

Minutes of KSS PAC Meeting
Held in KSS School Library, OCT 1, 2024

1. Welcome: Fern Foster, President, welcomed those present. Meeting called to order at 7pm. Shannon, Vice President, led introductions.

2. Quorum present: In attendance - Fern Foster, Stacey Mrack, Trina Jiggins, Lorna Gray, Shannon Cowan, Paula Elgood, Kathleen Primeau, Julie Babiy, Ray Woroniak, Lisa Haupt, Kat Pummell, Anne Skipsey, Rebecca Ladd, Jolaine Kelly, Jacquie Harkema.

3. Agenda: Motion to approve the agenda made by Shannon Cowan and seconded by Ray. All in favour. CARRIED.

4. Approval of minutes of meeting: September 10, 2024 .

Motion to approve the minutes from September PAC meeting made by Anne Skipsey, seconded by Lorna Gray. All in favour. CARRIED.

5. Principal's Report:

Jane Reynolds is away sick so Shannon read her report for her.

Staffing:

- Kyle Dykstra has resigned and full time posting is now open.

Initiatives:

- School wide lesson and pledge for Truth and Reconciliation
- School Goal survey for staff and students- share data
- Tour De Rock fundraiser raised \$6500.00, \$1000 of which was donated to Mason, a KSS student who is fighting cancer.
- School meals program: Kondor Kitchen- We will have to begin charging students \$2/meal. School meal cards will be available for purchase online very soon. KSS intends for any student needing free meals due to financial hardship will receive the meal card for free.
- Parent initiative: 1000 cranes collaborative art project will begin this month

Health and Safety:

- Emergency preparedness week was last week with eight drills completed.

Upcoming events:

- Grad President- Vote upcoming on October 3rd
- Thanksgiving- Monday, October 14th will be a day off school
- Parent/Teacher interviews - Oct 16, 5:30-8:00 and October 17th, 3:30-6:00
- Provincial Pro-D day- Friday, October 25th
- Photo Day- October 21st

Questions for Administration: DPAC made a request to get more info from administration on the backpack program changes.

6. Executive Report: Fern Foster

- We received our gaming grant money \$16,340. Thank you, Stacey.
- A meeting will be held prior to the next PAC meeting in order to decide on how the gaming grant funds will be distributed.
- Teacher requests for funds are open now, and requests should be in by October 30th. Six requests have come in so far.
- Save the Commons initiative has been in touch with us. They have shared a website and survey at savethecommons.ca and request involvement of the community and community groups.
- Janet Dunnet has contacted PAC to let us know that the Official community plan (OCP) is coming up for Qualicum Beach. She is working on the youth involvement component and looking for input and hoping to involve students in the creation of questions for the quality of life survey that will be created. She is willing to meet with classrooms, or clubs or come to a PAC meeting and is open to ideas for youth involvement. It was suggested that she might set up a table at the Biosphere Awareness Day event.
- Traffic calming initiative: The town of Qualicum Beach requested a letter of endorsement from PAC for a traffic calming plan for the front of the school area - the plan was passed around to look at.
- Grad committee meeting will be held tomorrow night: Wednesday, Oct 2, at 7pm in the MPR.
- Parents are encouraged to volunteer to make a presence in the school and there could be various opportunities, such as helping with the lunch program.

7. Treasurer's Report: Stacey Mrack

- Shared a thank you card and photo from students who attended Bard on the Beach from funding that we contributed last year.
- Presented a review of the funding distribution from 2023/2024.
- Currently there is \$975.81 in the general account and there is \$2828.15 in the gaming account. The new grant funds should arrive shortly.

DPAC Report: Lisa Haupt

- The Save the Commons group did a presentation at the DPAC meeting.
 - There is a new format for meetings. The DPAC will send Information Requests to district administrators ahead of meetings to maximize meeting preparedness and productivity.
 - The busing program is new: It used to be paper based, but it is now technology based. Bus routes and pick up spots continue to be fine tuned.
 - Phones rules - Teachers welcome the new code of conduct around phones.
 - Committee of the Whole (COW) meetings. All DPAC members are parents and most of them cannot attend Committee of the Whole meetings as they occur during work hours. A request was made that the COW meetings be held in the evening.
 - It was suggested by Carol Kellog that DPAC members could attend regular board meetings instead, but DPAC members wish specifically to attend COW meetings in order to have the opportunity to participate in input and discussion.
 - Ray (DPAC president) noted that when COW meetings were recorded, they were more inclusive. Carol informed DPAC that meetings will not be recorded this year. Future recording will be discussed.
 - Provincial election is coming up, and DPAC is hoping to get an open meeting with all

three representatives: from the NDP, Adam Walker (independent) and the Conservatives.
-Current Information Requests for district administration for the next DPAC meeting:
Why are COW meeting not being recorded?
What does teacher retention look like?
Why are we still using paper forms - At the beginning of the school year we fill out many paper forms. - Could they go online?
Please explain what is the NRT (needs response training), and why it has been prioritized over EA hours?

9. Old Business:

1000 cranes: Paula will run this collaborative art project with KSS students in order to build a stronger sense of belonging in the school, and in order to have parents present and interacting with students in the school. Location and timing will be changing in order to meet the most kids. Once a week she will set up a table and students can make origami paper cranes. Parents are welcome to join.

Biosphere Awareness Day: Mr. Gauvin will be working with Ballenas students. Leadership club will help out with engagement activities and set up, etc. Asking for community groups to participate on November 22.

Healing forest: Healing Forest planning is going forward. Ray has requested the original planning document to bring to the design team. Shannon offered to look for those notes and forward to Ray.

10. New Business:

Committee for fund distribution: Meeting Nov 5th at 5:30pm in the KSS library.

Traffic calming: Qualicum Beach is putting in a request for funding for traffic calming in the area in front of KSS. The plan was sent out to parents on the PAC email list. Some improvements include sidewalks, parallel parking, a raised median, and trees.

Ray made a motion to write an endorsement letter, seconded by Shannon. Discussion. Anne Skipsey, suggests that if you have concerns, send in a separate letter. All in favour. CARRIED.

BCCPAC: We received a letter from DPAC recommending that PACs withhold membership dues to BCCPAC until they release the agenda where three people resigned. There has been a concern about lack of transparency and they have yet to release the minutes. Many districts are choosing to withhold membership until BCCPAC shares their information. KSS paid dues last May, so this discussion will be moved to next spring.

Basketball court fundraising: The fundraiser with Richard was on hold over the summer. Suggestion that KSS basketball team could write a letter to a basketball celebrity and ask for help. Brainstorm for next meeting. Put on agenda for next month.

Election of a second DPAC representative: Motion was made to elect Jacquie Harkema as a second DPAC rep for KSS. 2nd by Lisa. All voted in favour. CARRIED.

11. Date and time of next meeting

The next meeting will be held Nov 5th at 7pm in the KSS library.

12. Meeting adjourned 8:17pm

Secretary Lisa Haupt