



REGULAR BOARD MEETING MINUTES

TUESDAY, FEBRUARY 27, 2018

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Jacob Gair	Trustee
Elaine Young	Trustee
Barry Kurland	Trustee

Administration

Rollie Koop	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Assistant Superintendent of Schools
Ryan Hung	Assistant Secretary Treasurer
Chris Dempster	General Manager of Operations
Kevin McKee	Principal, Bowser Elementary School
	President, Qualicum District Principals/Vice Principals' Association
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
District Parents Advisory Council (DPAC)

1. CALL TO ORDER

Chair Flynn called the meeting to order at 7:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

3. ADOPTION OF THE AGENDA

18-27R

Moved: Trustee Austin *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: January 23, 2018
- b. Ratification of In Camera Board Meeting Minutes: January 16, 2018
- c. Ministry News
 - BC students celebrate French Immersion Week
 - Find Your Fit tour reaches Qualicum Beach to inspire future career choices
 - Students to benefit from funding to support teacher hiring
 - Budget 2018 puts people first, makes life more affordable for British Columbians
 - BCSTA Response to BC Government Throne Speech
 - BCSTA Response to the 2018 Provincial Budget
- d. Reports from Board Representatives to Outside Organizations
 - BCSTA Provincial Council – Trustee Flynn
 - BCPSEA Annual General Meeting – Trustee Kurland
 - Oceanside Building Learning Together Coalition – Trustee Young
 - District 69 Recreation Commission (RDN) – Trustee Young
 - Indigenous Education Advisory Committee – Trustee Young
- e. Status of Action Items – February 2018

18-28R

Moved: Trustee Kurland *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of February 27, 2018, as presented/amended. CARRIED UNANIMOUSLY

5. DELEGATIONS AND PRESENTATIONS

- a. **Tulnuxw Lelum – Bowser Cultural Learning Space**
 Laura Bonner and Dave MacVicar, of Bowser Elementary School, provided the Board with an update on the progress of the Bowser Cultural Learning Space Project as well as future plans for the site. The project has involved local businesses and created a wide variety of learning opportunities for students and the possibilities for school and community use of the learning space are endless.

6. BUSINESS ARISING FROM THE MINUTES

None

7. TRUSTEE HIGHLIGHTS**Trustee Young**

- Reminded attendees of Pink Shirt Day, February 28, 2018 and shared some stories of students' acts of kindness in the community.

Trustee Austin

- Shared her experience in being part of a spontaneous learning opportunity when attending Qualicum Beach Elementary School to deliver a long service gift to a teacher of a Grade 5/6 class who opened up an impromptu discussion with students on governance.
- Congratulations to the Kwalikum Secondary School Grade 9 Boys Basketball Team who will be going to Provincials.

Trustee Flynn

- Attended the Qualicum Beach Elementary Find Your Fit event which was well-attended and enjoyed by students from a number of schools in the district.

Trustee Kurland

- Attended the Annual General Meeting of the BC Public School Employers Association which saw the reinstatement of elected trustees to the Board of Directors, and noted that SD69's Trustee Eve Flynn has been re-elected to the Board.
- Noted that it appears the current government plans to enter into upcoming negotiations with a more collaborative approach, providing an opportunity for the negotiations to not be as adversarial in terms of labour relations.

Trustee Gair

- Appreciated the opportunity to assist in hosting a Model United Nations at Vancouver Island University which had School District 69 students in attendance. A student from Ballenas won Best Position Paper and the Ballenas Club, while not awarded the best delegation, were in the running. There was also a large number of grade 8 and 9 students from Ballenas who attended for the first time and did an excellent job.

8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Debbie Comer, President, commented on the following:

- MATA and the BCTA are also looking for that collegial bargaining relationship with the provincial government.
- The sessions offered at the February 23, 2018 Professional Development Day were well-attended and well-received.
- The Social Justice Committee has organized a Forum to take place in early April which will include Port Alberni and Nanaimo students. The forum will provide a safe place for GSA to have conversations. The students may wish to make a presentation to the Board in the near future.

9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)

No Report

10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Andrea Button, President, commented on the following:

- SD69 DPAC is hosting a presentation by The White Hatter for parents on internet use and safety on Monday, March 12th at Kwalikum Secondary School from 7 to 9:00 p.m.

11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD

None

12. ACTION ITEMS**a. 2018/19 School Calendars**

Assistant Superintendent Wilson reviewed the process undertaken to draft the 2018/19 school calendar, noting some changes made since additional information was received advising that the date of Family Day would change and a request from the Ministry to add another non-instructional day.

i. 2018/19 District School Calendar

18-29R

Moved: Trustee Gair *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve, as presented, the District School Calendar for the 2018/19 school year with the provision that, by May 31st, all schools will distribute to parents/guardians a copy of the final District School Calendar 2018/19 that includes all the provisions stipulated in the *School Act*, and the *School Calendar Regulation 314/12*.

