



**4. APPROVAL OF THE CONSENT AGENDA**

- a. Approval of Regular Board Meeting Minutes: November 22, 2022
- b. Approval of the Inaugural Board Meeting Minutes: November 7, 2022
- c. Ratification of In Camera Board Meeting Minutes: November 22, 2022
- d. Receipt of Ministry News Releases
  - New tools help students better understand content
  - Families can start planning knowing child care savings are coming soon
  - Families in BC getting ahead as child care fees are reduced
  - Thousands more families in BC benefit from \$10-a-day child care
  - New Cabinet
- e. Receipt of Reports from Trustee Representatives
  - French Language Advisory Committee – Trustee Flynn
- f. Receipt of Status of Action Items – December 2022

**22-144R**

*Moved:* Trustee Young      *Seconded:* Trustee Kellogg

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of December 13, 2022, as presented.

CARRIED UNANIMOUSLY

**5. DELEGATIONS/PRESENTATIONS**

None

**6. BUSINESS ARISING FROM THE MINUTES****a. Strategic Plan- Vision, Mission and Values**

Superintendent Jory referred to his briefing note in the agenda package regarding the development of a new District Strategic Plan, part of which the creation of new Vision, Mission and Value statements by the Board of Education.

He then reviewed the proposed statements which included a French translation and a similar meaning in Hul'q'umi'num for the Vision statement. These statements will be used to anchor everything done in the school district including the further development of the Strategic Plan.

**22-145R**

*Moved:* Trustee Kurland      *Seconded:* Trustee Austin

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the Vision, Mission and Values of the District Strategic Plan as presented.

CARRIED UNANIMOUSLY

**7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)**

Matt Woods, President, commented on the following:

- The BC Teachers' Federation (BCTF) has ratified the agreement reached between the BCTF and the BC Public School Employers' Association (BCPSEA). MATA appreciates the efforts of the payroll staff for working hard to ensure that the increases in the pay grid will be received by teachers for the December pay period.
- A major component of bargaining that was not addressed was teacher workload, class size and class composition. MATA asked Trustees to lobby the government to provide funding that will address class size and composition while

acknowledging that past SD69 Boards of Education have kept class sizes at approximately 25 students, which is under the contractual maximum obligation. MATA thanked senior management in their efforts to minimize class size overages that trigger remedy and urged the Board of Education to consider keeping the class sizes below Collective Agreement maximums and to find solutions that address composition.

- Further to a line in the summary given by Director of Instruction Terpstra in the Regular Board Meeting Minutes of November 22, 2022 that “FSA feedback will go to schools and help staff to focus their teaching”, Mr. Woods stated, on behalf of MATA members, that teachers already focus their teaching on literacy and numeracy and would hope that FSA feedback would be used to focus additional support, collaboration time, in service and resources for teachers in order to support student learning and achievement.

**8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570**  
No Report

**9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)**  
No Report

**10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)**  
None

**11. ACTION ITEMS**

**12. INFORMATION ITEMS**

**a. Superintendent’s Report**

Peter Jory, Superintendent of Schools, reported on the following:

- Winter performances have been presented and continue to be presented at schools throughout the district. Sporting events have been equally active. He plans to attend the turkey dinner at Ballenas later in the week.
- On the illness front, the rotating flus have made their way around the district and continue to do so; however, student attendance has remained steady as a whole as individual schools seem to take turns for their week of high absences.
- Staff absences have followed a similar pattern; however, no-fills have been rare for support staff in our schools, and almost non-existent for teachers.
- The district is on the hunt for operational staff, and have postings out in nearly every job category. This is being experienced around the world and is the first time since this data has been recorded in British Columbia that there are actually more jobs than people to fill them.
- The District’s Grad rates have had a nice bump up. Our 6 year All Resident number for 2021-22 climbed 9 percentage points to 91, our Indigenous grad rate jumped 20 percentage points to 84 percent, and our Special Needs grad rate climbed 10 percentage points to 84 as well. That puts the district’s All Resident student rate within one point of the provincial average and SD69 is now 9 points ahead of the provincial average for Indigenous learners and 7 points ahead for learners with Special Needs.

- Strategic Planning focus groups are nearly wrapped up in schools, where principals have been leading students through conversations regarding the school district and potential next steps. When all this information has been submitted, staff will spend some time sorting the data into themes, then present these themes to a larger working group of stakeholder reps in late January or early February for discussion.
- A number of the district's principals and vice-principals have begun a new 360-degree appraisal process, which includes parent, staff, and student input. Senior staff thank everybody who has participated and they appreciate the chance to get to know our leadership team and our schools more deeply, while we build more accountability and assurance into the system.
- The first meeting of our Codes of Conduct Working Group was held on December 11th. Representatives from stakeholder groups, including two students, met via ZOOM and reviewed the terms of reference, set dates and times for the next three meetings, took a walk through the provincial legislation, then went away with a homework assignment. Working group participants are expected to team with their partners and select a Code of Conduct from a school inside or outside our district to present to the group as a means to build our collective understanding of these documents and help inform our next steps.
- The district is looking forward to continued sessions that support equity, data driven decision making, literacy, numeracy, and all of the core competencies that are represented in the BC Curriculum, all with a mind to use these as the foundation to move the district's students through the school system towards meaningful graduation.
- Thank you to all staff for their hard work this fall, and for the wonderful care they have given the students of this school district.

