

**KSS Prom 2025 Parent Prom Committee Minutes
Feb 6th, 2025 @ 7pm
KSS Library**

1. Welcome: Land acknowledgement

2. Attendance

Adults: Anne Skipsey, Angie Roberts (Co-chair), Rebecca Ford, Kathleen Primeau, Lisa Haupt (Chair), Sarah Caruso, Jennifer Galloway, Kelly McBride (Treasurer), Naomi Domes, Lorna Gray (Secretary)

Students: No students in attendance

Regrets: Andrew Lee, Tracey Unger

3. Adoption of the agenda:

Jenn Galloway made a motion to adopt the agenda. Lori Chesley seconded. Passed unanimously.

4. Approval of minutes from Jan 20th 2025:

Jenn Galloway made a motion to adopt the previous meeting's minutes. Sarah Caruso seconded. Passed unanimously.

5. Principal's Report: Andrew Lee sends regrets.

6. Treasurer Report (Kelly McBride):

General Account Balance: \$29,932.33

Pay forward: \$10,019.51

Scholarship: \$2,500.30

Increased student gift line in budget from \$4000 to \$6500 which works out ~\$45 per student.

2 x gaming licenses have come though (cost \$20)

Thank you cards still outstanding to Fosters Tree Care and Island Self Storage.

The Winter Formal Dance was a great success. KSS and Ballenas students enjoyed the night and Ballenas students thanked parents for including them in them in the event.

\$242.45 was raised from ticket sales and concession after concession costs were deducted.

Please email mcbridekelly30@gmail.com if you have questions about the budget. Kelly is happy to address any questions about prom committee finances; transparency is a priority.

7. 2024/2025 Grad STUDENT council (No students in attendance)

8. New Business

Fundraising Update (Jennifer Galloway)

Superbowl Sunday

9th February: Superbowl Sunday at French Creek Pub, Lee Rd, Parksville.

Game starts at 3pm, volunteers should be there by 2/2:30pm

One table for 10 people has been kept for volunteers which has been filled already.

Anyone who would like to come needs to book a table – www.frenchcreekpub.com

There will be 5 meat draws and 50-50 spread out up to the 3rd quarter.

Selling tickets will be done during commercials and half time break.

Leah is also donating the use of a Lotto Board.

Jenn Galloway will bring a cooler to store meat for those who win.

Off the Hook Gift Card Fundraiser

150 x \$25 giftcards have been purchased from Off The Hook

\$7 will be raised for each giftcard sold

Gift cards can be purchased by e-transfer to kssparentgrad@gmail.com

Once purchased, giftcards can be picked up at Rob Ohs office on Memorial Ave Mon-Fri between 9am-5pm, or contact parent grad to arrange alternative pick up.

Dieleman Fundraiser

Angie Roberts shared information on Dieleman. This would be a virtual fundraiser where people can order items online that can be shipped directly to them or to a central address. There are lots of items available from soups, wrapping paper, chocolates and candy. We would be ordering from Spring selection of items.

Lisa Haupt made the motion for Angie Roberts to proceed with Dieleman Fundraiser set up. Sarah Caruso seconded. All in favour passed unanimously.

Angie will set up the fundraiser which will start in Feb and end ~ 28th March 2025.

Future Fundraisers Possibilities

Family Ford Car Wash

Beer and Burger

Security Update (Jennifer Galloway & Anne Skipsey)

Jenn & Anne met with Simon from Footprints.

There are some major safety and security concerns with multiple vehicles travelling from Qualicum Commons after the Grad Parade to Cuckoo. The number of vehicles on the move will cause congestion due to the bottle necks and affect traffic flow in and around the Goats on the Roof complex.

School buses will be considered again. Students could be security screened before boarding the bus which would make the transition between venues safer for students and less disruptive. Students who chose not to ride on the bus must be screened upon arrival to red carpet at Cuckoo.

We still have funds available for busing in the budget and were offered the use of two local organizations busses if needed. ACTION: We should approach school admin to request the use of buses on 7th June

2025.

From previous communications school buses must be hired for a minimum of 4 hours at \$80 per hour. Cost would work out at ~\$700.

Still to discuss re-security

No in and out privileges

Who is allowed to sign students out at the end; can students sign themselves out?

Who is responsible for students at which times during the day; before, during and after?

Need for two first aid representatives: One person for the Grad Parade and one for Cuckoo

Naloxone kit on hand

Grad Parade through Qualicum (Anne Skipsey)

Anne will need to use Sign up Genius to recruit volunteers for the parade (Lori will help).

Anne would like to see last years "expected behaviour agreement" for students in the parade; vehicles being driven need to be licensed (insurance).

ACTION: Anne will write to school district to ask for permission for use of property at Qualicum Commons.

Decoration Committee

Decorating committee will update next meeting and order items after visit with Fausto.

Cuckoo Meeting

Meeting still confirmed for Monday 10th February 2025 @ 10am. Footprints security will attend at 11am to discuss security and walk through the venue.

Student Gifts

We are looking at a few different options, gathering a few different quotes for engraved items.

Stainless Steel Bottle, Water Bottle, Travel Mug, Coffee Cards etc.

Still undecided.

ACTION: Kelly will request additional quotes locally.

ACTION: Lorna to follow up on coffee shop gift cards.

9. Date and time of next meeting:

10. Adjournment 8:25pm

11. Next meeting Tuesday 18th Feb 2025 @7pm in library