

CEAP PAC MINUTES

September 24, 2015

Meeting called to order at 9:15.

In attendance: Beth (chair), Barbara (DPAC liason), Karen, Jamie, Shannon (treasurer), Emma & Kelly.

Regrets: Don Bold (principal)

I. Principal Report: No report.

Action: PAC to set meeting dates and Don will attend in person or via phone as possible.

II. Chair Report: Discussion of possible fundraising options. No action.

III. Treasurer Report:

The PAC currently has \$1242 in its account. Additional monies to be received:

- gaming money for the 2015-2016 school year.
- money owed from previous years to fund parent training

Action: Barbara following up on past/current funding for parent training.

IV. DPAC (District Parent Advisory Committee):

Barbara attended the first DPAC meeting this month. There was no discussion directly concerning the CEAP program. Other items of interest:

- Audits – Due to theft of PAC funds in another BC school district, all PACs must have their financial records periodically reviewed.

- Parent education workshop – It was felt that most parents could not devote a whole day to attend a conference. Therefore it was decided to hold a series of evening workshops when interesting/relevant speakers or topics arise. There are plans to organize a talk by Lynn Miller, an anxiety specialist, to speak in February.

Action: Please forward any suggestions for speakers or topics to Beth or Barbara. Other school districts have news about speakers, so they might provide ideas. Kelly to email the VIU educator about speaking on the topic of on-line privacy issues.

DPAC meetings are on the 4th Wednesday of the month at 7:00pm. Barbara attends these meetings for our PAC, but any parents are welcome to attend.

V. Old & New Business:

1. Beth to speak to Don about emails and privacy issues.
2. Beth to send out the Annual Growth Plan for CEAP for this school year.

3. Quality Review report – Beth to ask Don for the report written following the external review of CEAP last spring.
4. There have been no changes in staffing in the elementary program since last year. The number of students remains approximately the same (56).
5. CEAP Code of Conduct – is available on the CEAP website for review.
6. Communication: Various means of communication were discussed, including:
 - CEAP Website: Carmella Snyder in the CEAP main office is responsible for updating the website. If you have trouble finding information, the “search” function is very useful. There is a CEAP Facebook page also.
 - Bulletin board
 - Suggestion box
 - Oceanside Facebook page
 - Email: Please let Beth know if it is ok for her to give out your email address to another person in CEAP (e.g., to discuss a math program you use, a recommendation for a music teacher, etc.)
7. PAC Meeting dates for 2015/2016 (meetings always start at 9:15):
 - Tuesday, October 27th
 - Thursday, November 26th
(Christmas break is from December to January)
 - Tuesday, January 26th
 - Thursday, February 25th
(Spring Break is from March to March)
 - Tuesday, April 12th
 - Thursday, May 19th
 - Tuesday, June 14th
8. Christmas Shop: We will be repeating this very successful event from last year. The tentative date and time is Wednesday, December 16th, from 10:00 to 2:00.
9. Spring Campout at Rath Trevor: We would also like to repeat this very successful event around May 28-29. Dates to be confirmed.
10. Scholastic Books – Lesley is looking for a parent to coordinate this.
11. Suggestions for Activities this year: Lesley’s wish-list budget, and many other ideas of possible interest to families were discussed. These included:
 - Mad science, from Victoria
 - Nanaimo Science & Sustainability Community (NS3)
 - Science Venture, out of UVIC with science students
 - Deep Bay Marine Station
 - Visits to local sites to see “how things are made/done” (e.g., bakery, post office, Quality Foods, etc.)
 - Bumble Bee Arts, in Nanoose
 - School choir (**Action:** Jaime to follow up on possible choir leader.)
 - Arrowsmith Archery field trip
 - Field trip to the Comox pumpkin farm again this year (Some discussion about alternate transportation arrangements).

Actions:

- Beth to talk with Lesley about school activities for this year.
- CEAP parents, please let Beth know about any other ideas or put suggestions in Suggestion Box!

Meeting adjourned at 10:45.

Next Meeting:

Tuesday, October 27, 2015 @ 9:15 in the Qualicum Commons parent lounge.