April 12th. CEAP PAC will pay the \$30.00 fee for any parents wishing to attend. Barbara and Melody have registered.
- Budget – A draft copy of the budget has been prepared.

### Treasurer Report:

- Melody advised that the balance in the Gaming Account is \$2,185.50 as of February 28, 2014.

### New Business

#### Student Learning Funds

- The cut-off date to submit invoices for the Student Learning Funds is May 15, 2014. Student Learning Funds can only be used for activities within the school year and are not permitted to be used for summer programs.

#### Communication

- There was still a concern that there is a lack of communications between the Principal and the parents. **Barbara will meet with Jeff Temple, to further discuss parent's issues.**
- Jeff would like the CEAP PAC meetings to be held in the evening in order to allow more CEAP Parent participation. A concern was raised that child-minding will need to be provided. **Barbara will contact other PAC Chairs to see when they meet and to determine if we can participate in their child minding services.**
- **Next PAC Meeting:**
  - May 7, 2014, QBES, 10:00 a.m.
- Meeting adjourned at 11:25 am

