



School District 69 Qualicum

Collaborative Education Alternative Program

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CEAP COLLABORATIVE COMMITMENT AGREEMENT TIDES PROGRAM 2014-2015

CEAP staff is dedicated to supporting your child's learning. It is a requirement of enrolment that the parent, student and teacher meet to review the guidelines and responsibilities listed below. All parties are expected to sign this commitment agreement.

TEACHER ROLE:

- Commit to ongoing communication with students & parents (i.e. email, telephone and at weekly Open Tutorials, Term Check-Ins, Portfolio Reviews, etc.)
- Provide the Learning Plan, which covers Prescribed Learning Outcomes (PLOs) using CEAP/TIDES resources & assessment parameters
- Use a variety of current online & paper-based resources & technology, along with a variety of hands-on, inquiry & project-based learning opportunities, to support student learning
- Provide a CEAP TIDES Program monthly calendar, describing activities, classroom learning sessions, guest presenters, field trips, portfolio reviews, reporting information and timelines
- Link academic and experiential learning in an integrated, cross-curricular way
- Offer regular opportunities for social & academic growth within the TIDES community of learners, including providing monthly calendars detailing weekly on & off campus learning and social interaction opportunities
- Issue regular Check-In Frameworks, formal progress reports & portfolio reviews
- Collaborate with & support students & families to complete independent inquiry projects

PARENT ROLE:

- Complete all registration forms including CEAP TIDES Commitment contract, New Student Questionnaire, Student Learning Plan, and Financial Allocations Worksheet
- Submit service provider forms and invoices, Internet reimbursement requests and any eligible receipts in a timely fashion
- Be present & actively involved in your child's Learning Plan, including acting as the "at-home teacher", supervising the completion of the Learning Plan in the home environment, and dialoguing with your child regarding their progress in each subject area.

- Engage in frequent, ongoing communication with the Program Teachers (Attend meetings, phone, email, etc.). Have and use an active email address. Read, acknowledge & respond in a timely fashion to emails requiring a response.
- Respond, when asked to, with an RSVP, to CEAP Teachers for on & off campus events or learning sessions
- Drop off & pick-up your child at the scheduled times & places for events
- Submit evidence of learning as outlined by your child's Program Teachers. Be aware of and plan for important CEAP yearly timeline events, such as check-ins, portfolio reviews, etc., as indicated on published calendars
- Support and encourage students to lead the Term Portfolio Reviews
- Return all resources on loan or purchased by June 14th, 2014 or within one week of withdrawal from CEAP

STUDENT ROLE:

- Strive to be engaged, self-motivated and self-directed learners.
- Set realistic & appropriate goals for yourself, communicating these to your teachers.
- Communicate with your parent home-teachers and your CEAP Program Teachers (face-to-face at school, at on & off campus learning sessions, by phone or email or text).
- Complete all learning projects as outlined in your Learning Plan & be aware and prepared for important events in the CEAP Timeline (like school and community- based group learning sessions, term check-ins, portfolio reviews and other deadlines in your calendar.
- Be prepared in advance for all on & off campus learning sessions (i.e. bring learning tools such as pencils, calculators, etc.; wear proper attire for weather conditions, etc.).
- Be a positive role model and act as a positive ambassador towards others, including classmates and the public
- Participate appropriately in on & off campus learning sessions.

Please acknowledge that you understand and wish to join the CEAP – TIDES Program learning community based on these guidelines by signing below:

Student: _____

Grade: _____ Start Date: _____

Parent Signature

Student Signature

Teacher Signature

Date