



# École Ballenas Secondary School



## CODE OF CONDUCT

The Ecole Ballenas Secondary School Code of Conduct was developed with staff, students and parents/guardians. It is intended to help maintain a safe, caring and orderly school environment, as per the Ministry of Education and Childcare's guidelines. It also supports the policies of the Qualicum School District and the laws of BC and Canada.

The code of conduct reflects Sections 7 and 8 of the BC Human Rights Code, which protect the rights of all individuals from discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identify or expression and age

We are a community that celebrates and values diversity and inclusivity of our members.

## Expectation Matrix

We Respect Others by:	We Respect Ourselves by:	We Respect this Place by:
<ul style="list-style-type: none"><li>✓ Treating others with respect and dignity</li><li>✓ Respecting others' privacy</li><li>Communicating respectfully and using kind words</li><li>✓ Following the guidance and direction of school staff</li><li>✓ Being an upstander vs a bystander</li><li>✓ Understanding that any form of discrimination will not be tolerated</li></ul>	<ul style="list-style-type: none"><li>✓ Striving to get adequate sleep and proper nutrition</li><li>✓ Prioritizing our mental health and learning</li><li>✓ Prioritizing attendance and engagement in class</li><li>✓ Staying home when we are sick</li><li>✓ Recognizing that vaping, smoking and substance use is harmful our growing brain and body</li><li>✓ Accepting <a href="#">policies</a> that are in place to keep everyone safe</li></ul>	<ul style="list-style-type: none"><li>✓ Using school materials, library books and devices with care.</li><li>✓ Keeping our classrooms, shared spaces, playground and community clean and free from litter and vandalism.</li><li>✓ Moving safely around the campus and respecting the personal space of others</li><li>✓ Being aware that we are members of the community and need to contribute positively to our neighbourhood and town.</li></ul>

### When we make mistakes we:

Take responsibility for our actions and the impacts they have. We work to make amends to whomever was harmed and we solve conflicts peacefully. We move forward and learn from our mistakes

<b>Behaviours We Do Not Accept:</b>
Vaping or smoking on school property; bullying, cyberbullying, racism, harassment, intimidation, threatening or violent behaviours; weapons, including replica weapons at school; the possession or use of drugs, alcohol or paraphernalia
<b>Safe Reporting:</b>
The Board of Education for the Qualicum School District will take reasonable steps to prevent retaliation by a person against a student who had made a complaint of a breach of the Code of Conduct
<b>Responsibility to Inform Other Parties:</b>
School officials may have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct, including parents, school district officials, RCMP and MCFD.
<b>Distraction Free Learning Environment:</b>
Ecole Ballenas Secondary School recognizes the impact of personal digital devices (any device that can be used to communicate or access the internet) on focused learning environments and online safety for students. Use of personal digital devices is restricted during instructional time at Ecole Ballenas Secondary School.
Devices may only be used at teacher request for instructional purposes, for student accessibility and accommodation needs, or for medical and health needs. At all other times, the devices must be put away, out of sight and in a secure location. An educative and progressive response plan will be developed to support students who struggle with meeting the expectations of digital devices.
<b>Range of Responses to Unacceptable Behaviour:</b>
Supporting students' academic, social-emotional and physical development is essential. Whenever possible, we strive to focus on responses that are <b>restorative rather than punitive</b> .
Responses will consider the student's age, maturity, and special needs. Special considerations may apply to students with special needs who are unable to comply with a code of conduct due to having a disability of an intellectual, physical, sensory, emotional, or behavioural nature.
<b>Suspension</b>
In accordance with the School Act, Sec. 85(2)(ii) and (d) the Board authorizes the Principal or designate of any school in the district to suspend a student from attendance at school for up to five days. Suspensions may be for the following reasons:
<ul style="list-style-type: none"> <li>a. because a student is willfully and repeatedly disrespectful to a teacher or to any other employee of the Board carrying out responsibilities approved by the Board.</li> <li>b. because the behaviour of the student breaches the <a href="#">District Code of Conduct</a> or policy and/or has a harmful effect on others or the learning environment of the school.</li> <li>c. because the student has failed to comply with the School Code of Conduct.</li> </ul>
Suspensions over five days are made in consultation with the appropriate Director of Instruction as per the District Student Code of Conduct, AP 350. As per AP 350 6.7.1 an educational program must be provided