

CEAP Parent Advisory Committee

Minutes – MAY 7, 2014

Meeting called to order 10:05 am

In attendance: Jeff Temple, Principal; Barbara Lowden (Chair), Cheri Naslund (Secretary), Kelly, Karen, Tanya, and Beth.

Regrets: Melody Romkes, (Treasurer)

Principal Report

- **New School Location**

With the closing of the four elementary schools next year, the CEAP Program will no longer be at Qualicum Beach Elementary School. Presently there are two options available; move to Qualicum Beach Middle School location or Arrowview Middle School location. Jeff and the parents agreed that the CEAP teachers, parents and children have all made good working relationships with staff and students at QBES. If at all possible, the parents would like the new location to be Qualicum Beach Middle School.

- **School Structure**

Next year, Jeff will increase the level of differentiation between the Primary and Elementary level. Jeff advised that a survey will be conducted prior to the end of the school year for parental input. Jeff is hearing that there is a range of needs within the CEAP Program and that more flexibility is required.

- **School Learning Funds**

The last minutes stated that the cut-off date to submit invoices for the Student Learning Funds was May 15, 2014. This date has been **extended until May 30**. Next year, the Student Learning Funds have been set by the Ministry of Education at \$600.00. Jeff is looking at ways to increase the amount of “alternate resources” available to parents and will find ways to assist parents with their children’s needs. Jeff is still trying to work on ways to streamline the payment process.

- **Internet Access**

Up to \$300.00 is available for students for the payment of internet access.

- **Chromebooks**

Jeff has purchased a few Chromebooks which have the ability to download Google apps. Jeff will come up with a loan agreement, whereby families can get a loan of a Chromebooks for students. The Chromebooks will replace CEAP buying laptop computers.

Hornby Island

Deadline for sign up for the Hornby Island trip is May 16th. The Camp is scheduled for May 26 – 28th. CEAP PAC will pay up to \$545.00 for transportation. Jeff, Lesley and another teacher will also be attending. The students are able to attend this year because Jeff was able to negotiate a reduced rate. **Any future trips to Hornby Island will require fund raising, or parents will have to pay a higher price to attend.**

CEAP 12-month Calendar

The School District signed an agreement with the Teacher's Union to operate the CEAP Program on a 12-month calendar. Teachers will be able to work any ten months within a 12-month period. This change may impact the Secondary students most. Jeff is looking into starting the elementary school calendar at the end of August and finishing in the middle of June.

- **Report Cards**

At present, the information on the reports cards is minimal. In order to provide a more valuable tool for parents, CEAP teachers will relay the information that is captured during the portfolio to the parents along with the report cards.

- **Staff Lay-offs**

All teachers under twelve years of seniority will receive lay-off notices. Jeff will know towards the end of June whom the teachers will be for next year.

- **Learning Outcomes**

The first draft of the redesigned curriculum is now available for review and feedback for grades K-9; English Language Arts, Math, Social Studies, Science and Art Education. Curriculum.gov.bc.ca.

- **Year-end Event**

A Celebration of Learning will be held towards the end of June. This is an opportunity for teachers, students and parents to get together to celebrate the finish of another year. We are in the early planning stages and Barbara would like to hear about your ideas for

a fun-filled event. We have selected **June 13th as the date and the location will be the Picnic Shelters at Rath Trevor Park.**

Chair Report:

- Pac Meetings for 2014/2015 will alternate between evening times and morning times. The location of the PAC meetings will be KSS and the school where the Elementary CEAP program will be held at next year. The meeting times have been changed to allow more flexibility for parents. Child minding services may be provided by the older CEAP students.

Treasurer Report:

- The balance in the Gaming Account is \$2,183.55 as of March 31, 2014.

New Business

Special Education Committee

A Special Education Committee is being struck. The Committee will be headed by two DPAC representatives, Gail and Alice. The Committee will work on providing access and education to parents regarding student services. Barbara will provide more information as the Committee gets set-up.

BCCPAC Annual General Meeting

The next BCCPAC Annual meeting will be taking place May 31 to June 1, 2014.

- **Next PAC Meeting:**
 - **June 4, KSS, CEAP Room #152 at 10:00 a.m.**
- Meeting adjourned at 11:15 am