

CEAP Parent Advisory Committee

Minutes – September 27, 2012

Meeting called to order 10:05 am

In attendance: Jeff Temple, Principle CEAP, Barbara Lowden (Chair), Melody Romkes (Past-Treasurer), Deb Pytlik (Secretary), Karen, Rachel, Martijn, Cheri, Ron.

- Principal Report
 - Jeff introduced himself to the new parents and advised that the start-up for the new year was busy and that all the student intakes have now taken place. The student numbers are: 30 Elementary, 20 Middle and 65 Secondary students plus hundreds of students taking on-line courses.
 - The Middle School has two teachers this year and the model will be project based learning with a focus on 'inquiry based' learning. This is a change from other years where the students completed on-line courses at home.
 - Jeff is meeting with Brad, Jergus and Sara Jane on Monday to map out what activities can be done this year for all students from K – 9, such as: swimming, camping, Horne Lake and Tribune Bay. Meetings will also take place between Jeff and the teachers to discuss activities for their specific program.
 - Jeff also suggested that he would like to try to have at least one PAC meeting at the CEAP Office so that parents have an opportunity to see the other CEAP location.
 - Jeff reports to the Board on how the Learning Activities Fund is supporting learning activities throughout the community for the students. Jeff is looking for suggestions on how the approval process for the Learning Activities Fund can be improved.
 - Code of Conduct needs to be reviewed annually and Jeff would like any comments to be returned to the Chair.
- Chair Report:
 - The Pac has positions open for Treasurer and Secretary.

PAC Executive

Chair	Barbara Lowden
Treasurer	Ron Suits
DPAC Rep.	Barbara Lowden
Members at Large	Karen Westerhof
	Rachel Paul
	Martijn Zuydervelt
	Cheri Naslund

We still have a vacancy on the board for a Secretary.

- Treasurer Report:
 - Account Balances as of August 31, 2012: Account A - \$173.39 and Account B - \$21.38. Once the Gaming Funds have been received, one of the accounts will be closed as we do not need two bank accounts.
 - The Gaming Funds should be in our account within the next few days.
 - The Journal and cheques were handed over to the new Treasurer.

- DPAC Report
 - DPAC wants to know if there is any interest in putting on a Treasurer's Workshop. **Barbara will advise that she and the Treasurer would like to attend the workshop.**
 - The FSA's will be taking place this year for Grades 4 and 7. The Board is currently wanting to advise the Ministry of Education that they want the parents to be able to exempt their children from writing if they so choose. Currently only a Principal can exempt a child from writing the exams. If you have any comments Barbara will forward them to the DPAC Chair.
 - DPAC would like to know what other workshops parents would like them to organize.
 - DPAC is planning a Breakfast Meeting for all PAC members. A suggested date is Thursday, November 1, 2012.

- Minutes Adopted:
 - Motioned by Melody
 - Seconded by Deb, Minutes of June 7 2012 adopted.

- Next Pac Meeting:
 - October 25, 2012, Room 9, QBES

- Meeting adjourned at 10:52