

2016/17 Budget Meeting Schedule

Date: Dec 8/15	Location: Room 100	Time: noon to 3:00
Attendees: Trustees, Senior District staff		
Purpose: Budget goal-setting exercise		

Compile Projections & Staffing Needs

Date: February 2/16	Location: Admin Meeting – Winchelsea Place	Time: 1:30 pm
Attendees: Trustees, District and School Administration		
Purpose: To review Year to Date for 2015/16, provide a general overview to 2016/17 including projections and general staffing levels, discuss budget meeting schedule, discuss obligations and restraints		

Compile List of Priorities/Options

Date: February 16/16	Location: Board Office	Time: 1 hour each
Attendees: Trustees/Superintendent/Secretary Treasurer meet with DPAC, MATA, CUPE		
Purpose: To review Year to Date for 2015/16, provide a general overview to 2016/17 including projections and general staffing levels, discuss budget meeting schedule, discuss obligations and restraints		

Date: February 18/16	Locations: Springhill Site (staff only) Winchelsea Place (staff and public)	Time: 1:00 pm 4:30 pm & 7:00 pm
Attendees: Trustees and District Administration		
Purpose: Staff/Public Budget Information session: Opportunity for the public and staff to provide the Board with input as to District budget priorities.		

Date: March 6/16	Draft budgets to Secretary-Treasurer from Budget Committees	
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Date: March 8/16	Location: Forum, PCTC	Time: 7:00 pm
Regular Board Meeting		
Purpose: To approve interim staffing plan		

March 15-Funding Announcement

Date: April 5	Location: Admin Meeting – Winchelsea Place	Time: 1:30 pm
Attendees: Trustees, District and School Administration		
Purpose: Trustees and all administrative staff review revised funding and priority list		

Date: TBD (April)	Location: Board Office	Time: 1 hour each
Attendees: Trustees/Superintendent/Secretary Treasurer meet with DPAC, MATA, CUPE		
Purpose: To review draft budgets in comparison to preliminary revenues		

Date: April 19/16	Location: Forum, PCTC	Time: 7:00 pm
Special Board Meeting		
Purpose: To review draft budget		

Date: April 26/16	Location: Forum	Time: 7:00 pm
Regular Board Meeting		
Purpose: Adopt 2016/17 Preliminary Budget		