



ERRINGTON ELEMENTARY SCHOOL

1390 Fairdowne Road, Errington, BC V0R 1V0
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Website: <http://ees.sd69.bc.ca>

Principal: **Mrs. Sheila Morrison**
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September 13, 2020

Important Information about Drop-off and Pick-up at EES

Dear Parents/Caregivers,

Thank you for your patience and understanding as we have planned for a safe transition back to school in very unusual circumstances! In order to limit contact between learning groups and visitors, we ask that you please take note of the following procedures that have been developed at EES.

There are 3 ways to get to or from school each day:

- By school bus (registered riders only, masks mandatory). If a child normally rides the bus home and is unsure of how they are getting home on a particular day, our general procedure is to send them on the bus.
- Drop-off/Pick-up in lower parking lot (*supervision begins at 8:00am*). Students in Grades 5, 6, and 7 need to wear a mask when close to others getting to and from their designated meeting area.
- Parents/Caregivers of young children park and walk their child up to the designated meeting area(s).

Please make sure your child knows what the pick-up arrangements are each day. Let your child's teacher know what the weekly routine is for getting home. Let your child's teacher know (by note or email) if the plan is different on any given day.

Students in Mrs. Armstrong, Ms. Virgin, and Mrs. Norman's classes meet before and after school at the new playground. For parents/caregivers who are dropping off and picking up their young children, we encourage you to park on Fairdowne Rd. and walk up the pathway to the new playground meeting area. This is to avoid foot traffic in front of the school.

When students arrive at school, they are to go directly to their designated meeting area (*see map attached*). Supervision in each of the meeting areas begins at 7:50am. If parents/caregivers are walking their *young* children up to the school, we ask that you wear a mask when near people. Our goal is to keep the area in front of the school clear for bus students. Please avoid the temptation to mingle or be in close proximity to students or other adults except as necessary.

The same procedure is to be followed at pick-up time. If parents/caregivers are arriving to pick-up their *young* child prior to the 1:30pm dismissal time, we ask that you wait in the *designated* meeting area (*same as the morning area, indicated on the attached map*). Please stand back, away from the building, and near the perimeter of the meeting area.

If you are dropping off your child before school, please try to come as close to 8:12am as possible. Children can go directly to their classroom outside door if arriving a little late (between 8:12am up until 8:30am). If arriving after 8:30am, your child must report to the office using the main front door.

Thank you again for your cooperation. Please pass this information on to others who are dropping off and/or picking up your child! If you have any questions, please contact the office by phone (250-248-8446).