



School District 69 Qualicum

Collaborative Education Alternative Program

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CEAP COLLABORATIVE COMMITMENT AGREEMENT SECONDARY PROGRAM 2022-2023

CEAP staff is dedicated to supporting your child's learning. It is a requirement of enrolment that the parent, student and teacher meet to review the guidelines and responsibilities listed below. All parties are expected to sign this commitment agreement.

TEACHER ROLE:

- Commit to ongoing communication with students & parents (i.e. email, telephone and at Tutorials, Check-Ins, Progress Reviews, etc.)
- Provide courses and programs with clearly defined objectives, which achieve BC Learning Outcomes, using current assessment practices
- Use a variety of current online & paper-based resources & technology, along with inquiry & project-based learning opportunities, where practical, to support learning
- Provide a timeline or calendar, to assist the student to pace the completion of course(s), and available activities, classroom learning sessions, guest presenters, field trips, portfolio reviews, reporting information and timelines
- Issue regular progress reports, including Interim, Mid-Term and Semester reports

PARENT ROLE:

- Complete all registration and student information forms required for enrolment
- Pay refundable deposits for borrowed learning resources
- Ensure the return all resources on loan or purchased by the end of the second week in June or within one week of withdrawal from CEAP
- Submit service provider forms and invoices, Internet reimbursement requests and any eligible receipts in a timely fashion
- Be present & actively involved in your child's Learning Plan, acting to assist and supervise learning in the home environment, including dialoguing with your child regarding their progress in each course.
- Engage in frequent, ongoing communication with the course teachers (via meetings, phone calls and email).
- Provide CEAP with an active parent email address. Read, acknowledge & respond in a timely fashion to emails requiring a response.

STUDENT ROLE:

- Strive to be engaged, self-motivated and self-directed learners.
- Set realistic & appropriate goals for yourself, communicating these to your teachers.
- Communicate with your parent(s) and your CEAP Teachers (face-to-face, by phone, email, Moodle Messaging or text).
- Complete all courses and learning activities as assigned and be aware and prepared for important events in the CEAP Timeline (e.g. assignment deadlines, exams, term and semester end-dates)
- Be prepared in advance for all on & off campus learning sessions (i.e. bring learning tools such as pencils, calculators, etc.; wear proper attire for weather conditions, etc.).
- Be a positive role model and good online citizen, knowing and respecting the school code of conduct, on and off-line
- Where possible, participate in on- campus learning sessions and activities.

Please acknowledge that you understand and wish to join the CEAP – TIDES Program learning community based on these guidelines by signing below:

Student: _____

Grade: _____ Start Date: _____

Parent Signature

Student Signature

Teacher Signature

Date