

Amended Annual Budget

## **School District No. 69 (Qualicum)**

June 30, 2018

# School District No. 69 (Qualicum)

June 30, 2018

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 69 (QUALICUM) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2017/2018 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 69 (Qualicum) Amended Annual Budget Bylaw for fiscal year 2017/2018.
3. The attached Statement 2 showing the estimated revenue and expense for the 2017/2018 fiscal year and the total budget bylaw amount of \$55,486,747 for the 2017/2018 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2017/2018.

READ A FIRST TIME THE 23rd DAY OF JANUARY, 2018;

READ A SECOND TIME THE 23rd DAY OF JANUARY, 2018;

READ A THIRD TIME, PASSED AND ADOPTED THE 23rd DAY OF JANUARY, 2018;

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**Chairperson of the Board**

**( Corporate Seal )**

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**Secretary Treasurer**

I HEREBY CERTIFY this to be a true original of School District No. 69 (Qualicum) Amended Annual Budget Bylaw 2017/2018, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.

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**Secretary Treasurer**

# School District No. 69 (Qualicum)

Statement 2

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	4,202,000	4,185,875
Adult	6,750	9,000
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>4,208,750</b>	<b>4,194,875</b>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education	46,617,301	44,419,236
Other	101,450	101,450
Tuition	3,900,000	3,500,000
Other Revenue	1,640,000	1,435,000
Rentals and Leases	450,000	450,000
Investment Income	125,000	125,000
Gain (Loss) on Disposal of Tangible Capital Assets	419,200	
Amortization of Deferred Capital Revenue	2,207,106	2,202,152
<b>Total Revenue</b>	<b>55,460,057</b>	<b>52,232,838</b>
<b>Expenses</b>		
Instruction	43,078,384	40,930,190
District Administration	1,897,758	1,881,964
Operations and Maintenance	8,202,454	7,735,343
Transportation and Housing	1,939,601	1,905,641
Debt Services		1,624
<b>Total Expense</b>	<b>55,118,197</b>	<b>52,454,762</b>
<b>Net Revenue (Expense)</b>	<b>341,860</b>	<b>(221,924)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>		280,958
<b>Budgeted Surplus (Deficit), for the year</b>	<b>341,860</b>	<b>59,034</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	341,860	59,034
<b>Budgeted Surplus (Deficit), for the year</b>	<b>341,860</b>	<b>59,034</b>

# School District No. 69 (Qualicum)

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	46,233,490	45,480,282
Operating - Tangible Capital Assets Purchased	368,550	336,296
Special Purpose Funds - Total Expense	5,731,711	4,062,812
Capital Fund - Total Expense	3,152,996	2,911,668
<b>Total Budget Bylaw Amount</b>	<b>55,486,747</b>	<b>52,791,058</b>

## Approved by the Board

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Signature of the Chairperson of the Board of Education \_\_\_\_\_ Date Signed \_\_\_\_\_

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Signature of the Superintendent \_\_\_\_\_ Date Signed \_\_\_\_\_

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Signature of the Secretary Treasurer \_\_\_\_\_ Date Signed \_\_\_\_\_

# School District No. 69 (Qualicum)

Amended Annual Budget - Changes in Net Financial Assets (Debt)  
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<b>341,860</b>	(221,924)
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(368,550)	(336,296)
From Deferred Capital Revenue	(1,486,165)	(1,486,165)
<b>Total Acquisition of Tangible Capital Assets</b>	<b>(1,854,715)</b>	(1,822,461)
Amortization of Tangible Capital Assets	2,512,996	2,510,044
<b>Total Effect of change in Tangible Capital Assets</b>	<b>658,281</b>	687,583
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>1,000,141</b>	465,659

# School District No. 69 (Qualicum)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2018

	<b>Operating Fund</b>	<b>Special Purpose Fund</b>	<b>Capital Fund</b>	<b>2018 Amended Annual Budget</b>
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	1,266,993	-	17,742,869	<b>19,009,862</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	368,550		(26,690)	<b>341,860</b>
Interfund Transfers				
Tangible Capital Assets Purchased	(368,550)		368,550	-
<b>Net Changes for the year</b>	<u>-</u>	<u>-</u>	<u>341,860</u>	<b>341,860</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b><u>1,266,993</u></b>	<b>-</b>	<b><u>18,084,729</u></b>	<b><u>19,351,722</u></b>

