



PASS/WOODWINDS ALTERNATE SCHOOL CONTINUING EDUCATION CENTRE (CEC) SD69

P.O. BOX 1798, PARKSVILLE, B.C., V9P 2H6 (250)248-2969 FAX (250)248-2914

LEAP/WOODWINDS/PASS STUDENT CODE OF CONDUCT

Date: _____ Student Name: _____ Phone # _____

PASS/WOODWINDS ALTERNATE SCHOOL IS A PLACE WHERE **YOUR SAFETY AND HAPPINESS IS MOST IMPORTANT. WE WELCOME YOU, AND WE EXPECT TO BUILD HONEST AND TRUSTING RELATIONSHIPS WITH YOU.**

WE PROVIDE THE FOLLOWING GUIDELINES BECAUSE THIS CODE OF CONDUCT HAS WORKED VERY WELL TO GIVE YOU A FOCUS FOR YOUR SUCCESS, ACHIEVEMENT, SAFETY AND HAPPINESS, FOR A LONG TIME.”

I will:

- Respect myself by working to the best of my ability on academics, relationships, and personal health and wellness.
- Respect other students, staff, and people in the community by using supportive thoughts, words and actions.
- Respect school property and environment by preventing theft, damage and waste.

I will not:

- Be involved in any activity that is physically or emotionally unsafe for any member of our school community, including myself. This includes any type of bullying, harassment, possession of weapons or any item perceived as such, threats, and inappropriate use of technology, including any type of electronic social networking deemed unsuitable to the learning environment by the teacher.

Attendance:

“**Full time**” students are expected to be in school from 9:00 a.m. to 2:45 p.m., Monday to Thursday. LEAP students will be in attendance Fridays 9:00 am until 12:00 noon.

“**Gradual Entry**” students and “**LEAP**” students will attend school on days and at times to be determined by the teacher, in consultation with the parent and student.

It is the student’s responsibility to:

- Be at school on time.
- Return on time from the generous breaks provided.
- Complete all academic assignments on time.
- Respect other students, staff, and people in the community by using supportive thoughts, words and actions.

“I understand that not following these principles will result in a review of my status as a student at PASS/Woodwinds. In the event of serious breaches of Code of Conduct, the principal may be required to advise other parties/agencies (parents; school district; officials; RCMP; MCFD).”

Student signature: _____

Parent/Guardian signature: _____

Staff signature: _____

Comments: _____

Note: A loss of three (3) contracts could result in the following: Return to Gradual Entry (GE); suspension to the Board; or the need to re-apply to Woodwinds School program.

POLICY

The Board of School Trustees believes that all students, staff and volunteers should be provided a safe, secure and welcoming learning and working environment. To that end, acts of bullying, intimidation, discrimination, and harassment will not be tolerated. The school has a no smoking policy. Students are to maintain a minimum of 80% attendance during school hours.

BC Human Rights – Our school supports the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law, prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical and mental disability, sex, sexual orientation, gender identity/expression, or age. School Officials may have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct (i.e.: parents, school district officials, RCMP, Ministry of Children and Family Development).

Guiding Principles for this Code of Conduct:

Prevention of retaliation – All reasonable steps will be taken to prevent retaliation against a student who made a complaint of a breach of a code of conduct.

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Special Consideration - In application of our school's code of conduct, special consideration may apply to students with Special Needs if those students are unable to comply due to having a disability of an intellectual, physical, sensory emotional or behavioural nature.

This document has been written with reference to (a) **Provincial Standards for Codes of Conduct Order** [Authority: *School Act*, sections 85(1.1) 168(2) (s.1)], to (b) **Safe, Caring and Orderly Schools, A Guide** (2004), and to (c) **Developing and Reviewing Codes of Conduct: A Companion to (a) and (b) above.**

Notification

School administrators and teachers have the responsibility to advise other parties of the serious breaches of the Code of Conduct. We will notify other parties as follows:

1. Parents of student offender(s) - when necessary.
2. Parents of student victim(s) – when necessary
3. School district officials – as required by school district policy.
4. Police, MCFD and/or other agencies – as required by law.
5. All parents – when deemed to be permissible by law and important to reassure members of the school community that school officials are aware of a serious situation or incident and are taking appropriate action to address it.

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