

CEAP Parent Advisory Committee

Minutes – September 9, 2010

In attendance: Jeff Temple, Susie Craven, Rena Weme, Andrea Plank, Shander Benson, Deb Pytlik

Meeting called to order 10:20 am

Welcome and introductions

- **Vice Principal's Report:**
 - Jeff is currently the only administrator with the CEAP program
 - Enrolment information will be available at the next meeting
 - The grade groups are: Karen Katchur grades K-6
 - Leslie LaCouvee grades 7-9
 - Norberta Heinrichs & Nicola Williams grades 10-12
 - Lark will be taking a sabbatical this fall returning is April 2011
 - More is being spent on software licensing for education management
 - Jeff is working on a new student management system that will handle information from enrolment all the way through
 - Would like to encourage communication through the CEAP website.
 - School photos will be on October 13, 2010 at Winchelsea
 - There is one username and password for parent access to the website. Please contact the office if you need this information.
- **Terry Fox Run**
 - Jeff is looking at September 20th at 1:00 to have CEAP's Terry Fox Run
 - We are hoping this event will be a chance for our full time home students to connect
 - PAC will provide oranges, cookies and water
 - A \$2.00 donation is suggested.
- **Emergency Preparedness Plan**
 - Jeff needs to submit an emergency plan covering 3 areas; medical, earthquake, and intruder. More discussion is scheduled for our October meeting.
- **Chair Report:**
 - The PAC has positions open for Vice-Chair, Secretary, and Members-at-Large.

PAC Executive

Chair-person	Teresa Pollen
Treasurer	Andrea Plank
DPAC Rep.	Susie Craven & Andrea Plank
Member at Large	Deb Pytlik

We still have vacancies on the board for:

Vice-Chair Secretary Members at Large

Please contact Teresa at **250-951-0375** or chair.ceappac@gmail.com if you would like more information on the above positions.

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- **Treasurer's Report:**
 - Gaming funds will be in next month. In the mean time Andrea will send in our application for our BCCPAC membership.
- **DPAC Report:**
 - Michelle Borba will be providing workshops for both teachers and parents. The Parents workshop will be on September 23rd at KSS. Parents are encouraged to attend this free workshop.
- **New Business**
 - Attendees at the meeting expressed an interest in having service providers listed on the CEAP website. It was suggested that we can compile a list of service providers we use and submit it for posting on the website.

Items for October Agenda
2010 – 2011 Budget
Emergency Prep

Meeting adjourned at 11:30 pm

Next meeting:

**Thursday, October 14, 2010, 10:00 am at the CEAP Learning Centre
We look forward to seeing you there!**