# School District No. 69 (Qualicum)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	41,890,590	41,256,424
Other	101,450	101,450
Tuition	3,900,000	3,500,000
Other Revenue	135,000	135,000
Rentals and Leases	450,000	450,000
Investment Income	125,000	125,000
<b>Total Revenue</b>	<b>46,602,040</b>	<b>45,567,874</b>
<b>Expenses</b>		
Instruction	37,546,019	37,066,724
District Administration	1,897,758	1,881,964
Operations and Maintenance	5,081,682	4,857,523
Transportation and Housing	1,708,031	1,674,071
<b>Total Expense</b>	<b>46,233,490</b>	<b>45,480,282</b>
<b>Net Revenue (Expense)</b>	<b>368,550</b>	<b>87,592</b>
<b>Budgeted Prior Year Surplus Appropriation</b>		<b>280,958</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(368,550)	(336,296)
Other		(32,254)
<b>Total Net Transfers</b>	<b>(368,550)</b>	<b>(368,550)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>



# School District No. 69 (Qualicum)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	40,270,810	39,636,644
Other Ministry of Education Grants		
Pay Equity	936,176	936,176
Transportation Supplement	426,341	426,341
Return of Administrative Savings	197,263	197,263
Carbon Tax Grant	60,000	60,000
<b>Total Provincial Grants - Ministry of Education</b>	<b>41,890,590</b>	<b>41,256,424</b>
<b>Provincial Grants - Other</b>	<b>101,450</b>	<b>101,450</b>
<b>Tuition</b>		
International and Out of Province Students	3,900,000	3,500,000
<b>Total Tuition</b>	<b>3,900,000</b>	<b>3,500,000</b>
<b>Other Revenues</b>		
Miscellaneous		
Transportation Revenue	50,000	121,000
Miscellaneous	80,000	10,000
P-Card Rebate	5,000	4,000
<b>Total Other Revenue</b>	<b>135,000</b>	<b>135,000</b>
<b>Rentals and Leases</b>	<b>450,000</b>	<b>450,000</b>
<b>Investment Income</b>	<b>125,000</b>	<b>125,000</b>
<b>Total Operating Revenue</b>	<b>46,602,040</b>	<b>45,567,874</b>

# School District No. 69 (Qualicum)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	17,861,732	17,844,555
Principals and Vice Principals	2,721,611	2,698,685
Educational Assistants	3,397,323	3,377,631
Support Staff	4,700,989	4,612,380
Other Professionals	1,396,784	1,370,496
Substitutes	1,393,576	1,294,282
<b>Total Salaries</b>	<b>31,472,015</b>	<b>31,198,029</b>
<b>Employee Benefits</b>	<b>8,369,427</b>	<b>8,292,705</b>
<b>Total Salaries and Benefits</b>	<b>39,841,442</b>	<b>39,490,734</b>
<b>Services and Supplies</b>		
Services	2,897,058	2,594,558
Student Transportation	1,000	1,000
Professional Development and Travel	472,338	472,338
Rentals and Leases	5,000	5,000
Dues and Fees	50,450	50,450
Insurance	174,000	174,000
Interest	-	-
Supplies	1,800,702	1,700,702
Utilities	991,500	991,500
<b>Total Services and Supplies</b>	<b>6,392,048</b>	<b>5,989,548</b>
<b>Total Operating Expense</b>	<b>46,233,490</b>	<b>45,480,282</b>

# School District No. 69 (Qualicum)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2018

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	14,659,824	446,943		14,866		874,736	15,996,369
1.03 Career Programs	206,075			38,350			244,425
1.07 Library Services	380,757			234,666			615,423
1.08 Counselling	711,498	76,601					788,099
1.10 Special Education	1,631,357	221,680	3,172,107	41,759		224,717	5,291,620
1.30 English Language Learning	57,002						57,002
1.31 Aboriginal Education	36,353	107,916	225,216	6,962			376,447
1.41 School Administration		1,635,603		934,939		51,433	2,621,975
1.60 Summer School							-
1.61 Continuing Education							-
1.62 International and Out of Province Students	178,866	232,868		25,567	161,014		598,315
1.64 Other					33,105		33,105
<b>Total Function 1</b>	<b>17,861,732</b>	<b>2,721,611</b>	<b>3,397,323</b>	<b>1,297,109</b>	<b>194,119</b>	<b>1,150,886</b>	<b>26,622,780</b>
<b>4 District Administration</b>							
4.11 Educational Administration					367,507		367,507
4.40 School District Governance					86,193		86,193
4.41 Business Administration				292,761	486,293	3,000	782,054
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>292,761</b>	<b>939,993</b>	<b>3,000</b>	<b>1,235,754</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				51,307	212,564	500	264,371
5.50 Maintenance Operations				2,017,260		136,633	2,153,893
5.52 Maintenance of Grounds				160,493			160,493
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,229,060</b>	<b>212,564</b>	<b>137,133</b>	<b>2,578,757</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				50,450	50,108	500	101,058
7.70 Student Transportation				831,609		102,057	933,666
7.73 Housing							-
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>882,059</b>	<b>50,108</b>	<b>102,557</b>	<b>1,034,724</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>17,861,732</b>	<b>2,721,611</b>	<b>3,397,323</b>	<b>4,700,989</b>	<b>1,396,784</b>	<b>1,393,576</b>	<b>31,472,015</b>