**b. Education Update**

Rudy Terpstra, Director of Instruction, reported on the following:

- Learning grants have been allocated to schools to support learning initiatives. (It was noted that there have been preliminary conversations regarding a showcase for the presentation of the learning grant projects in June.)
- Zero Waste grants have also been provided to schools with many focusing on initiatives related to environmental sustainability and the grant was also able to support the planned Sustainability Conference being organized by Kwalikum Secondary School.
- The Foundation Skills Assessment marking has been completed. Students will receive their assessment to take home. School administrators and teachers will receive feedback on the results and meet with teams to determine any additional supports with Teaching & Learning teachers being available for schools to do that work.
- Learning Updates (Previously named Report Cards) for Grades K-7 will be provided in January.

Gillian Wilson, Associate Superintendent, reported on the following:

- A project was begun last year to support educators' understanding Universal Design for Learning. Staff worked with COVAK association to look at how we design classrooms to ensure we are engaging all of our learners. That work has continued this year with learning support teachers working with multiple types of adult learners working with their students.

- A meeting was held with 45 students from the three secondary schools to unpack the information provided by the Youth Development Indicator, suggest action plans and determine what the observable impacts of those changes might be.
- Rotary Club of Parksville has donated \$25,000 from their weekly bottle drive towards the District 69 Backpack Program which supports students in the district and their families who are experiencing food insecurities.
- Senior staff and the MATA executive and professional development committee are working on calendar conversations. A multi-year calendar is being considered and a draft will be circulated in the near future for stakeholder feedback after staff committees have had the opportunity to discuss where they wish to schedule the conferencing adjustment days. The final DRAFT will be provided to all stakeholders prior to the 2023 spring break period prior to a final calendar being approved by the Board.
- Families are experiencing long wait list for some of the community agencies with some waiting up to 8 months for different social sector supports. While more housing is being built in the area, the area's infrastructures are not able to keep up with some of the needs coming into our community. School counsellors are very busy and supporting families as much as they can while continuing to referring people to community agencies.

**c. DRAFT 2023-2024 Budget Process Schedule**

Secretary Treasurer Amos referred to the draft budget process schedule provided in the agenda package noting that it is similar to past years.

**13. EDUCATION COMMITTEE OF THE WHOLE REPORT**

No Report. The next Education Committee of the Whole is scheduled for Tuesday, January 17, 2023.

**14. POLICY COMMITTEE OF THE WHOLE REPORT**

No Report. The next Policy Committee of the Whole is scheduled for Monday, January 16, 2023.

**15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT**

No Report. The next Finance & Operations Committee of the Whole is scheduled for Monday, January 16, 2023.

**16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS**

**Early Learning and Child Care Council (ELCCO)** – Trustee Austin reported that one question that arose was the Education Assistant dual credit program that is offered in some districts and whether that would be something SD69 was considering or pursuing.

Associate Superintendent Wilson noted that the topic was being discussed prior to COVID and it is now being considered again. It is an in-house Education Assistant Program. However, if Trustee Austin was referring to the Early Childhood Educator (ECE) program, the district still has some students who apply for the Head Start dual track credit to take the ECE as part of their Grade 12 program.

Further to that topic, Trustee Austin then inquired whether the provincial government could be encouraged to allow students to work at child care centres as currently it is not

permitted until a person is 18 years of age. Associate Superintendent Wilson advised that districts are in regular conversation with the Ministry of Education and Child Care which now has the portfolio for child care. There is a shortage of ECE's across the province and that dialogue will continue with the Ministry.

Trustee Austin then continued to report that ELCCO had received a letter regarding child care centres on school sites and how that can be facilitated. Associate Superintendent Wilson responded that the topic would come back to the Finance & Operations Committee of the Whole in January as the district is currently in the process of doing a scan of daycares on school sites as requested by the Ministry of Education and Child Care. A draft of the scan is to be submitted to the Ministry by the end of January.

## 17. TRUSTEE ITEMS

### a. BCSTA Trustee Academy Report

Further to her written report submitted in the agenda package, Trustee Kellogg added that she found it beneficial to have been involved in the Trustee Academy held on December 1-3, 2022, which allowed her to connect with trustees not only on Vancouver Island but also throughout the province and provided her with a clear understanding of what the role of Trustee is.

Trustee Young added that the Academy is where trustees do their professional development and there are always interesting speakers and books that come from those speakers. She highlighted a presentation by Shelley Moore who has done some work in the district and whom she has an angle on how to do a diverse strength-based approach that will move our education to a place Trustee Young has always wanted to go.

## 18. NEW OR UNFINISHED BUSINESS

None

## 19. BOARD CORRESPONDENCE AND MEDIA

None

## 20. PUBLIC QUESTION PERIOD

Trustees/senior administrators received comments and/or answered questions on the following topics:

- What Community Partners is School District 69 currently working with? *(submitted via email prior to the meeting)*. Chair Flynn will contact the writer directly for clarification of the question as the district is in regular contact with numerous organizations.

## 21. ADJOURNMENT

Trustee Kellogg moved to adjourn the meeting at 6:52 p.m.

*Original Signed Copy on File*

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CHAIRPERSON

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SECRETARY TREASURER