

KSS Grad Prom 2025 Parent Committee Minutes
January 9th 2025 @ 7pm
KSS Library

1. **Welcome:** ***Land acknowledgment***

2. ***Introductions and attendance***

Adults: Lorna Gray (Secretary), Anne Skipsey, Kelly McBride (Treasurer), Lisa Haupt (Chair), Jennifer Janeski, Vanessa Foster, Kathleen Primeau, Fern Foster, Jennifer Galloway, Mark Brown, Angie Roberts (Co-Chair), Shelley Griffin, Sandy Mulder, Sarah Caruso, Naomi Domes, Lisa Ortwein

Grads: Dex Stranaghan, Jennaya Foster (Co-Chair), Imogen Brown, Eliza Bryzgalska, Tabitha Ortwein, Robert Roth III

Regrets: Andrew Lee, Lori Chesley, Tracey Unger

3. ***Adoption of the agenda:***

Anne Skipsey made a motion to adopt the agenda. Kelly McBride seconded. Passed unanimously.

4. ***Approval of minutes from Dec 9, 2024:***

Angie Roberts made a motion to adopt the previous meeting's minutes, Shelley Griffin seconded. Passed unanimously.

5. ***Treasurer Report (Kelly McBride)***

Square and Bank update

Square said NO. However, Lisa and Kelly are still working on it and will have a joint call with Square to get set up and provide security information. All going well, Lisa will remain on the account after 2025 as she will be involved in the Grad Prom Committee again in 2 years with 2027 grad class.

Current balances as of 10-Jan-2025

General Account: \$13,747.80

Savings: \$10,016.99

Scholarship Due: \$9,305.49

Fern Foster made the motion to approve the transfer of \$9305.49 from the scholarship account into the general account which will increase the balance of funds in the general account to \$23,053.29. Anne Skipsey seconded. All in favour, motion passed.

\$10,000 has already been retained as the starting balance for next year's grad committee.

Nina Knocke will transfer funds received from the community grant into the scholarship account.

Kelly McBride/Jennifer Galloway confirmed that Thank You cards were sent to all the individuals and businesses who made generous donations to prom.

Bottle Drive and Tree Chipping Revenue - \$8390.00

\$7,600 was generated from the bottle drive (Record breaker!)

\$790 was generated from trees.

THANK YOU to all students and family/guardians who volunteered on 4-Jan-2025. The Bottle Depot said they had never experienced a bottle drive that raised so much money.

Please email **mcbridekelly30@gmail.com** if you have questions about the budget. Kelly is happy to address any concerns over our finances; transparency is a priority.

6. 2024/2025 Student Grad Council Update (Jennaya Foster – Co-Chair)

The Winter Formal dance is scheduled for 30-Jan-2025

Dekaiah Haupt has created a website where students can register for the ticket at \$10 prior to the event. The ticket can be downloaded into Apple wallet.

Students can pay online by e-transfer ahead of time (\$10) or cash at the door (\$15)

The invite is also open to Ballenas grad students.

The Principal will approve the names associated with the digital ticket against the Graduate Student List.

Lori Chesley has posted the invite for the Winter Formal on social media. **Students are encouraged to share amongst their peers.**

Tracey Unger and Kathleen Primeau from the decoration committee will visit the storage locker on 17-Jan-25 to see what can be used for the event.

The current winter formal decoration plan is as follows:

Fake festive trees and a bubbling backdrop for photos

Selfie Station

Lots of white lights/LEDs

Snowflake projector

Timeframe: 6-10pm for volunteers

Sign-up Genius is already circulating and a minimum of 8 volunteers are required.

4 volunteers per shift - set up shift & take down shift

A criminal record check, may be required.

6:30-7pm - Check in

7-9.30pm – Dance

9.30-10pm – Take down

Bag check (same as notes in previous meeting. Checked bags are accessible throughout the night.

Unchecked bags will be locked away till the end)

Concession – snacks and drinks will be available for purchase.

Slide show

Imogen Brown & Piper Galloway volunteered to create the grad slideshow that is shown inside the event. The girls will organize a Google Doc sign up, where students will be required to provide a photograph of themselves as a young child/toddler/baby.

7. New Business:

Incentives for kids who volunteer:

The parent Grad committee are tracking which students volunteer at different events to help fundraise for prom. **Students are encouraged to ask their fellow grads what is considered a good incentive to recognize students at prom and encourage more to volunteer.**

Examples shared: Priority seating plan, first on the red carpet, extra prize draws

Beer & Burger Fundraiser:

Final approach Friday or Saturday night – waiting to hear back.

Meeting with Fausto @Cuckoo:

Naomi Domes will arrange a lunch date with Fausto and the parents' committee to meet and discuss the Cuckoo venue set up, including red carpet location and security requirements.

Security:

Jennifer Galloway volunteered to look after security at the prom at Cuckoo. Jennifer will work with Anne Skipsey and they will liaise with Footprints who offered assistance with planning, personnel and/or fencing.

Insurance:

Lisa Haupt made the motion to approve the purchase of insurance at \$345 from the same provider as last year. Sarah Caruso seconded. Passed unanimously.

Naomi Domes has the approval to go ahead with the insurance.

Insurance has been provided for pancake breakfast. Next meeting will be scheduled for a Monday to accommodate Jolaine who can provide an update on the breakfast.

Exchange Ballenas:

Ballenas will let KSS borrow the Spin Wheel for the Casino feature or prizes at the prom, if KSS allow Ballenas the use of the red carpet for the weekend of their prom (14th or 21st June).

Casino Attendants:

Dex's dad and Angie Robert's husband will work the casino section at Cuckoo – confirmed.

Discussion about gifts for students

Last year graduate students were given KSS microfibre towels, which were pricey

Ideas were suggested, lanyards, mugs, glassware etc. Do students want more swag? **Students were encouraged to ask peers if they would like swag, something useful or nothing as a departing gift.**

MC Duties

Daylin the DJ is scheduled to work from 7pm – 12 midnight. We could ask him to conduct MC duties. This would help students transition from section to section and be informed of what is happening next.

Current sign-ups for Grad Prom

The number of students signed up for prom is unavailable as Mr. Lee was away. **Students are encouraged to spread the word and get their peers to sign up and pay.** This gives an idea of how many people will come. The pricing at Cuckoo is based on 200 people attending.

8. *Next meeting – 20th January 2025 – 7pm - Library*

Adjournment – 8:38pm.