# School District No. 69 (Qualicum)

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2018

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2018 Amended Annual Budget	2018 Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	15,996,369	4,215,979	20,212,348	811,916	21,024,264	21,105,099
1.03 Career Programs	244,425	65,553	309,978	423,130	733,108	702,338
1.07 Library Services	615,423	170,555	785,978	23,700	809,678	822,950
1.08 Counselling	788,099	198,723	986,822		986,822	581,648
1.10 Special Education	5,291,620	1,536,474	6,828,094	69,900	6,897,994	6,914,231
1.30 English Language Learning	57,002	16,085	73,087		73,087	176,221
1.31 Aboriginal Education	376,447	92,413	468,860	110,730	579,590	542,948
1.41 School Administration	2,621,975	677,616	3,299,591	107,800	3,407,391	3,415,257
1.60 Summer School	-		-		-	-
1.61 Continuing Education	-		-		-	27,289
1.62 International and Out of Province Students	598,315	153,915	752,230	2,240,000	2,992,230	2,737,005
1.64 Other	33,105	8,750	41,855		41,855	41,738
<b>Total Function 1</b>	<b>26,622,780</b>	<b>7,136,063</b>	<b>33,758,843</b>	<b>3,787,176</b>	<b>37,546,019</b>	<b>37,066,724</b>
<b>4 District Administration</b>						
4.11 Educational Administration	367,507	79,508	447,015	73,000	520,015	517,281
4.40 School District Governance	86,193	8,173	94,366	85,340	179,706	178,868
4.41 Business Administration	782,054	179,283	961,337	236,700	1,198,037	1,185,815
<b>Total Function 4</b>	<b>1,235,754</b>	<b>266,964</b>	<b>1,502,718</b>	<b>395,040</b>	<b>1,897,758</b>	<b>1,881,964</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	264,371	51,960	316,331	195,200	511,531	502,580
5.50 Maintenance Operations	2,153,893	575,313	2,729,206	413,282	3,142,488	2,925,980
5.52 Maintenance of Grounds	160,493	46,620	207,113	79,050	286,163	287,463
5.56 Utilities	-		-	1,141,500	1,141,500	1,141,500
<b>Total Function 5</b>	<b>2,578,757</b>	<b>673,893</b>	<b>3,252,650</b>	<b>1,829,032</b>	<b>5,081,682</b>	<b>4,857,523</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	101,058	23,588	124,646	28,100	152,746	149,792
7.70 Student Transportation	933,666	268,919	1,202,585	328,700	1,531,285	1,500,279
7.73 Housing	-		-	24,000	24,000	24,000
<b>Total Function 7</b>	<b>1,034,724</b>	<b>292,507</b>	<b>1,327,231</b>	<b>380,800</b>	<b>1,708,031</b>	<b>1,674,071</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>31,472,015</b>	<b>8,369,427</b>	<b>39,841,442</b>	<b>6,392,048</b>	<b>46,233,490</b>	<b>45,480,282</b>

# School District No. 69 (Qualicum)

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2018

	<u>2018 Amended Annual Budget</u>	<u>2018 Annual Budget</u>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	4,226,711	2,762,812
Other Revenue	1,505,000	1,300,000
<b>Total Revenue</b>	<u>5,731,711</u>	<u>4,062,812</u>
<b>Expenses</b>		
Instruction	5,532,365	3,863,466
Operations and Maintenance	199,346	199,346
<b>Total Expense</b>	<u>5,731,711</u>	<u>4,062,812</u>
<b>Budgeted Surplus (Deficit), for the year</b>	<u>-</u>	<u>-</u>

