

Parent Prom Committee 2024-2025 Minutes

KSS Library

Dec 9, 2024 7-8:30 pm

1. Acknowledgements - Land acknowledgment

2. Introductions and attendance

Adults: Jenn Galloway, Lisa Haupt (Chair), Kathleen Primeau, Kelly McBride (Treasurer), Angie Roberts (Vice-Chair), Sarah Caruso, Jenn Schneider, Andrew Lee, Lorna Gray (Secretary), Anne Skipsey

Grads: Keira Primeau, Sammi Sawchuk, Carson Schneider (Chair), Dex Stranaghan, Robert Roth

3. Adoption of the agenda:

Sarah Caruso made a motion to adopt the agenda. Jenn Galloway seconded. All in favour; passed unanimously.

4. Approval of minutes from November 28:

Anne Skipsey made a motion to approve the previous meeting minutes. Kathleen Primeau seconded. All in favour; passed unanimously.

5. Treasurer Report (Kelly McBride)

Current Balances as of 27-Nov-2024

Current Grad:	\$12,836.73
Saving:	\$10,016.99
Scholarship Due:	\$9,305.49

\$2500 is allocated for student scholarships, last year's grads have received their funds.

Bank Fees : \$7.50

Fully Paid: DJ/Music, KSS Grad Banner, Square Tap to Pay Reader

Deposit only: Photographer, Photo Booth, Bouncy Castle, Oversized Cup Pong

Kelly has provided a budget sheet, fully paid is in GREEN, and deposits paid are in YELLOW

Fundraising so far....

Moonlight Madness: \$3160 was made at Moonlight Madness (including \$1000 from Rob Ohs, which will be treated as a donation.)

Donations: \$1450 (Carol Riera, Darren Hodgeson, Gillian Falk)

KSS PAC: KSS PAC donated \$800 towards the DJ.

Carson confirmed that the groups who have donated will be sent Thank You cards (**Carol Riera, Darren Hodgeson, Gillian Falk, Rob Ohs & the KSS Parent Advisory Committee**)

Please email **mcbridekelly30@gmail.com** if you have questions about the budget. Kelly is happy to address any concerns over our finances; transparency is a top priority.

6. 2024/2025 Student Grad Council Update (Carson Schneider):

The grads are meeting tomorrow (10-Dec-2024) to discuss another fundraiser and future events.

Ideas:

Polar bear swim and breakfast

Run the concession at KSS basketball games (was lucrative last year)

Family Ford Car Wash: Family Ford Car Dealership in Parksville will provide everything. Students would need to run BBQ and car wash from 10-3pm and bring lots of volunteers.

7. New Business:

The Bottle Drive & Tree chipping will take place on 4-Jan-2025

The bottle depot will drop off pallets on 1st or 2nd Jan-2025

Lisa Haupt will bring flat deck car trailer to sort bottles on and drop at Island Self Storage. Sarah Caruso and family have a truck with trailer (and heavy equipment) and are able to move bottles from sorting location (KSS Parking Lot) to a temporary storage until the bottles can be collected the following week.

We need people to sign up through SignUp Genius, we are hoping for 10 truck drivers and approx. 30 people to sort.

<https://www.signupgenius.com/go/10C0A49ADAC2EA0FFCE9-53787951-grad#/>

Tree chippers need a large flat area (Thinking top parking lot – need ~50 feet clearing)

Vanessa Foster's family are kindly offering this as a donation.

Two time slots for sign up

8:30am - 12 noon

12 noon – 3:30pm

Application for READ-O-GRAPH SIGN can be done online, through Town of Qualicum Beach website.

Lori Chesley will create posters and these will be distributed online through social media and can be printed, shared with businesses or pinned on notice boards in town.

Info will also sent to CEAP and Headstart grad students.

Brian from Station Feed in Bowser, is collecting bottles now and wants pick up before 20th Dec.

It has been very difficult to get hold of folks at Bottle Depot in Nanaimo; it has taken many emails and phone calls from Lisa Haupt and Carson Schneider. Nanaimo is fully booked. It would be best practice to book a year in advance. This grad committee could book for next year's grad committee if the dates are always the same.

Winter Formal will take place on 30-Jan-25 (Thurs).

This will be for Grads only and is open to Ballenas Grads too.

Andrew Lee said he'd speak with Trish Catherine at Ballenas re-grad class list.

Doors will open at 6.30pm (7pm - 9:30pm)

Cheaper to pre-buy tickets - \$10 pre-book early bird (before 25th)

More expensive at the door \$15 (Requires more checks & security)

Lisa Haupt will look into QR code ticket option.

Concession will be cookies, hot choc, chips and candy.

Grad council would like forest theme decorations as follows:

Decorative lights

Fog/Smoke machine

Projector of snowflakes

Fake trees

Dekaiah Haupt will help with music playlist and equipment for set up, but not DJ-ing the whole event.

Coat check (Ms. Reed has helped in past)

If an adult is permitted to check bag, then the student still has access to it during the event.

If the bag is not checked, then the bag is locked away till end of night.

Volunteers will be needed to decorate, security/coat check and supervise parking lot.

Sign up Genius will be set up soon.

8. Future Fundraiser (Angie Roberts)

Beer and Burger suggested at The Final Approach, QB Airport possibly Friday 7th Feb 2025

9. Next Meeting - Thursday 9th Jan @ 7pm in library

Adjournment 7.54pm