

**KSS PAC Minutes**  
**December 3, 2024 KSS Library 7pm**

**Call to order 7:03pm**

**1. Introductions**

Attendees: Fern Foster (Chair), Shannon Cowan (Vice Chair), Stacey Mrack (Treasurer), Lisa Haupt (Secretary), Andrew Lee (Acting Principal), Paula Elgood, Kathleen Primeau, Lorna Gray, Jacquie Harkema, Brian Nikula, Julie Babi, Kat Pummell, Anne Skipsey, Elaine Young (District69 Trustee)

- 2. Adoption of the agenda:** Motion to adopt the agenda. Shannon Cowan made the motion, Lorna Gray seconded. All in favour; passed unanimously.

- 3. Approval of minutes from Nov 5, 2024:** Motion to approve the minutes, Lisa Haupt made the motion, Stacey Mrack seconded. All in favour; passed unanimously.

**4. Admin Report – Andrew Lee**

Andrew Lee has had his position as Acting Principal extended until the end of Semester 1. (end January 2025)

Newsletter changes are in effect – the opt-in can be found on the school website.

Newsletters are now sent out monthly.

Proof of address/residency requests have been sent out to families; this information is required by the Ministry of Education.

Google Use for Students: Students under 18 years old now need parent/guardian consent prior to use. E-mails have been sent to parents to request permission. Teachers are making accommodations in the meantime.

Student Learning: Learning updates went home on November 21st. Linear courses don't receive letter grades, this feedback is a snapshot of student progress.

Vending machines: Staff and students have started discussions on options for vending machines. The student council will send a survey to students to gather information on desired products, prices and locations.

Shelley Moore was in the district working with Learning Support and held a dinner conference on Inclusion and Universal Design for Learning. Parents are encouraged to check out Shelly's bowling analogy YouTube video on Transforming Inclusive Education.

District Pro-D was very good. All teachers, Education Assistants, Custodians and staff were working together.

Kondors Kitchen Meal Program Numbers:

KSS Meals – Approx 100 per day

QBES Meals – Approx 20 per day

School Activities:

Remembrance Day Ceremony Recap; ex-KSS student, who is now in service, presented on their experience. It was a very informative and engaging talk for the age group since he had graduated within the past 5 years.

Food drive raised over 800 food items and \$730.00

Winter Band Concert December 11th

## **5. Trustee Report – Elaine Young**

Elaine went to a seminar in Vancouver on lived experience.

Recently handed out long-term service awards to educators who were retiring.

Received letter from Minister of Education, there have been recent cyber security threats in a few school districts in BC. Districts have been informed they have been given the funds, now they are required to implement and prepare.

Policy committee review will be done.

Workshop engaging learners in the middle years, with an Indigenous focus.

School district Board Meeting is on Dec 10, 2024, the Teams link will be online.

Beginning to look at the calendar for the next 3 years.

Survey will come out to parents for feedback on Calendar, some Pro D days are mid week and won't be linked to weekends. Important to review and provide feedback.

Budget meetings are coming up and a survey will be coming out for a wish list.

School district will likely be making a decision in January on one of the two properties

Qualicum Commons and Craig Street Commons. There are a couple of proposals still to look at.

## **6. Treasurer Report – Stacey Mrack**

Bike club received money

Gym equipment was paid so far.

Gaming \$18,191.12

General \$1829.36

## **7. DPAC Report – Jacquie Harkema**

Information requests – Bus fees: view of DPAC that fees are subsidizing operations. DPAC thinks that it should be included in the district budget for free. \$46K in fees and ¼ families requested a waiver.

Why are pre-K programs not available to all families? Because it was a pilot project at 2 schools and now it is expanded to all schools but not all families, it is still a trial project and lacks funding for every student.

DPAC asked the district for forms to go online and not paper, the district is moving towards that.

Asked about funding for playground equipment and the district will provide a list of each school and when it was updated.

COW meetings are not online, DPAC is asking for them to be made public. Answer is no. They will look at it for 2025.

Policy 600 & 605 at district level: Why are new policies needed? The district is going to rework that policy.

