

SCHOOL DISTRICT No. 69 (QUALICUM)

ADMINISTRATIVE PROCEDURE

SUSTAINABLE PRACTICES

Page 1 of 1

ENVIRONMENT

1. It is the collective responsibility of all district personnel to educate students such that they will develop an innate responsibility to conservation, both inside and outside of the school district.
2. The fulfillment of this mandate is the joint responsibility of the Board of Education, Senior Staff, Principals/Vice Principals, teachers, students and support personnel. The Secretary-Treasurer (or designate) shall establish an energy management plan that includes, but is not limited to, the following components:
 - a. Integration of environmentally sustainable considerations into the school district's business decisions related to:
 - Lighting
 - Heating, ventilation, air conditioning systems
 - Renovation and new construction
 - Recycling programs
 - b. Purchasing policies that encourage suppliers to meet or exceed the district's environmental management standards.
 - c. Mechanisms to regularly assess and continually improve the district's environmental sustainability performance.
3. The General Manager of Operations (or designate) will be responsible for managing all expenditures, and for formulating and implementing the energy management plan.
4. The General Manager of Operations (or designate) will be responsible for tracking and monitoring energy consumption, and for coordinating energy management and sustainability activities with principals/vice principals, teachers, support staff and students.
5. The school principal will facilitate energy management programs and procedures at the school. Efficient use of the various energy systems of each school will be the joint responsibility of the principal and the General Manager of Operations.
6. Teachers and support staff will use a variety of curricular materials to provide the opportunity for students to participate in energy management initiatives.
7. The District shall encourage the use of an environmental theme, at every level, as a focus for integrating existing curriculum.
8. The District shall encourage the use of locally developed Environmental Studies courses and/or units in schools.
9. The District shall support learning activities that utilize a wide range of appropriate environmental field trips.

References:

- *Board Policy 4009: Sustainable Practices*
- *Sustainable Schools Best Practices Guide, Ministry of Education*