

CEAP Parent Advisory Committee

Minutes – October 2, 2013

Meeting called to order 10:05 am

In attendance: Jeff Temple, CEAP Principal, Barbara Lowden (Chair), Melody, Kelly, Karen, Ashlee, Paula, Christina, Wendy, Beth, Cheri, and Jill.

Principal Report

Enrollment

- Jeff advised that there were 149 FTE's (full-time equivalent students) and a total student count of 651.
- The K-6 program has 52 students, up from the mid-twenties at the beginning of last year. Lesley LaCouvee is the full-time teacher and the part-time teacher is Kate.
- The middle School has three teachers, Sarah-Jane Granholm, Jergus Proboj and Victoria Elliott. Tides is the name of the program for Grades Seven to Nine. Grade 10 is a new integrated program where learning is done at the high school and at home.
- Grade 11 is a new Outdoor School and will assist students with career opportunities when completed.
- This year parents will see more structure and assessments done so that the teachers can support students and their families better.
- This year Jeff is also the principal of False Bay School and he travels there on Thursday.

Budget

- There has been a 10% reduction in the Family funds. The Ministry of Education may enforce further guidelines in the near future, but Jeff feels we are already following appropriate guidelines now.

Staffing

- Carolyn, the previous secretary has moved and two staff members have been recently hired. Suzanne Torgerson is the full-time secretary and Lisa Drury is the part-time secretary.

Parent's Information Website

- Beth has been working on a user friendly website for parents which will include a forum page, sharing of information sections, such as resource sites available on the internet, classroom calendars and a buy and sell page.
- The forum page needs to be moderated and Beth advised that she can manage this along with help from parents.
- The site will allow parents to collaborate with other home schoolers such as the Oceanside Homeschoolers.
- Beth is ensuring she has written regulations and will run a disclaimer by Jeff.
- At the moment, Beth requires about \$80.00 to buy a computer program which will have more capability. It was suggested that PAC funds could be used, however, upon further research PAC funds cannot be used for this purpose.
- It was felt that the PAC needs a list of all parent's e-mail addresses in order to be able to communicate effectively. Barbara will ask parents to give their approval to allow a list of CEAP parents e-mail addresses to be prepared. The e-mail addresses will be for parental use only.

Treasurer's Report

- Last year the PAC paid out a total of \$2,252.82 from the Gaming Account. The money paid for all the travel costs associated with going to Hornby Island and the payment for Tribune Bay.
- At the end of the year there was a balance of \$42.20
- The Gaming Account, for this year, consisting of \$2,280.00 was received on September 13, 2013.

DPAC Update

- Barbara advised that as the PAC Chair she attends the District PAC meetings, held on Wednesday nights following the School Trustee Meetings. Representatives from all the school PAC's attend the meeting. The Superintendant begins the meetings by giving an update on what is happening in the school district. The Chair of DPAC is Kelly Wray and she welcomes all parents to attend the DPAC meetings.

Executive Nominations

- Ron Suits has resigned as the Treasurer. Jill nominated Melody Romkes as the new Treasurer. Melody has previously been the PAC Treasurer.
- Karen nominated Cheri Naslund as the PAC Secretary.

CEAP PAC Executive

September 2013 to June 2014

Chair: Barbara Lowden

Treasurer: Melody Romkes

Secretary: Cheri Naslund

Next Pac Meeting

- Scheduled for November 6, 2013, Room 9, QBES at 10:00 a.m. PAC meetings have been planned for the first Wednesday of the following months: September, November, January, February, April, May and June.

Meeting adjourned at 11:05 a.m.