
Minutes of Kwalikum Secondary School PAC

Held in KSS School Library, May 7, 2024

1. **Welcome**, Shannon welcomed those present. Meeting called to order at 7pm.
2. Quorum present. In attendance: Jane Reynolds (Principal), Fern Foster, Stacey Mrack, Lorna Gray, Shannon Cowan, Paula Elgood, Kathleen Primeau, Julie Babiy, Ray Woroniak, Lisa Haupt, Kat Pummell, Anne Skipsey, and guest Richard Ballantine.

3. Agenda

Motion to approved the agenda by Lisa, 2nd by Stacey. All in favour, CARRIED.

4. Approval of minutes of April 2 meeting.

Motion by Fern that the minutes of the April 2, 2024 meeting be approved. 2nd by Julie, All in favour, CARRIED.

5. **Special Guest Richard Ballantine** for a fundraising initiative. He wants to attempt a Guinness world record as a fundraiser for the school. He previously spoke to Jane and Shannon about the idea. Now looking to approve the idea in principle to move forward with formal application. Would like a liaison from PAC to sit on a financial committee.

5.1 Shannon motioned that KSS PAC approve preliminary application to Guinness World Record for further information. Anne 2nd, CARRIED.

5.2 Shannon motioned to approve establishing an outside committee to oversee this event. Lisa 2nd, CARRIED.

REPORTS

6. Principal's Report

Jane Reynolds

SCHOOL INITIATIVES

- Temporary medical leave for Mr. Stoddart
- Postings for next year- full time art position, full time woodworking
- School meals program job posting filled, students loving food.
- Request for daytime custodian
- Deni fundraiser donation. \$5000 to be donated for the basketball court
- Met with Chief Recalma about the healing forest

- Student support scan and planning- In progress

HEALTH AND SAFETY

- Fire drill completed one more to come this month
- Grade 8/9 assembly on internet safety and use May 9th.

UPCOMING EVENTS

- May 5-9th Lipdub filming
- Friday May 17th conferencing adjustment day, no students in session
- Monday May 20th no school
- May 28rd, grade 8 students visit family place
- June Pride party student BBQ

Discussion around

- School Code of Conduct cell phone use specific for teaching
- Discussion on the static timetable and further info soon

7. Executive Report

Shannon Cowan

- In correspondence, we received a reminder from Trustee Carol Kellogg about coffee with trustees event. Shannon shared to email list.
- A teacher copied PAC on a letter to Superintendent Peter Jory. Shannon subsequently attended an interview about the situation for input.
- Stacey and Shannon liaised with Adam Walker's office, who provided cupcakes for Mid-Island Youth Climate Symposium. The office also offered to host mock legislature at KSS, but so far, no teachers have indicated interest.
- Wrote an article about the basketball fundraiser for the PQB News print version.

8. Treasurer's Report

Stacey Mrack

- General account \$1387.38;
- Gaming \$6517.14. Expenses: \$500 Bamfield trip, Glass bead program \$700, \$500 transportation. Balance \$2187.14

9. DPAC Report

Peter Jory – Strategic Plan (trying to address increase in student enrolment) through maximizing resources, improving outcomes & making sure students are successful

- Goal to increase sense of belonging & connectedness to school
- Communication – how to make more effective; more emails coming home, more in person meetings
- Later start times – transportation review & equity to get more kids attending that have barriers
- Time table – grades 8-9 Linear & 10-12 Semester, looking towards fixed schedules
- McCreary study filled out by highschoolers showed 20 % miss 2 days of school per month due to family obligations & 30 % missing 3 days as well as 1/10 contribute to their family's household income
- May 15 (Wed) DPAC Elections and AGM will be the election for next year's DPAC President & Vice President.
- May 22 (Wed) Misha Oak 'Safer Schools' SOGI presentation @ 6-8pm @ BSS (jointly hosted by QSD & DPAC with posters up around schools)

10. Old Business

- Healing forest: Volunteers with expertise did a walk through to create list of plants that would grow well on site. Will be sent to the committee.
- Money from David Suzuki Foundation for draft design. Jane will check in with the First Nations Chief if we are ready to go ahead with this phase.
- Request was made to Qualicum council asking funding for basketball court, followed up with Luke Sales. He requested the formal budget and will take it back to Town Council.

11. New Business

- June 5th KSS fun day.
- Prom is June 22 at Arbutus Meadows
- Graduation is June 27 here at KSS.
- Arrowsmith Biosphere Awareness Day at the school next year. Ray Woroniak will start organizing for next year. Grant for \$1500 to bus over BSS students and some money for catering. November date?
- Funding request from Student Council for remuneration for a speaker at the Mid Island Climate Action Symposium for \$500. Fern motions to approve. Stacey 2nd, . Voted unanimous. Approved and CARRIED.
- Funding request from Ms. Worthen for Bard on the Beach for \$300. Fern motions Stacey 2nd, approved unanimously and CARRIED.

Regular meeting adjourned.

Annual Meeting and PAC Elections

Shannon reviews stipulations in PAC constitution regarding position terms and limits. Discussion to determine if anyone wishes to take on vacant roles (president, VP, DPAC representative, member at large).

- Shannon motions that Kat become member at large, Paula 2nd. All in favour. CARRIED.
- Fern nominates Shannon to be Vice Chair and Lisa 2^{nds}. All in favour, CARRIED
- Shannon nominates Fern to be President. Anne 2nd, all in favour, CARRIED.
- Fern nominates Kathleen to remain member at large. Lorna 2nd, all in favour, CARRIED.
- Anne nominates Lorna to remain as a member at large, Stacey 2nd, all in favour, CARRIED.
- Kathleen nominates Lisa to remain as Secretary and Stacey 2nd, all in favour, CARRIED.
- DPAC rep is open.

12. Date and time of next meeting

The next meeting will be held June 4th.

13. General meeting adjourned 8:40 pm

Secretary Lisa Haupt