

CEAP Parent Advisory Committee

Minutes – June 7, 2012

Meeting called to order 12:35 pm

In attendance: Barbara Lowden (Chair), Melody Romkes (Treasurer), Deb Pytlik (Secretary), Gordon Pytlik

Treasurer Report:

- A new Treasurer is needed as Melody is resigning as of Aug 30th 2012
- Resignation letter received
- Barb and Melody to make sure Gaming has the right account number for the deposit of gaming funds
- September, after the gaming funds have been deposited the other account will be closed to simplify book keeping and lower expenses
- Budget sheets printed for the summary budget
- Barb to send finished budget to Deb to be included as an attachment to the minutes

General Pac:

- Brad has been offered a garden plot in the Alphabet gardens at Qualicum Beach Elementary School
- We will ask Brad to e-mail families to find out if there is an interest in this project
- Treasurer's workshop
- Information was posted on the Ceap website and was e-mailed to Elementary and Middle school parents.
- Barb attended the workshop and found it very informative and useful for Pac
- Pac positions
- Positions were posted on the Ceap website and were e-mailed out to Elementary and Middle school families

Minutes to be adopted:

- Request for May 3rd 2012 minutes to be adopted
 1. Motioned by Melody
 2. Seconded by Gord
- Request for May 10th 2012 minutes to be adopted
 - 1 Motioned by Deb
 - 2 Seconded by Melody

Next Pac Meeting:

- Thursday Sept 27th 2012

Meeting adjourned at 1:40 pm

- Motioned by Melody
- Seconded by Deb