



PARENT/STUDENT APPEALS TO THE BOARD OF EDUCATION

A student and/or parent may appeal a decision of an employee of the Board of Education that significantly affects the education, health or safety of a student in accordance with the provisions of the School Act (s. 11) and this Bylaw.

The following decisions shall be deemed to significantly affect the education, health or safety of a student:

- a. Disciplinary suspension from school for a period in excess of ten (10) consecutive days.
- b. Suspension from school for a health condition.
- c. Placement in an educational program.
- d. Grade promotion and graduation.
- e. Refusal to offer an educational program to a student from 16 to 19 years of age.
- f. Failure to consult with families regarding the goals and content of an individual education program.
- g. Any other decision that in the opinion of the Board of Education or the designate significantly affects the education, health or safety of a student.

A student and/or parent seeking to appeal the decision of any Board officer or employee under this Bylaw must first engage in good faith attempts to resolve his/her concerns through the processes set out in Board Policy 6240: *Resolution of Complaints*, including proceeding through the three step resolution process described therein.

The procedures for hearing student/parent appeals by the Board of Education shall be applied in accordance with the guiding principles set out in Board Policy 6240: *Resolution of Complaints*.

TITLE

This bylaw may be cited as "School District No.69 (Qualicum) Parent/Student Appeals to the Board of Education Bylaw No. 5."

Read a first time this 26th day of January 2016.

Read a second time this 23rd day of February 2016.

Read a third and final time, passed and adopted this 8th day of March 2016.

Original signed copy on file

CHAIRPERSON OF THE BOARD

Original signed copy on file

SECRETARY TREASURER

References:

- School Act: Sections 11.1(1), 175(2)(r) and Regulation 24/08: Appeal Regulation
- Administrative Procedures: Parent/Student Appeals to the Board of Education
- Board Policy 6240: Resolution of Complaints
- Administrative Procedures: Resolution of Complaints
- BC Confederation of Parent Advisory Committees (BCCPAC) Speaking Up! Booklet



Attachment to: Board Bylaw 5: Parent/Student Appeals to the Board of Education

NOTICE OF APPEAL

Name of Student: _____

Address of Student: _____

Placement of Student: _____
(including, where appropriate, grade level and home room teacher)

Name of Person Making the Appeal: _____

Address of Person Making the Appeal: _____

Decision being Appealed: _____

Date of Decision being Appealed: _____
(date on which the student/parent bringing the appeal was informed of the decision)

Name of Board Employee who made the Decision being appealed: _____

Particulars of the effects on the student's education, health and/or safety: _____

Please provide the grounds for the appeal and the action requested or relief sought: _____



Attachment to: Board Bylaw 5: Parent/Student Appeals to the Board of Education

NOTICE OF APPEAL

Summary of steps taken by the student/parent to resolve the matter: _____

Please indicate whether you are requesting an oral submission or would prefer only to submit written documents:

Oral Submission

Written Submission Only

Please indicate whether the person making the appeal requires any special accommodation in order to proceed with the appeal (ie. Interpretation services): _____

Submitted on the ____ day of _____, 20____

Signature of Person Making the Appeal