

KSS Prom 2025 Parent Prom Committee Agenda

October 23, 2024 KSS Library 7pm

1. Acknowledgements – land acknowledgement

2. Introductions

Adults in Attendance: Kelly McBride (Treasurer), Anne Skipsey, Lorna Gray (Secretary), Vanessa Foster, Jennifer Galloway, Emma Bircham, Jenn Peake, Lori Chesley, Tracey Unger, Jolaine Kelly, Lisa Haupt (Chair), Sandy Mulder, Naomi Domes, Sarah Caruso, Amilie Acciavatti, Lisa Fenton, Fern Foster, Shannon Cowan, Chelsea Stranaghan, Andrew Lee (Acting Principle), Jennifer Janeski.

Gr12 Students in Attendance: Eliza Bryzgalski, Jennaya Foster (Co.Chair), Lily Chesley, Jeanie Gray, Maia Foster, Carson Schneider (Chair), Sammy Sawchuk

Regrets: Angie Roberts

3. Adoption of the agenda

4. Approval of minutes from October 16, 2024

5. Treasurer Report - Kelly McBride

Jenn Peake offered to be a co-signer on the Parent Grad Committee bank account.

Kelly is checking that non-executive can be co-signer.

Currently looking into SQUARE "Tap to Pay" device which costs \$70 (connects to phone) and would like to purchase; this makes it easier for people to pay and make donations at fundraising events. Many people don't carry cash and we will miss out on the opportunity.

Grads can also use the SQUARE Tap device, their fundraising account can also be set up to receive funds, easy to do. Note: The student account is organized by Ms. Knocke and handled by KSS principal.

Motion: Anne Skipsey made the motion to approve the purchase of the Tap to Pay device, Lisa Haupt seconded. Motion passed.

Jenn Peake has \$1000 referral, will share with Kelly McBride.

Sarah Caruso offered to order through her workplace Staples account and it can be delivered next day.

6. 2024/2025 Grad STUDENT council updates

Jennaya Foster (Gr12) is co-chair and spoke on behalf of students.

There was a student survey, but students ended up completing the parent Grad Committee Survey with QR code that was circulated in morning announcements, through school e-mail and Kwalikum Grad Instagram page.

There results of the recent survey of theme are in:

45% Celestial Sun

30% Fantasy Land

24% Casino Night

Winning Theme: Celestial Sun - Sun, Moon, Stars, Lights, Lanterns, Gold, Silver, Lavendar (Rapunzel lanterns)

Fundraising update current and future events

Students planning a movie night; raised \$200 so far

Students selling Hot Choc/Coffee every Wednesday; collected \$140 so far

Carson has been emailing the Bottle Depot – original plan of 3-Nov won't work as they don't have pickup trucks available. Still working on a date, trying for mid-Nov.

Next student grad meeting: Tuesday 29th at 11.30am (Naomi Domes will attend)

7. Venue and Date: Discussion: General Information/Task

Parent Grad Survey – 129 responses.

83 students

53 adults

Student responses on venue

38 Cuckoo in Coombs Trattoria and Pizzeria, Coombs

28 Tigh-Na-Mara Seaside Spa Resort & Conference Centre, Parksville

13 Qualicum Beach Civic Centre

2 Arbutus Meadows Farm

Parent responses on venue

31 Cuckoo in Coombs Trattoria and Pizzeria, Coombs

11 Tigh-Na-Mara Seaside Spa Resort & Conference Centre, Parksville

9 Civic Centre

Other parent suggestion: Investigate Coombs Fairground w. food trucks

Grad Parade

83% will participate in grad parade

17% will NOT participate in grad parade

Note: Kelly McBride spoke with Dave Willie recently from Black and White Rentals who said if any rental items are required must book in next 2 weeks.

Generally, parents would prefer an easier and less labour-intensive event where they are not responsible for décor, chairs, catering, clean up, wash up etc. and therefore preference to pick a venue that does not require much additional work.

Most popular vote on dates; 7th & 28th June.