CARRIED UNANIMOUSLY

ii. 2018/19 Collaborative Education Alternative Program (CEAP) School Calendar

18-30R

Moved: Trustee Kurland *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve the school calendar for the Collaborative Education Alternative Program (CEAP) School Calendar for the 2018/19 school year as presented.

CARRIED UNANIMOUSLY

iii. 2018/19 False Bay School Calendar

18-31R

Moved: Trustee Gair *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve the school calendar for False Bay School for the 2018/19 school year as presented.

CARRIED UNANIMOUSLY

13. INFORMATION ITEMS

a. Education Programs Update

Assistant Superintendent Wilson reported on the following district initiatives and events:

- The purchase of 10 Google Expedition Kits for use by schools. Training begins next week for teachers on how to use the technology and the types of curriculum connections the use of the kits can have for deep learning opportunities for students.
- "What's Working for Portfolios?" An in-district learning opportunity for teachers will be held on Thursday, March 1, 2018.
- Acknowledged the members of the MATA and CUPE Pro-D Committee for their work in organizing the workshops which included presentations by members of district staff. She also appreciated the invitation to attend the keynote sessions at Kwalikum Secondary School that same day.
- Acknowledged the work of the CUPE and MATA Dispatch Clerks for their work in replacing staff absences. Senior Staff are working hard to continually advertise and hire spare education assistants and teachers teaching on call to replace individuals who have received offers of full-time employment.
- The Curriculum Assessment and Evaluation Committee met last week to compile feedback on the first snapshot of student learning. A District student was invited to be a guest speaker and provided the members with

thoughtful feedback as well as suggestions for what staff should be considering to help him, and other students, with their learning.

- Staff are organizing a Super Conference for Grade 7s on May 15, 2018 to celebrate being a teenager as they work through transitions. The conference will include presentations from Safer Schools Social Media, Gary Anaka: *Brain Health & Wellness Educator* and E.N.I.T.Y, and offer sessions on digital literacy and safety, information about resources from local organizations and a Panel of Grade 8 and 9 students to engage attendees to talk about their experiences attending SD69 high schools.
- Acknowledgement to the staff and students at Ballenas Secondary for their theatrical production of *Legally Blonde*.
- The Local Action Team has sponsored training in Neurosequential Model in Education (NME) which Ms. Wilson has attended.
- Played a video for the Board which was created by the Alberta Family Wellness Initiative, about how brains are built and, when they are not built in a certain way, the negative effects it can have on student learning. The video is titled Brain Builders and can be found on the AFWI site at <http://www.albertafamilywellness.org/resources/video/how-brains-are-built-core-story-of-brain-development>

b. Education Planning Update

Superintendent Koop updated the board on the following:

- Members of the BC School Superintendents Association (BCSSA) have been called to meet with the Deputy Minister of Education on Friday, March 2, 2018 to receive an update on the graduation program and the 10-12 curriculum and assessment.
- A meeting of the Island Chapter of the BCSSA was held on February 16, 2018. Ministry staff were in attendance and topics of discussion were the discuss accountability framework, enhancement to MyEdBC to allow staff at the school district level to access evidence of student learning to help inform the work they do, the future of the Classroom Enhancement Fund and a review the province is undertaking about the funding model.
- Regional forums are scheduled to discuss possible changes to the funding model and how money will be allocated to districts.
- Pat Duncan has taken over as the Superintendent, Learning Transformation, and has been directed by the Ministry to be 'front-facing' when working with Districts.
- The Annual General Meeting of the BC Public School Employers Association held on January 25-26, 2018 included an interactive session on Bargaining Preparation 2019 where the following five key approaches were discussed that will inform bargaining:
 - Innovative learning structures
 - Continuity of service to learners
 - Teacher workload
 - Teacher professional learning
 - Teacher recruitment
- Participation by the Superintendent and Assistant Superintendent in a planning group for a K-20 collaboration effort. The group includes mid to north island superintendents and members from Vancouver Island University and North Island College to cement districts' efforts around a shared understanding about the K-12 curriculum and the impacts of that learning on post-secondary education. The group will also be discussing governance structures for a mid-island partnership group of

Superintendents and Senior Faculty staff and operations oversight committee.

- Spring reviews with school administrators have been completed and the outcome of those discussions directs the work the Assistant Superintendent and the Secretary Treasurer do in regard to the staffing budget for 2018/19. The conversations also include a discussion of progress against the enhancing student learning plan goals. The level to which school administrators and learning services staff know their students places the District in a good position in terms of allocating funding in a way that makes the greatest difference for learners.
- The Superintendent led a Consensogram activity at the February DPAC meeting on the progress towards the Strategic Plan. The exercise provided a quick sense of where parents feel the District is at in moving forward on the four key priorities.
- The Superintendent is working with ThoughtExchange to create a staff/student reflection on the four key priorities and obtain feedback on some new ideas. He also plans to meet with the Board on March 16th to reflect on the mission, vision and values portion of the strategic plan with a focus on an aspect of renewal and rethinking.

c. 2018/19 Preliminary Operating Budget Process Update

Secretary Treasurer Amos provided a summary of feedback provided to date by stakeholders on the 2018/19 preliminary operating budget. That information will be reviewed to identify common themes and evolve into a budget 'wish list'. The Ministry is scheduled to make its funding announcement on March 14th which would then lead into the next round of discussions with stakeholders and marrying of the funding to a rationalization of a balanced 2018/19 budget.