# School District No. 69 (Qualicum)

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2018

	Annual Facility Grant	Learning Improvement Fund	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Coding and Curriculum Implementation
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>			25,000	562,489					45,817
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	199,346	160,097			96,000	19,600	101,323	368,340	
Other				1,500,000					
	199,346	160,097	-	1,500,000	96,000	19,600	101,323	368,340	-
<b>Less:</b> Allocated to Revenue	199,346	160,097	25,000	1,505,000	96,000	19,600	101,323	368,340	45,817
<b>Deferred Revenue, end of year</b>	-	-	-	<b>557,489</b>	-	-	-	-	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education	199,346	160,097	25,000		96,000	19,600	101,323	368,340	45,817
Other Revenue				1,505,000					
	199,346	160,097	25,000	1,505,000	96,000	19,600	101,323	368,340	45,817
<b>Expenses</b>									
Salaries									
Teachers									
Principals and Vice Principals							30,000		
Educational Assistants		135,000						230,000	
Support Staff	98,677								
Other Professionals			20,000						
	98,677	135,000	20,000	-	-	-	30,000	230,000	-
Employee Benefits	32,669	25,097	5,000				7,500	51,000	
Services and Supplies	68,000			1,505,000	96,000	19,600	63,823	87,340	45,817
	199,346	160,097	25,000	1,505,000	96,000	19,600	101,323	368,340	45,817
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

# School District No. 69 (Qualicum)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2018

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	TOTAL
	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>			<b>633,306</b>
<b>Add:</b> Restricted Grants			
Provincial Grants - Ministry of Education	518,893	2,692,295	<b>4,155,894</b>
Other			<b>1,500,000</b>
	<u>518,893</u>	<u>2,692,295</u>	<u><b>5,655,894</b></u>
<b>Less:</b> Allocated to Revenue	518,893	2,692,295	<b>5,731,711</b>
<b>Deferred Revenue, end of year</b>	<u>-</u>	<u>-</u>	<u><b>557,489</b></u>
<b>Revenues</b>			
Provincial Grants - Ministry of Education	518,893	2,692,295	<b>4,226,711</b>
Other Revenue			<b>1,505,000</b>
	<u>518,893</u>	<u>2,692,295</u>	<u><b>5,731,711</b></u>
<b>Expenses</b>			
Salaries			
Teachers		2,104,000	<b>2,104,000</b>
Principals and Vice Principals	35,000		<b>65,000</b>
Educational Assistants	145,000		<b>510,000</b>
Support Staff	165,000		<b>263,677</b>
Other Professionals			<b>20,000</b>
	<u>345,000</u>	<u>2,104,000</u>	<u><b>2,962,677</b></u>
Employee Benefits	118,893	588,295	<b>828,454</b>
Services and Supplies	55,000		<b>1,940,580</b>
	<u>518,893</u>	<u>2,692,295</u>	<u><b>5,731,711</b></u>
<b>Net Revenue (Expense)</b>	<u>-</u>	<u>-</u>	<u>-</u>

# School District No. 69 (Qualicum)

Amended Annual Budget - Capital Revenue and Expense  
Year Ended June 30, 2018

	2018 Amended Annual Budget			2018 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Provincial Grants				
Ministry of Education	500,000		500,000	400,000
Gain (Loss) on Disposal of Tangible Capital Assets	419,200		419,200	
Amortization of Deferred Capital Revenue	2,207,106		2,207,106	2,202,152
<b>Total Revenue</b>	<b>3,126,306</b>	<b>-</b>	<b>3,126,306</b>	<b>2,602,152</b>
<b>Expenses</b>				
Operations and Maintenance	500,000	140,000	640,000	400,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,281,426		2,281,426	2,278,474
Transportation and Housing	231,570		231,570	231,570
Debt Services				
Capital Lease Interest			-	1,624
<b>Total Expense</b>	<b>3,012,996</b>	<b>140,000</b>	<b>3,152,996</b>	<b>2,911,668</b>
<b>Net Revenue (Expense)</b>	<b>113,310</b>	<b>(140,000)</b>	<b>(26,690)</b>	<b>(309,516)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	368,550		368,550	336,296
Capital Lease Payment			-	32,254
<b>Total Net Transfers</b>	<b>368,550</b>	<b>-</b>	<b>368,550</b>	<b>368,550</b>
<b>Other Adjustments to Fund Balances</b>				
District Portion of Proceeds on Disposal	(419,200)	419,200	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>(419,200)</b>	<b>419,200</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>62,660</b>	<b>279,200</b>	<b>341,860</b>	<b>59,034</b>