

**KSS Prom 2025 Parent Prom Committee Minutes
November 14, 2024 KSS Library 7pm**

1. Welcome – land acknowledgment

2. Introductions and Attendance

Adults: Lori Chesley, Lorna Gray (Secretary), Anne Skipsey, Jill Sawchuk, Jolaine Kelly, Clarice, Lisa Ortwein, Amanda Omand, Rebecca Ford, Vanessa Foster, Fern Foster, Shannon Cowan, Shelly, Jenn, Jennifer Moss, Jenn Galloway, Sarah Caruso, Kelly McBride (Treasurer), Lisa Haupt (Chair), Naomi Domes, Kathleen Primeau, Angie Roberts (Co-Chair), Jenn Jeffs.
(Apologies for any errors attendance sheet went walking)

Students: Tabitha Ortwein, Carson Schneider (Chair), Dex Stranaghan, Maia Foster, Sammi Sawchuk, Jennaya Foster (Co-Chair), Dekaiha Haupt, Lina Janeski, Robert Roth

Regrets: Mr. Andrew Lee (Principal)

3. Adoption of the agenda

Kelly McBride made a motion to adopt the agenda; Lori Chesley seconded. All in favour, motion passed unanimously.

4. Approval of minutes from November 4, 2024

Sarah Caruso made a motion to approve the minutes; Shelly seconded. All in favour, motion passed unanimously.

5. Student Grad Council report (Carson Schneider)

Update on a student vote for activities

Naomi Domes met with the students to discuss their top preferences for activities. The company Naomi was communicating with can provide many of these options, however, a commitment including a deposit would need to be made soon.

Top 3

Photo booth (lower cost of the two previously quoted)

Giant beer pong

An inflatable bouncy castle (Disco Dome)

To be determined: Approx. size dimensions of the bouncy castle is 18ft x18ft. We need to find out if Cuckoo has space for this. The inflatables company needs to know when are they allowed to come to set up and take down as it takes a few hours and requires a crew of staff. They would prefer to take it down in the morning rather than send a crew at midnight.

Lisa Haupt & Naomi Domes are planning a visit to Cuckoo to investigate. Naomi will ask for final quote and then share it with the parents/students.

Other activities discussed

Casino Table - poker table and black jack

Nintendo Wii Just Dance

Karaoke (Kelly McBride will ask Wailin Dalen about options for karaoke)

Dance classes (Maia Foster)

Pool table (Maybe too much hassle to transport, set up, level)
Ping Pong & Basketball (currently in storage locker)
Giant JENGA (offered by Lisa Haupt)

Update on bottle drive/tree chipping

Normally occurs on the weekend between winter break (4th / 5th January 2025)

Saturday 4th Jan might be easier to get a driver.

Vanessa Foster's husband gratefully donated his time for the tree chipping.

Lisa Ortwein shared that Brian from Station and Feed Store in Bowser would be willing to collect bottles for 1 month in December. Families can collect all the bottles for the KSS Grad Prom "Bottle Drive Fundraiser" once a date is set.

Businesses agreed to put up posters.

Sarah Caruso will check if we can advertise the KSS Grad Prom Bottle Drive Fundraiser on the sign on Alberni Highway.

Sarah has trucks and happy to collect if needed.

Storage Facility

Carson Schneider and Maia Foster are willing to visit the storage unit and help organize.

Storage locker is on Fern Rd next to BC Hydro Building.

Date suggested 17th Nov @ noon weather permitting. If cancelled, connect through 1 grad to communicate to other grads.

NO RED CARPET – Dekaijah Haupt will investigate, may be in storage at KSS as it is used for other events.

Winter Formal

Student want host a Winter Formal and hoping for 30-Jan-2025

Would invite Ballenas and open to Grade 12s only

The following day 31-Jan-2025 could be a PJ Day

Tickets could be sold ahead of time at a lower cost, also have some tickets at the door on the night.

This would be a prom fundraiser since parents and admin will be required to help out.

