

2026 KSS Prom Committee Agenda

Date: February 4th 2026

Time: 7pm

Location: KSS Library

Welcome:

Morgan and Michelle started the meeting and let us know that Brie was unable to attend. Alex approved the agenda, Michelle second. Amber approved the minutes, Morgan second.

Attendance:

Heidi Storey

Andrew Lee

Makayla Nikiforuk

Amber Nixon

Jessica Ponsford

Madison Ponsford

Kristen Magel

Emma Rock

Michelle Rock

Ann Hancock

T. Hancock

Morgan Ray

Michelle Bennett

Alex McQueen

Christina Sigouin

Mason Sigouin

Ethan Blackstone

Serina Blackstone

Robyn Gervais

Decorations

Jessica and execs went over the layout. She brought us her proposal of the spaces and what will need decorations.

Photo area at the red carpet

Entrance area

Reception area

Grad photo wall - smaller framed photos with grad quotes, will be used as souvenirs

DJ is in smaller area with prizes

Larger area will be tables and food

Stage will be decorated so as to keep the grads from going up. The slideshow will be here.

Games area will be in a side room.. Outdoor area available if fenced off. We will have a casino style area, and a casual game space. Hoping to reuse games from 2024. If anyone is has games to contribute, please let us know.

There is a continued conversation of keeping costs low.

We have white posts, wondering if they can be painted black.

Colours for linens is limited- black/white easy

Anything we make or purchase needs to go in storage, so we need to be thoughtful on sizing. We are hoping to buy items that can be used for future years. Christina is checking to see if there were (large grad) numbers from last year.

We're thinking about what we can create within our budget

Float balloon events needs a deposit.

They need design ideas and colours asap. They have come up with a package for backdrops. Twinkle light balloons. Two full stage marquees. **Approx. \$5703**

Timeless party rentals- drapes for rent outside. These are expensive. We are considering other options.

TTT party rentals are more affordable. They also have archways. They'll remove everything. Have chair ties for the dining area.

Kendor will loan greenery - will require a volunteer to pick up drop off and water

A potential idea; metal bins with twinkle lights and greenery throughout the space
30 tables plus reception etc.

Checking in to see who prints grad photos for town

Civic centre will hang drapes from the ceiling. We can't rent their scissor lift. We are looking into another rental option.

Grad PAC Treasurer's Report

Date of Report: February 4, 2026, 2026

Reporting Period: January 1-31, 2025

Prepared by: Michelle Bennett

Presented at: Grad PAC Meeting - KSS

FUNDRAISING Update 50/50 tickets were all sold for the Jan 30 draw, congratulations Heidi and family

Making \$500 profit less the cost of ticket printing. Burger and Beer fundraiser tickets now on sale for this weekend's fundraiser. Purdy's as well as Krispy Kreme fundraisers are now live and accepting pre-orders. Golf tournament has sold 22 tickets and have 4 plus hole sponsors lined up.

I will write to the district asking them to apply for the Dry Grad grant through BC Liquor stores.

I am applying for the subsidized rate for the Civic Centre rental.

Opening Balances

- Current Grad yr account (scholarship funds) \$5633.84
- Community Partner Savings \$10,228.69
- Scholarships due for Previous Years \$6504.86

2. Income/Receipts

- \$1000 from January 50/50 sales \$410 e-transferred and \$590.00 cash to deposit

-When selling 50/50, please ask your buyers to e-transfer to you and then only send 1 e-transfer with 50/50 in the memo as reconciling all the e-transfers has been a large amount of work!

QF points number: 752-2222

Shady Rest fundraiser deposit \$762.00

- Bottle Drive deposit \$7656.20
- LQRV donated ½ of their bottle drive proceeds \$183.00 e-transferred
- Donation from anonymous LQRV resident \$165.00

- Tree Chipping donations \$430.70 to deposit
- Golf tournament tickets sold \$2050.00 e-transferred
- 17 Beer and Burger tickets sold so far \$680.00 e-transferred
- \$500 transferred from Scholarships due for previous years into current grad year account to cover the cheque written.
- See email from Ashley Bowater for prom ticket sales update and donations. Current prom balance \$23,941.77

From Ashley

133 grads: 6 with fully waived fees (please let me know if this creates an issue), 28 grads with \$50 deposits made, 1 grad with \$75 deposit paid, 2 grads with \$100 deposit paid, 96 grads will the full \$150

paid

36 guests: 8 guests with \$25 deposit paid, 1 guest with a \$50 deposit paid, 27 guest with full amount paid

Your current prom account balance is \$21,091.77 with \$100, 2000, 250, 500 in donations that will be added to this amount for a new total of \$23 941.77

- Bank statements not yet available which will show small amounts of interest.

3. Expenses/Disbursements

- \$500.00 e-transferred to 50/50 winner Heidi (plus \$1.50 fee)
- \$300.00 deposit to Extreme Eats for Taco bar at the Golf tournament (plus \$1.50 fee)
- Total Deposits/ Disbursements paid \$803.00

4. Closing Balances

- Current Grad yr account (scholarship funds) \$17197.04
- Community Partner Savings \$10,229.56
- Scholarships due for Previous Years \$6,005.41

Grants: NO updates

Fundraising:

Alex spoke in regards to all fundraising details as follows.

If you would like 50/50 tickets, please reach out via email or facebook

French Creek pub and pint needs volunteers. Looking for more donated items. Family friendly, kids allowed until 8pm

Crown & Anchor March 4th- needs volunteers- meat draw, 50/50, raffle

Krispy creme- ordering a pallet. \$20/12 donuts. Posters have QR code to website. Needs volunteers

Purdy's is online

Please check the Facebook page for all sign up links via the featured tab

Car wash

We can contact sparkle city to close for the day. Volunteers needed

Golf tournament - volunteer crew has been working together.

May 2nd

Looking for sponsors for each hole

There will be;

A roving drink cart

Taco bar

Churros

Hopefully BBQ earlier in the day

DONATIONS AND SPONSORS NEEDS

Alex has business lists available, we want folks to do face to face asks. Please ask Alex for Donation letters

Alex called Costco. Morgan volunteered to go in person

Morgan spoke to Mr. Lee to sell Panago on Wednesdays

Morgan is organizing Bingo or trivia night in the MPR

Grad wear- Emma

Burgundy and black. Landyards

Discussion of styles and adding names vs. Costs

Getting quotes based on mock-ups

Deadline to order February 27. Will be up on Schoolcash online

Principal Lee

Grade 12 assembly Feb 5 12:27pm. Will be available on the KSS website

Scholarship guide

Capstone, Presentations in May

Photo trailer is here. Review so far is that it's been fast and easy.

They will be looking for "reviews" from students

Final words

Parade ending needs parking clarity.

Town provides staff for the parade

Volunteers needed for staging and parking organizing

Looking for someone to spearhead the above

Want to ask kids to carpool/consolidate 4 to a vehicle

Adjourned 8:05pm

March 5th 7pm