DPAC would like to know what PAC would like funded this year for the January Meeting.

Bylaws changed in order to access banking. The President still didn't have access. Still working on it.

May sign into the DPAC meeting online and request to be anonymous but need to give first and last name.

Commons: Non-profit has asked repeatedly for info. No involvement from the town. Some from the District. Two public proposals on Qualicum Commons and none for the Craig street property. The town has not submitted a proposal but has been working with the district in camera working on a 5 year plan. Non-profit feel that they have a good proposal.

- **Old Business**

Biosphere Awareness Day has been postponed until next year.

Cranes Project: Paul Elgood has been visiting KSS every Tuesday to build paper cranes with students over lunchtime. It has been a great success so far, she has collected over 200 cranes. She was out in the parking lot today and had a table full of students folding cranes. The feedback from students has been very positive, with some saying it is very relaxing and helped with their anxiety. Anyone interested in helping Paula, please reach out to PAC at [KSSPAC@gmail.com](mailto:KSSPAC@gmail.com). Paula will offer a training session in the new year for any new recruits who want to help over a lunch hour.

She would like to get some signage and an announcement made by office or librarian.

Basketball court: Mr. Lee reports that he has met with Phil Munro Director of Operations, SD69. They have discussed this and are starting to engage the Town of Qualicum Beach with the possibility of planning drafts drawings. Things are moving ahead. Shannon Cowan explained that this was already in process, she will connect Mr. Lee with the committee.

## **8. Chair Report – Fern Foster**

Price Check: Fern Foster confirmed with Mr. Barry Bevilacqua that the prices quoted for the basketball and soccer team uniforms were provided by the distributor. Generally, the price relates to the quality and the items and they are reused for many years. In some cases, the totals were for the two jerseys (a set - home & away)

Quality of Life Survey: Fern and Shannon met with Janet Dunnett. Talked about pedestrian safety and the needs for adequate sidewalks and lighting. Safety and infrastructure and climate change mitigation questions will likely be added into the Quality of Life Survey.

BC Confederation of Parent Advisory Councils (BCCPAC): There is an upcoming bi-election between Dec 9, 2024 – Jan 5, 2025. We are encouraged to vote.

Town of Qualicum Beach Volunteer Appreciation Event: Shannon and Fern attended the event at the civic centre on 29-Nov-2024. The town was very generous to all the community volunteers and provided snacks and beverages.

Healing Forrest: As part of the official process of putting together the design and plan, the student is required to undergo a review by the ethics committee.

Guinness Recorded Fundraiser Update: Shannon Cowan and Stacey Mrack met with Richard to review the plan, which will need to be shared with Mr. Lee. Jane Reynolds was aware and okayed this idea last year. The details of how the event would be

conducted were discussed. Businesses would be approached to make a pledge of some sort. More to come.

## **9. New Business**

- Student Awards - Shannon Cowman asked about awards from the school for students who have excelled in subjects or academics. When students go to apply for scholarships they are at a disadvantage when competing against students from different provinces or jurisdictions. Principal's list/honour roll etc. Discussed graduation awards for scholarships. Will add on to another discussion for later date.
- Request for \$1000 donation from Prom Parent for Grad.
- Request for \$500 from Gardening Club to buy seeds, diatomaceous earth, gas for weed wacker etc.
- Request from Ben Leggatt for the 3<sup>rd</sup> Annual Climate Symposium. His budget is \$2150, however he has received \$1000 from ZeroWaste)

### **Proposal of gaming fund distribution:**

- \$800 for DJ for Prom
- \$250 for Garden Club (Jacquie Harkema offered to connect with Garden Club to look at options for requesting donations of seeds, gas card etc. from local seed vendors and businesses)
- \$500 for Climate Symposium

Stacey Mrack made the motion to approve the distribution of funds as proposed. Brian Nikula seconded. All in favour, passed unanimously.

10. Next Meeting: Fern made the motion for the next meeting to take place on **Tuesday 4<sup>th</sup> February 2025**. Shannon seconded the motion. All in favour, passed unanimously.

11. Meeting adjourned: 8:45pm