

## CEAP Parent Advisory Committee (PAC) MINUTES

November 15, 2018

Meeting called to order at 9:15.

In attendance: Jaime (chair), Don Bold (principal), Lois (vice-chair), Cheri (DPAC liaison), Karen (member-at-large), Sarah (treasurer), Shannon (past-treasurer), and Kelly (secretary).

Minutes from October 25, 2018 approved.

### **I. Principal Report:**

#### **1. Communicating Student Learning:**

##### Reporting periods:

Courses in the district are offered on one of 3 schedules: linear (full-year), semester (1/2 year) and term (1/4 year or 1/6 year). Students will be on different schedules, depending on the courses they are taking, and whether they are cross-enrolled at KSS or BSS.

In grade 8, courses are moving toward a linear system, with 2 reporting periods (January & June) and two interim reports (November and April) for academic courses

In a semester system, reporting is condensed, having a formal report mid-semester (e.g., November & April), with a final report at the end of the semester (end of January & June). Corresponding interim reports occur approximately 1/2 way between these formal reports.

Cross-enrolled students at KSS will have all their marks on one report card. Those cross-enrolled at BSS will have separate CEAP and BSS class reports as their reporting dates are a week apart.

##### Grading:

For elementary and grades 8/9, the District has chosen to use a Proficiency Scale, rather than grades. Now the Province is using a 4 point proficiency scale for grades K – 9. The district process is tying into the province, with Dallas Flynn and Becky Weiss participating in a district committee on this.

Assignments are still marked on a numeric rubric, then are converted onto a 4 point scale. The philosophy is to focus on the Learning, rather than the grade marks. Ideally, teachers/students should be able to identify problem areas, revisit the course material, and hopefully upgrade their learning and marks. Mr. Ruffell has revamped the Foundations 11/12 math class, and moved to this scale.

\*Parent comment – Some students are really motivated by the grade marks, so it is important to have those available to the student to see.

2. Take your kid to work day – Yesterday, November 14, family members or friends could take their kids to work with them instead of to school. This is part of an annual national event as part of Career planning.

3. KSS/Cross-enrolled – November 21<sup>st</sup> is Pyjama Day; wear your jammies and fuzzy slippers to school.

4. Transition to Grade 8 – This process starts in late February.

## **II. Treasurer Report:**

- The budget for this school year was done last month. It is a working document.
- There is currently a balance of about \$8500 which is now all budgeted out: approximately \$100 was allotted per student for both elementary and TIDES secondary students, leaving a cushion of about \$350 for unexpected expenses.
- The camp booking has been done and paid for.
- Some funds will be needed for the “grab & go bags”.

## **III. DPAC (District Parent Advisory Committee):**

- Cheri attended last month's meeting.
  - Food that is not made in a “food-safe kitchen” is no longer allowed to be sold at bake sales or brought to the class to share. Query: Is the elementary kitchen food-safe?
  - Also some discussion about parent education ideas. The White-Hatter talk was mentioned as a good one to repeat.
- There is another DPAC meeting next week.

**Action:** Parents to let Cheri know if there is anything you want her to bring to DPAC.

Cheri to follow up with Don about food safety.

## **IV. Old Business:**

### 1. CEAP Camp 2018 -

- Camp will be the first weekend in June: Friday, May 31- Sunday, June 2.
- It is at the Rath Trevor group campsite #3, which has been booked and paid for.

### 2. Leadership Club –

- Jaime met with the grade 7 class to talk about: what a leader is & that anyone can be a leader.
- Then they brainstormed about the Christmas Shop (Thursday, December 13)
- Due to the changes in rules about bake sales, we cannot have one this year at the Christmas sale.

**Action:** Jaime will continue to meet with the class to plan the Christmas Shop.

### 3. E-Prep

Action: Jaime will buy snacks and water. In June, the kids will eat the food that is not used.

### 4. Entrepreneurship course –

- Jaime has emailed the teacher of this course, but has not yet heard back.

### 5. Open House for CEAP elementary -

- Things are really busy at present, so perhaps not the best time for an Open House.

**Action:** Don to talk to Dallas about timing.

**V. New Business:**

1. Food Safe Course for students – There is a “Food-Safe” course being offered in the community in January 2019 that may be open generally to home-schoolers. It will be held on a weekend for 1 day. The cost will be between \$50-75. The student will then be certified for 5 years. (NB: Food-Safe courses are also offered in secondary schools at a similar or lower cost.)

**Action:** If anyone is interested, email Shannon.

2. Scholarships, Career Support -

- CEAP Scholarships – Staff does not talk to the students about these. There are only a few, and the CEAP teachers make decisions about who will receive them.

- Community Scholarships – In grade 12, there is a course called “Scholarship Prep” which is offered over lunchtime. It is a linear grade 12 course held outside the regular class times.

- In grade 10, students are beginning to think about course selection that will lead to future careers.

- *Students are considered school age up to June 30 of the year they turn 19.* They can apply to programs and be “sponsored” (or funded) by the school up to that time. For example, possible courses include: Year 1 foundational Trades Training, and a Health Care 6-month program. Both are certification programs.

Meeting adjourned around 10:30.

**Next Meeting:**

Thursday, December 6, 2018 @ 9:15 in the Qualicum Commons parent lounge.

**Meetings for 2019** will be held on the following Thursdays:

- January 17
- February 14
- March 14