14. CORRESPONDENCE ATTACHED

None

15. POLICY/ADMINISTRATIVE PROCEDURE

a. Administrative Procedure: Police Information Check with Vulnerable Sector Screening (Formerly Criminal Record Check)

18-32R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure: *Police Information Check with Vulnerable Sector Screening* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-33R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Police Information Check with Vulnerable Sector Screening* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

b. Board Policy 7010: Student Fees and Band Instruments Rental
(Merging of Board Policies 7010 and 7065)

18-34R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of Board Policy 7010: *Student Fees and Band Instruments Rental* and its attendant Administrative Procedure at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-35R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt Board Policy 7010: *Student Fees and Band Instruments Rental* and its attendant Administrative Procedure at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

c. Board Policy 7015: Catchment Areas/Cross Boundary Transfer

18-36R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the revisions to Board Policy 7015: *Catchment Areas/Cross Boundary Transfer* and its attendant Administrative Procedure at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-37R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt Board Policy 7015: *Catchment Areas/Cross Boundary Transfer* and its attendant Administrative Procedure at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

d. Board Policy 7054: Transportation of Students by District School Bus Service

18-38R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the revisions to Board Policy 7054: *Transportation of Students by District School Bus Service* and its attendant Administrative Procedure at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-39R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt Board Policy 7054: *Transportation of Students by District School Bus Service* and its attendant Administrative Procedure at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

e. **Board Policy 7059: Corporate/Community Sponsorships, Partnerships and Advertising in Schools** (*Merging of Board Policies 7059 and 7060*)

18-40R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the revisions to Board Policy 7059: *Corporate/Community Sponsorships, Partnerships and Advertising in Schools* and its attendant Administrative Procedure at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-41R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt Board Policy 7059: *Corporate/Community Sponsorships, Partnerships and Advertising in Schools* and its attendant Administrative Procedure at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

f. **Board Policy 7155: Emergency Preparedness**

18-42R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the revisions to Board Policy 7155: *Emergency Preparedness* and its attendant Administrative Procedure at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-43R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt Board Policy 7155: *Emergency Preparedness* and its attendant Administrative Procedure at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

g. **Administrative Procedure: Performance Management Process – Superintendent of Schools and Exempt Staff**
(*Formerly Board Policies 6195 and 6196*)

18-44R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure: *Performance Management Process – Superintendent of Schools and Exempt Staff* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-45R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Performance Management Process – Superintendent of Schools and Exempt Staff* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

h. Administrative Procedure: Emergency Closure of Schools/Worksites - Employees (Formerly Board Policy 6135)

18-46R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure: *Emergency Closure of Schools/Worksites - Employees* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-47R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Emergency Closure of Schools/Worksites - Employees* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

i. Administrative Procedure: Emergency Closure of Schools - Students (Formerly Board Policy 7160)

18-48R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure: *Emergency Closure of Schools - Students* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-49R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Emergency Closure of Schools - Students* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

j. Administrative Procedure: District Scholarships (Formerly Board Policy 7061)

18-50R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure: *District Scholarships* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-51R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *District Scholarships* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

k. Administrative Procedure: Boarding Subsidy
(Formerly Board Policy 7070)

18-52R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure: *Board Subsidy* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

18-53R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Board Subsidy* at its Regular Board Meeting of February 27, 2018.

CARRIED UNANIMOUSLY

I. Rescinding of Policies

18-54R

Moved: Trustee Young *Seconded:* Trustee Gair

THAT the Board of Education of School District 69 (Qualicum) rescind the following Board Policies at its Regular Board Meeting of February 27, 2018:

- 6135: *Emergency Closure of Schools/Worksite - Employees*
- 6195: *Evaluation of Chief Executive Officers*
- 6196: *Evaluation of Employees not Covered by Collective Agreement*
- 7060: *Sponsorship*
- 7061: *District Scholarships*
- 7065: *Band Instruments Rental*
- 7070: *Boarding and Lodging Allowance*
- 7160: *Emergency Closure of Schools (Student)*

CARRIED UNANIMOUSLY

16. TRUSTEE ITEMS

None

17. NEW OR UNFINISHED BUSINESS

None

18. PUBLIC QUESTION PERIOD

None

19. ADJOURNMENT

Trustee Gair moved to adjourn the meeting at 8:38 p.m.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER