

CEAP Parent Advisory Committee

Minutes – November 22, 2012

Meeting called to order 10:35 am

In attendance: Jeff Temple, CEAP Principal, Barbara Lowden (Chair), Ron Suits (Treasurer), Karen, Rachel, Cheri, Kirsten.

- **Principal Report**

- First term report cards are being prepared and will be sent out approximately December 14th.
- Jeff has met twice with the Elementary and Middle school teachers to ensure consistency with the new holistic, project based learning model.
- Will design the Grade 10 program similar to the Elementary and Middle School project based learning program.
- Tribune Bay Camping Trip. CEAP has paid a \$1,000 down payment. Thirty-five people have committed to attend Tribune Bay, the Outdoor Education site on Hornby Island. The cost is \$22.00 per night per person and CEAP will pay for students, but siblings and parents fees will be discussed at a later date. In the past, PAC has paid for the transportation costs for the two ferries. More planning will happen in the new year.
- School Planning Council. Each school is to have a Planning Council which is comprised of the Principal, two parent representatives and staff representatives. Jeff would like to get a School Planning Council formed.
Jeff will send out further information to Barbara for distribution.
- Parent Share Information Site, Jeff would like to start a Parent's Information Site whereby a variety of information can be shared by everyone. Jeff said the web based program is easy to learn and to maintain. **Volunteers to help work on this project to notify Barbara and a brainstorming session will be held.**

- **Opening Business**

- September 27th 2012 minutes were distributed to Elementary and Middle School parents and posted on the CEAP website.

- **Chair Report**

- All schools have an Emergency Preparation Plan in place; we need to ensure that CEAP has been included in the QBES plan. Andrea Scarpino is the Coordinator for E-Prep and **Barbara will give Cheri the contact information.**
- The School Board Trustees are visiting each school in the next few weeks and will be meeting with us following the meeting today. Barry Kurland is the Trustee Representative for the CEAP Program and he can be contacted at bkurland@sd69.bc.ca
- The Gaming Funds in the amount of \$2,060.00 have been received.
- Barbara and Ron met with the bank representative and closed out one bank account so that there is only one Gaming Account.
- Account Balance as of November 22nd, is \$2,192.00.

- **DPAC Report**

- DPAC hosted a breakfast meeting on November 1st for PAC representatives. Members of the School Board were also invited. Lynette Kershaw, the Board Chair gave a presentation on the Districts ongoing Transportation Review. Funding will be reduced in the next two years and the Board is looking to receive information from parents on the type of service they want for the future.
- The FSA's will be taking place this year for Grades 4 and 7. The Board is currently wanting to advise the Ministry of Education that they want the parents to be able to exempt their children from writing if they so choose. Currently only a Principal can exempt a child from writing the exams. Trustee Julie Austen attended the October meeting to advise of the Board's Motion to the Ministry of Education. Following further discussion, DPAC decided that they have no interest to push the School Boards motion forward.
- Possible Parent Workshops hosted by DPAC are: Barry MacDonald, Boy Smarts, Bullying Workshop and Management of Technology in the Home.

- **New Business**

- The Elementary School Classroom would like a microwave oven. **Cheri will write a note asking if parents have an extra microwave to donate.** If there is no response, the PAC will provide up to \$75.00 for a new microwave oven. All present agreed.

- **Next Pac Meeting**

- January , 2012, Room 9, QBES

- Meeting adjourned at 11:25