Students concerned about weather on 7th June

Kelly McBride looked up proposed weather, both dates equally wet/rainy

Be prepared – bring umbrellas

Cuckoo can cover outside patio and can host 250 people combo of inside/out

Opposition for 28th June:

Last day (commencement) is Thursday 26th June, people may be off on summer break already

Students already graduated, no longer students of SD69, concerns of liability

Canada Day Long weekend.

Travel and accommodation challenges for family and visitors

Availability of parent volunteers

Difficulty for Rotary Park on 29th for pancake breakfast, no discounts on long weekend.

Wedding booked at Tigh Na Mara on the 28th June, limits accessibility

Students NEED to be bussed to Tigh Na Mara, request of no dropping offs during check in time

Note: Grad Parents Committee does make final decision, taking availability of volunteers, discussion with admin, cost and survey feedback into consideration.

In person vote on Date:

7th June – 18 votes (**7th June final decision**)

28th June – 10 votes

In person vote on Venue:

24 Cuckoo in Coombs Trattoria and Pizzeria, Coombs (**Cuckoo final decision**)

0 Tigh-Na-Mara Seaside Spa Resort & Conference Centre, Parksville

3 abstained

Breakfast – 8th June at Rotary Park (*final decision*)

Draft plan – typical day – ish?

1-2pm: Photos at beach with family
3pm: Muster point for parade
3:15-3:30pm: Parade (Route TBD – ending at QB Commons)
4-5:30pm: Red carpet walk and photos with family
5:30: Bus to venue
6pm: Arrive at venue

Grad parents would be responsible for organizing, setting up, security 3 areas (QB Commons, bus and Cuckoo) for further discussion:

Grad parade and finish line, red carpet at QB Commons

Bussing

Arrival to Cuckoo, Coombs

Bussing:

Fern Foster will investigate cost of bussing students with SD69 and private companies.

Chelsea Stanaghan will look into usage of bus at Berwick

Lisa will look into usage of bus of The Gardens

Kelly McBride knows person who drives bus at SOS, and can ask.

Discussion about having grads walk through and visit care facilities, The Gardens and Berwick.

8. Committees:

Decorating Committee setup/take down

Tracey Unger, Maia Foster

Video Slideshow Committee

TBD – Students?

Social Media Committee

Lori Chelsey

Pancake Breakfast morning after grad committee

TBD later date

Parade Committee

Anne Skipsey will help

Fundraising Committee

Jennifer Galloway will help

Bouncy Castle Committee

Naomi

Red carpet committee

TBD later date

Bag check / Student Screening/Security

Lisa has feelers out with previous grad volunteer.

Discuss in detail at later meeting

Parents who offered to contact vendors:

Photographer: Naomi Domes
DJ: Kelly McBride (Wailin Dalen Entertainment)
Security fencing: Anne Skipsey will investigate Footprints
Sarah Caruso will investigate sd69 Crimewatch

9. New Business:

- November
 - Moonlight madness Jennifer Galloway checking swags will not conflict with vendors
 - Fern and Cedar, Jennifer Galloway to confirm dates, if not Nov then Feb.
- December – canvas for Bottle drives get flyers out
Carson Schneider has been in touch with businesses who have agreed to put up notices about bottle drive/tree chipping.
- January – Christmas tree chipping and bottle drive run by students
Vanessa Foster's husband has his own company and offered to do it, volunteer his time and help run this.
- Discussion NOT increase to ticket costs – try to keep at \$150
If any families can't afford, speak to office and the committee may have extra funds available to help.
- *UPDATE Grad photos taken in January and the KSS Secretary gets printed and ready to go into shops in May.*

10. Code of Conduct

Group expressed concerns about negative communications received by grad parents group about the decisions that are being made.

Parents are volunteering their time; all decisions are made as a group with valid rationale.

Online criticism through email or social media won't be tolerated

Parents should support each other

If there are concerns from students or parents, please come to a meeting and discuss face to face and get involved.

11. Next meeting: Quick poll will be sent.

12. Meeting adjourned: 8:35pm