

KSS PAC Minutes

March 4, 2025, KSS Library

1. Introductions

In attendance: Fern Foster (Chair), Shannon Cowan (Vice Chair), Rebecca Ladd, Stacey Mrack (Treasurer), Mike McMillen, Kate Pummell, Jacquie Harkema (DPAC rep), Ray Woroniak, Anne Skipsey, Sarah Elson-Haugan (Vice Principal), Andrew Lee (Principal).

2. **Adoption of the agenda:** Motion to adopt the agenda by Stacey. Seconded by Ray. CARRIED unanimously.
3. **Approval of minutes from February 2025:** Motion to approve the minutes by Anne. Seconded by Ray. CARRIED unanimously.

4. Administration Report – Andrew Lee and Sarah Elson-Haugan

Course selection is underway, with opportunities for new or returning courses along with some embedded Capstone opportunities for senior students. A comprehensive course selection guide, along with planning tools and information, is now available on the school website.

Parent-teacher conference booking opened on March 3 for next week's appointments. Parent-teacher days will take place March 12 and 13. More information is on the KSS website.

Student learning surveys took place over the past two weeks, along with the grade 7 open house and class visits.

Andrew has been engaging Leadership students in discussions about the bathroom renovations. Students have strong opinions about the topic. He is working with operations on next steps.

Professional development day is this Friday, and there are opportunities for teachers around equity and inclusion.

Excited about PAC partnership and community consultation for Healing Forest/Garden - scheduled for April 4. Time TBD.

Sarah reported the District Indigenous Education Department has been collating information, history, and traditional knowledge/stories from local First Nations. The content will support a guide for staff and history course for students.

Questions for Andrew about why there is no junior girls' soccer team this year when there are enough interested students. Also, an injury on the field and the state of the fields in general is prompting concerns. Andrew will investigate both questions. Subsequent discussion addressed the overall plans for a sports complex project behind the school, encompassing soccer fields, basketball/pickleball courts, and more.

MOTION: PAC supports forming a steering committee to bring forward the development of a basketball/soccer complex in consultation with Andrew Lee, with the intention of hosting a first meeting of representatives this April. Motioned by Fern. Seconded by Ray. CARRIED unanimously. Andrew will meet with Mike to get this steering committee underway.

5. Chair Update – Fern Foster

A teacher contacted PAC seeking support to raise money for bike maintenance. Since PAC is not an official non-profit, we didn't meet the criteria for helping with a particular grant.

The Town of Qualicum Beach shared a letter about the new traffic calming plan for the front of the school. The plan featured substantial changes from the last iteration and may receive more adjustments after discussion with the school district. An online (independent) petition seeks to lower the speed limit in front of KSS to 30km/hr. Since students of all ages catch buses in front of KSS, the area is frequented by both elementary and high school students.

PAC received communications from DPAC seeking a letter requesting the provincial government fulfill their promise to fund the school foods program (through the Feeding Futures Program).

MOTION: That PAC writes a letter before March 15 to the Provincial government requesting fulfillment of commitments to the Feeding Futures Program. Motioned by Ray. Seconded by Rebecca. CARRIED unanimously.

PAC Executive positions will be opening in June due to two-year position limits and parents with graduating students. Fern will share details of this announcement on

Facebook and with local administrations for school newsletters. For more information or to express interest in a position, contact ksspac@gmail.com.

6. Treasurer's Report – Stacey Mrack

No expenditures came from either account this month. Stacey has been in touch with teachers to ensure approved money gets spent on time.

GENERAL ACCOUNT: \$2,089.36

GAMING: \$13,191.39.

PAC received a request from two teachers who would like to pool their approved PAC funds to jointly purchase a 3-D printer for extra-curricular activities in the school.

MOTION: To approve the reallocation of previously approved funds for a joint purchase by Ms. Hendricks and Mr. Scorer. Motioned by Fern. Seconded by Shannon. CARRIED unanimously.

Jacque noted that it's important to pass forward the information that (in light of this motion) the jewelry/glass bead program shared its funding in 2024/25 and this could be considered during next year's allocations.

7. DPAC Report – Jacquie Harkema

The District provided a transportation update, which included mention of a new system that aims to improve route planning. So far there has been a reduction in bus stops and bus operation hours. Parents are seeking more flexibility for students to change routes if needed.

The District is working to replenish emergency supplies, which includes replacing perishables, along with standardizing key/lock for improved access. Limited funding is available for extensive updates, so some PACS are involved.

Feeding Futures funding has been distributed. A presentation to the Education Committee will appear in the report.

The District opted not to institute a general flag policy, instead leaving this up to individual principals to discern.

DPAC will be paying for two parents from each school to take Food Safe training as soon as banking transfer is complete.

DPAC is looking at hosting a PAC social to connect old and potential new members before election season.

DPAC nominations are open for president and vice-president. Multiple candidates are encouraged for fair elections.

8. Healing Forest

A meeting took place to bring Andrew up to speed on the KSS Healing Forest project earlier in the month. Jasmine Tomczyk is spearheading the design and stakeholder coordination. The consultation will take place April 4 and will involve students, teachers, administration, District staff, parents, and First Nations representatives. Jacquie noted that the Habitat Acquisition Trust provided funding for plants for a similar project on Saltspring.

9. Bathrooms

As Andrew noted, the bathroom renovation project is drawing strong concerns from students and parents alike. Parents who would like to communicate can reach out to Andrew Lee (alee@sd69.bc.ca) or Fern (ksspac@gmail.com).

10. Paper Cranes Project

Paula Elgood is continuing to host paper crane folding sessions every Tuesday at lunch time. Parents are welcome to come and learn and contribute. So far students and other participants have folded 450 of the 1000 cranes and signs have been made to explain the project

Meeting adjourned at 8:45.