

CEAP PAC MINUTES

June 9, 2015

Meeting called to order at 9:15.

In attendance: Jeff Temple (Principal), Barbara (Chair), Annette, Beth, Karen, Jamie, Shannon (Treasurer) and Kelly.

REPORTS & DISCUSSION:

Principal Report:

The new CEAP principal Don Bold met the elementary school children last week.

Grant Application: "Artists in the Classroom" provide grants which Lesley has applied for to fund activities for next year. Her proposal involves a year long project which will support the student learning plans for grades K to 7. The grant could fund up to 70% of the project. The CEAP program, PAC, and a First Nations group will also be approached for funding. The cost of the project will be approximately \$10,000.

2015-2016 Calendar: Don Bold and Jeff are working on a school calendar. They are looking at a flexible approach to scheduling. It will be an annual calendar with some teachers working part time in the summer. The CEAP elementary teachers are hoping to begin about 2 weeks before the regular September 2015 start date. This will allow time to begin learning plan meetings. An annual calendar approach will mean that students will be able to borrow things to use over the summer, if wanted, to prepare for the following year.

Teacher Preparation Time: This will be scheduled during school days and will be noted as "classroom closed" on the class schedules. Parents are asked to respect this time needed by the teachers to plan and to work with other schools to support teacher learning.

ThoughtExchange emails: Parents reported that they had some concerns about this process. Prior to opening the emails, it was not clear whom they were coming from and whether it was safe to open them. Once opened, most parents at the meeting reported difficulty using the questionnaire, with responses being lost. The e-mails were sent out to all parents within SD69 to conduct a survey concerning the recent school closures and amalgamations.

Growth Plan: Jeff had a draft report which would be shared in the evening (June 9th) at a special public board meeting. Topics of the report included:

- Key areas to work on and to celebrate (helps for planning for next year)
- Ongoing work on communication, portfolios, learning plans, and report forms.
- Looking into having "capstone" projects – a key interest the student chooses to showcase.
- Internal coordination.
- Investigating new ways to report or deliver information to parents, particularly in the secondary program.

- Also with the secondary program, how to support kids better, for example, having a learner-focused place with a teacher always present.
- The need to match the right kids with the right supports.
- Working on tracking student learning.

MyEdBC - Ministry of Education Computer Program

MyEdBC is a new computer reporting program used provincially for coordinating basic student information. It is an American information system called Aspen bought by B.C. It will include all pertinent student demographic information - grade levels, report cards, etc. The guidelines include not putting any more information in the system than you need to know, and not sharing the information with anyone you don't need to.

Chairperson Report:

Financial Allocation for the CEAP PAC: Barbara is still pursuing this funding.

Action: She will contact Ryan Hung again, to follow up.

Chairperson Resignation: Barbara is resigning from the PAC chair position after four excellent years which have seen a lot of positive change. She said "thank you" to everyone for their support over the last four years and thanks to the new Executive for taking over the duties.

Actions:

- Beth (next year's chairperson) will need to sign the "signing cards" at the TD Bank in Parksville.
- Barbara will prepare a resignation letter so her name can be removed from the signing card.

DPAC Report:

At the meeting held on May 27th, the major discussion was the reduction in total numbers and hours of EA Support. The School Board is in the first round of hiring and there are currently 50 postings in this round.

Barbara will continue to be the DPAC Representative and report at the PAC meetings.

Treasurer Report:

\$4,575.20 – the bank statement as of April 30, 2015. Numerous cheques have been prepared against the Elementary School Activities budget.

\$1,374.31 – will be the balance after these cheques are cashed.

Action: Shannon and Barb will fill out the Gaming Commission forms and complete the PAC budget, then pass the information on to Beth.

Other Business:

CEAP Elementary Adventure Camp: Beth and other parents at the meeting felt that the camp was very successful. Beth is keen to receive any feedback both positive and negative. It is hoped that it will be possible to have the camp again next year. There was a maximum of 26 kids, but the numbers were fluid over the 2 days with families participating as it worked best for them.

Action: Please give any feedback or suggestions to Beth.

Volunteer Nanaimo YouthNetWork: This is a program that offers young people (ages 11-18) the opportunity to improve their community through volunteering for Service Projects in groups with Team Leader support. Their activities are mainly based in Nanaimo. If anyone is interested, their phone number is (250) 758-7121. A brochure will be posted by the elementary classroom.

Privacy Issues: Concerns were raised, particularly regarding the sharing of student information with agencies outside the school.

Action: Beth will check to see what policies are currently in place for SD69 and CEAP. Kelly will look into a possible speaker on this topic at a future parent conference.

Meeting adjourned after 11:00!

Next Meeting: September 2015 (date TBA), Qualicum Commons