

2021-2022 Budget Process Schedule

January/February: Senior Staff Compile Enrolment Projections & Staffing Needs

February 2, 2021	Monthly Administrators Meeting	Time: 1:30 pm
Location:	ZOOM	
Purpose:	To review Year to Date for 2020-2021, provide a general overview to 2021-2022 including projections and general staffing levels, discuss budget meeting schedule, discuss obligations and restraints, and identify two PVP to attend Feb 20 Budget Discussion with Stakeholders	

Compile List of Priorities/Options/Staffing Needs Due to Projections

February 10, 2021	Trustees/Senior Staff Budget Working Session	Time: 2:00 to 4:00 pm
Location:	ZOOM	
Purpose:	Budget goal-setting exercise	

February 17/2021	Budget Discussion - Trustees/District and School Administration meet with MATA/CUPE/DPAC Representatives	Time: 1:00 to 3:00 pm
Location:	ZOOM	
Purpose:	To review Year to Date for 2020-2021, provide a general overview to 2021-2022 which will include projections, staffing levels, obligations and restraints and will also allow for stakeholder input. Members of the public are welcome to attend and provide comments/ask questions at the end of the meeting.	

February 17/21	Staff/Public Budget Information Sessions with Trustees and Senior Staff	Time: 5:00 pm
Location:	ZOOM	
Purpose:	Following the input received from the stakeholders meeting earlier in the day, attendees will receive the same overview and have an opportunity to provide the Board with input as to District budget priorities.	

February 23, 2021	Regular Board Meeting	Time: 6:00 pm
Location:	ZOOM	

March 6/2021	Departments Submit Draft Budgets to Secretary-Treasurer	
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March 9/2021	Regular Board Meeting	Time: 6:00 pm
Location:	ZOOM	

March 13/20 Funding Announcement

March 16-27 Spring Break Period

April 6/2021	Monthly Administrators Meeting	Time: 1:30 pm
Location:	ZOOM	
Purpose:	All administrative staff to review revised funding and priority list	

April 13/2021	Trustees/District and School Administration meet with MATA/CUPE/DPAC Representatives	Time: 1:00 to 3:00 pm
Location	ZOOM	
Purpose:	To review draft budgets in comparison to preliminary revenues. Members of the public are welcome to attend and provide comments/ask questions at the end of the meeting.	

Additional Board/Senior Staff Budget Discussions as Required

April 20/2021	Location: Special Public Budget Meeting	Time: 6:00 pm
Location:	ZOOM	
Purpose:	To review draft budget	

April 27/2021	Regular Board Meeting	Time: 6:00 pm
Location:	ZOOM	
Purpose:	Adopt 2021-2022 Preliminary Annual Operating Budget	