

Qualicum District Parent Advisory Council

Meeting Agenda

Date: Wednesday, January 21, 2026

Time: 6:30-8:00 pm

Zoom Meeting:

- [Zoom Meeting link](#)
- Meeting ID: 837 2954 1887
- Passcode: 007290

Members:

- DPAC Executive Team: Marina (President), Jason (Treasurer), Raani (Secretary), Maleah (Director), Jennah (Director)
- PAC Representatives from
 - Arrowview Elementary School PAC
 - Bowser Elementary School PAC
 - Ecole Oceanside Elementary School PAC
 - Errington Elementary School PAC
 - Nanoose Bay Elementary School PAC
 - Springwood Elementary School PAC
 - Qualicum Beach Elementary School PAC
 - Ballenas Secondary School PAC
 - Kwalikum Secondary School PAC
 - False Bay School PAC
 - Winchelsea PAC for Collaborative Education Alternative Program (CEAP) and Parksville Alternate Secondary School (PASS)
- Parents and caregivers from the Qualicum School District

Guests:

- Trustee Elaine Young
- Superintendent Peter Jory
- Mount Arrowsmith Teachers Association (MATA) President Matt Woods
- Canadian Union of Public Employees (CUPE) President Ewen Roycroft

AGENDA ITEM	DETAILS		
1. Call to Order	6:30 - 6:35	<ul style="list-style-type: none">• Meeting called to order by the Chair• Land acknowledgement• Verification of quorum (three voting members)	Marina
2. Introductions	6:35 - 6:38	<ul style="list-style-type: none">• Introduce ourselves in the chat and our role (ex. PAC rep, parent/caregiver)	All

3.	Approval of Agenda	6:38 - 6:40	<ul style="list-style-type: none"> Review and approval of the meeting agenda 	All
4.	Approval of Previous Meeting Minutes	6:40 - 6:43	<ul style="list-style-type: none"> Review and approve November Minutes 	All
5.	Trustee Update - Elaine Young	6:43 - 6:53	<ul style="list-style-type: none"> Top three items coming to the board for decision in 2026 that parents should be aware of. 	Elaine
6.	Superintendent Update - Dr. Peter Jory	6:53 - 7:03	<ul style="list-style-type: none"> Open invitation to attend Update on: <ul style="list-style-type: none"> Field trip busing costs Catchment changes - the Town Hall recording is available HERE and the survey to provide feedback is HERE. IEP Parent/Caregiver Session on February 5 Budget process and opportunity for input 	Peter
7.	Mount Arrowsmith Teachers Association (MATA) Update	7:03 - 7:08	<ul style="list-style-type: none"> Open invitation to attend 	Matt
8.	Canadian Union of Public Employees (CUPE) Update	7:08 - 7:13	<ul style="list-style-type: none"> Open invitation to attend 	Ewen
9.	Chair's Report	7:13 - 7:23	<ul style="list-style-type: none"> Update from meeting with MLA Higginson PAC donations online through schoolcash 	Marina
10.	Treasurer's Report	7:23 - 7:28	<ul style="list-style-type: none"> Gaming Account Balance as of January 14, 2026: \$4,061.44 <ul style="list-style-type: none"> BCCPAC Membership purchased \$1,561.44 needs to be used by June 30, 2026 (carried over from last year). 	Jason

- \$2,500 needs to be used by September 30, 2026.
- **Food Safe Training** - Deadline for DPAC funding available to cover [food safe training](#) for two PAC representatives at each school is February 28.
- **General Account Balance** as of January 14, 2026: \$16,398.32
- **Discuss and vote on a *MOTION* that DPAC uses its gaming grant funds in the following ways before they expire:**
 - \$1,000 for a constitution/bylaws consultant and administrative costs
 - \$3,000 for speakers for parents/caregiver on anxiety, food education, and inclusion

11.	Ongoing Business	7:28 - 7:38	<ul style="list-style-type: none"> ● District Food Program Working Group update <ul style="list-style-type: none"> ○ Next meeting - January 20th @ 6:00 pm - Agenda HERE ● District Communications Working Group ● DPAC Inclusion Working Group - Sign up to join HERE. 	Marina/Jason/Raani Marina/Raani Marina/Jovonne
12.	New Business	7:38 - 7:58	<ul style="list-style-type: none"> ● Discuss proposals for parent/caregivers speakers: <ul style="list-style-type: none"> ○ Kids and food ○ Anxiety and school ● Discuss areas PACs would like DPAC to focus on at the budget meetings ● <i>MOTION that DPAC Pilot the Notetaker Support Person Proposal for 12 months and put out a request for volunteer note takers.</i> ● <i>MOTION that DPAC adopt the DPAC Social Media Policy and DPAC Media and Press Release Process</i> ● Discuss future use of consent agendas 	Marina Marina Jennah Marina Marina
13.	Next Meeting	7:58 -	<ul style="list-style-type: none"> ● Wednesday, February 18 	Marina

	7:59		
14. Adjournment	7:59 - 8:00	• Close the meeting	Marina

Future Meeting Topics / Action Items

- Discuss information, resources, training parents/caregivers would like to see offered/supported by DPAC.
- Future Topics for discussion:
 - Accessibility Working Group updates
 - RDN busing

Have a topic you'd like to discuss? Email us at gsd.dpac@gmail.com

Upcoming DPAC Meeting Schedule for 2025/26

Meetings are scheduled for the third Wednesday of each month at 6:30 pm.

- February 18
- April 15
- May 20