

CEAP Parent Advisory Committee

Minutes – October 8, 2014

Meeting called to order 10:10 am

In attendance: Barbara Lowden (Chair), Karen, Shannon, Julie, and Kelly.

Regrets: Jeff Temple (CEAP Principal)

Business:

1. Review of PAC Executive Roles & Responsibilities

- Barbara provided a handout on the role of the parent advisory council (PAC) and responsibilities of its members.
- Election of New CEAP Executive
Chair: Barbara Lowden
Treasurer: Shannon Cowen
Secretary: Kelly Wiens
Member-at-Large: Karen Westerhof and Julie Babiy

2. Gaming Fund Monies

- Each fall the PAC receives money from the provincial gaming fund (the Treasurer submits a request for funding in April of the previous school year). The amount given is dependent on the number of students enrolled in the CEAP program. Last year the Gaming Fund gave the CEAP PAC \$2280.00. This money is to be used for non-consumable items such as field trips or camps.
- There is \$1317 left over from last year due to activities being cancelled because of the strike. We are waiting for this year's gaming money and anticipate it will be a similar amount to last year. So the total will be approximately \$3500 to be shared by the elementary and secondary CEAP programs.
- Parents are encouraged to attend the next PAC meeting (or email Barbara) with suggestions for using the monies. Some activities/events need to be booked well in advance, so we should try to discuss and decide where to spend this funding in the next five to six weeks.

3. Location and Time of CEAP PAC Meetings

- The meeting time will be moved to Tuesday mornings in the hopes of being more convenient for parents to attend. The new meeting time will be: **1st Tuesday of each month at 9:15 am, QBES, Room TBA** (hopefully near the new CEAP classroom).

4. RDN Swimming and Skating Passes for Student in Grades 5 & 6.

- A recent newspaper article noted that grade 5 and 6 students are eligible for some free admissions to the local pool and skating rink. You can pick up an application form from Ravensong Aquatic Centre or Oceanside Place Arena, download a copy at www.rdn.bc.ca/recreation or call 250-248-3252 or 1-888-828-2069.

Chair Report:

- **DPAC & BCCPAC**
 - DPAC is the school district's District Parent Advisory Council. Each school in the district sends representatives to DPAC meetings. Our PAC Chair is the representative for CEAP but other parents are welcome to attend as well. Monthly meetings are held on the last Wednesday of the month at 7:00 pm. The next DPAC meeting will be held at QBES in the Library on October 29, 2014.
 - The BCCPAC (BC Confederation of Parent Advisory Councils) is made up from representatives of all PACs in the province. The DPAC representative for our District is Angie Carlyle. BCCPAC has meetings twice per year, once in the fall and an Annual General Meeting in the spring (usually around the end of May). This year the fall meeting is in Nanaimo on November 21, 22, and 23rd. If you are interested in attending, please let Barbara know and DPAC may be able to cover your expenses.
 - The purpose of these meetings is to discuss matters of interest to parents and support our school programs. At the Annual General Meeting voting is held on various resolutions put forward by the membership.

Treasurer Report:

- Account Balance as of July 31, 2014: \$1317.75
- Account Balance as of August 31, 2014: \$1315.80

NEXT PAC MEETING:

- **Time: Wednesday, November 5, 2014 @ 10:00 a.m.**
- **Location: QBES, Meet outside of the CEAP Elementary Classroom**

Meeting adjourned at 11:15 am