Proposed Winter Gala: Students would spend time with seniors, having conversations, socializing, and playing games. Students would serve appetizers and drinks. 12th Dec was suggested but the timeline may be too tight. This event could happen anytime before May.

7. Treasurer Report (Kelly McBride)

Still waiting on access to the account.

Last year's treasurer is going to sort it out. One of the last year's signees is out of the country but can e-sign remotely. Working on it.

A SQUARE "Tap to Pay" reader was found in the storage locker which is connected to the bank account. Request to Sarah Caruso to return newly purchased one.

The goal is to have access to the bank account and SQUARE up and running by 21-Nov-2024 Moonlight Madness Fundraising Event.

There have been e-transfers received into the bank account. Any funds e-transferred to kssparentgrad@gmail.com get auto deposited.

Local Businesses that have donated already:

Remax Anchor Realty (Carol Riera)	\$200
DenMar Electrical (Darren Hodgeson)	\$1000
Dominion Lending (Gillian Falk)	\$250

Kelly will provide an update on the budget once she gets into the bank account.

If anyone has questions about the budget please email mcbridekelly30@gmail.com Kelly is happy to address any concerns and transparency is a top priority.

Kelly knows how to apply for gaming license to do raffle 50/50

8. Committees:

Plans for Moonlight Madness 21-Nov-2024

Sign up through SignUpGenius going well, thank you Lori!

Lots of parents and students needed for building wreaths on 18-Nov-2024 @ 3-6pm....ish

Come to Jenn Galloway's garage workshop

Bring gardening gloves & pruners/clippers

People can still bring greenery, holly, salal, berries etc.

Jenn bought 24 large wire rings and some small/medium sized.

Last year the grads sold 25 large wreaths and 20 swags.

Lori will split time slots for signing up for the fundraising event.

3:30-6pm

6-9pm

Event starts at 5pm

Jenn Galloway will be there, Rob Ohs realty office on Memorial will be open.

Suggested pricing: \$50 & \$35 wreaths & \$20 swag

Security Committee Update (TBD)

Footprints are ready to go when we have a contact responsible.

Question: Do we need to add footprints to insurance?

Spencer Nardi family connection

Ms. Reid's husband

Fundraising Committee (Jennifer Galloway, Lori Chesley)

\$1450 raised already, thanks to local businesses

Moonlight Madness Coordination.

Jenn will share the request letter with other parents who want to pursue donations.

Currently trying to frontload donations till March then go for gifts in kind.

Parade Committee (Anne Skipsey)

Application has been submitted to the town for the date and route

A request for signage at the roundabout has been made.

Sandwich board and banner at Highway 4 welcome sign can be discussed

Breakfast Committee (Jolaine Kelly)

QB Legion can host the graduates for Pancake Breakfast on 8-Jun-24

Gents are happy to cook.
10am is a reasonable start time
We are awaiting an official quote

Decoration Committee (Tracey Unger, Kathleen Primeau, Jenn Schneider) – N/A
Logistics Committee – we need to brainstorm bus, drop-offs and red carpet location (TBD)

8. New Business:

A new banner has been ordered for use at Moonlight Madness and going forward.

The photographer is booked and requires a deposit once banking is set up.

Lorna Gray to send email Qualicum First Nation to accept offer of their bus. Lisa Ortwein provided contact information and reviewed the message.

Students would like fruits and veggie options at Cuckoo.

Jenn & Lori suggested tracking student and parent involvement. Kids and parents who volunteer and help out may be eligible for extra prize draws on the night.

Students agreed to write Thank You cards every month, to avoid businesses waiting till June to receive word of acknowledgment for donations.

Angie Roberts shared that Final Approach are willing to host a Beer and Burger Fundraising Event in the New Year. We could consider the beginning of February.

Cuckoo would also do a Beer and Burger (will we do this if prom is there too?)

Can we do a silent auction at the event? In previous years online silent auction was a lot of work and many volunteers are needed.

9. Next meeting dates:

Thursday 28th Nov @ 7pm

Monday 9th Dec @ 7pm

10. Adjournment 8:36pm