



# SCHOOL DISTRICT No. 69 (QUALICUM)

## Transportation Department

P.O. Box 430,  
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Parksville, BC V9P 2G5

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### 2022-2023 School Bus Information

- **Riding the school bus is a privilege** and can be suspended at any time for inappropriate behavior.
  - The district offers a busing system to help get students to/from school/home/daycare. Other than school field trips, buses are not used for any other purpose (ie play dates, birthday parties, work or sports activities). Please do not send notes with your child asking to ride another bus.
- **Bus Passes**
  - Bus passes are mandatory for all students riding to/from school;
  - Without a bus pass, students can be refused transportation on the school bus
  - When a bus pass is issued, it stays with the child throughout their school years with SD#69 (Qualicum).
    - At the end of each school year, the passes are deactivated.
    - After the application process is completed for this year, the pass will be reactivated
    - Instructions for completing the bus pass application form is on the form, with more detail available on the *Bus Pass Procedure 2022/23 School Year*' info sheet of the School bus Information page on the SD website.
    - The information you put on the bus pass application is the information we use to create the driver manifests for each route. If you have a change in address, it is your responsibility to inform the school as well as the Transportation Dept. It is important, for safety reasons, that the driver manifests be up to date at all times.

**Bus Schedule**– the current bus schedule is on the website [www.sd69.bc.ca](http://www.sd69.bc.ca) and will be updated regularly.

- Morning bus - children need to be at the bus stop 5 min. ahead of time. This means out, at the stop, ready to get on the bus, not in a car!
- Afternoon bus - Kindergarten children must be met at the bus stop.

### Student Behavior on the Bus

- Any disturbance on the bus is a safety hazard. Unacceptable behavior includes:
 

Fighting	Profane language	Spitting	Vandalism
Littering	Throwing objects	Not being properly seated	Horseplay
- A driver may issue a 'Student Incident Report' for any of the above mentioned behaviors as well as:
 

Being late at bus stop	Leaving bus stop before it is safe	Disrespectful to driver
Failure to produce a bus pass	Refusing to sit in assigned seat	Non compliance with COVID19 protocols
- If your child is issued a 'Student Incident Report' it must be ***signed by the parent/guardian and returned to the bus driver before the student can ride the bus.***

### SAFETY – VEHICLES, SCHOOL BUSES & CHILDREN

The school district uses the '**Baltimore System**' for the loading and unloading of passengers.

#### Loading Students:

Where a Bus Pull-off is provided:

1. Bus pulls into loading zone clear of traffic
2. Takes on students without using red flashing lights or 4 way flashers

Where a Bus Pull-off is not provided:

1. Bus stays in own lane
2. Uses overhead flashing lights and takes on students

#### Unloading Students:

Where a Bus Pull-off is provided:

1. Bus pulls into loading zone, without any lights flashing
2. Students unload; bus leaves; students disperse when safe

Where a Bus Pull-off is not provided:

1. Bus stops in own lane; uses overhead flashing lights
2. Students unload; bus leaves; students disperse when safe

