



Springwood Elementary School



CODE OF CONDUCT

The Springwood Elementary Code of Conduct has been developed in collaboration with staff, students, and parents and guardians to maintain a safe, caring, and orderly school environment, as per the Ministry of Education and Childcare guidelines, and in support of Qualicum School District policy, and the laws of BC and Canada. As well, it reflects Sections 7 and 8 of the BC Human Rights Code, which protects the rights of all individuals from discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, and age.

We are a community that values and respects the richness of diversity.

At Springwood, we value:

Engagement
Safety
Student-Centered Learning
Encouragement
Perseverance

Be Safe	Be Fair	Be Kind
<ul style="list-style-type: none">✓ When travelling to and from school, students are expected to conduct themselves in accordance with the school Code of Conduct. This includes field experiences as these trips are extensions of the classroom.✓ While on a bus abide by SD69 Transportation guidelines.✓ Respect others' privacy, in person and online, and use technology and media safely and appropriately.✓ Follow the directions of school staff.✓ Racism will not be tolerated in our school.✓ Use Talk, Walk away, Ask as a strategy.✓ Wear appropriate safety gear (eg. helmets) when travelling to school by bike or scooter.✓ Refrain from bringing toys that resemble weapons (including water guns and nerf).	<ul style="list-style-type: none">✓ Stay on school grounds unless supervised by staff or guardian.✓ Leave personal toys or devices at home (unless permission from teacher).✓ Keep school grounds and learning spaces clean and tidy.✓ Use media/ technology according to SD69 District Policy and ensure the privacy of others. Demonstrate digital citizenship expectations with all technology.✓ Stay home when sick.	<ul style="list-style-type: none">✓ Help keep our classrooms and all shared spaces clean.✓ Use school materials, library books and devices with care.✓ Treat nature on our grounds, and other outside spaces with respect and care.✓ Follow dress code guidelines outlined in SD69 District Policy 700 (eg. not wearing clothes which feature symbols that promote the use of controlled substances, have vulgar words, pictures or drawings; are derogatory to a person's ethnic background, national origin, sexual orientation or disability; damages or marks school property; hampers participation in programs or activities).✓ Speak kindly and positively about others. No teasing and name-calling. Hands to self.✓ Participate respectfully using words and actions to include others.✓ Advocate for others when they need help. Play Safely.

When we make mistakes:

Discipline, strategies and consequences are used to teach and guide students to appropriate behaviour and conduct.

Positive discipline provides opportunity to learn and grow and helps children understand and be responsible for their actions, empowering them to resolve problems. Consequences are determined by the individual situation, and no two incidents or individuals are alike.

When students contravene the Code of Conduct, interfere with the rights of others, or with the learning environment, they will be subject to consequences that balance the gravity of the offence. While discipline is progressive, there are instances such as violence toward self or others, outright defiance and non-compliance, or consistently disrupting the learning environment of others, where a severe consequence is the initial consequence. Reasonable steps will be taken to prevent retaliation against students who report breaches of the Code of Conduct. Further, in relevant circumstances, students may be subject to consequences prescribed in specific School Board Policies.

Range of Strategies: Problem solving with staff; Parent contact/involvement; Restitution; Restorative Justice; Loss of privilege; Behaviour contract; counselling; In-school suspension; out-of-school suspension

Behaviours We Do Not Accept:

These include bullying, cyberbullying, harassment, intimidation, threatening, racism, body shaming, disrespect of others, name calling or violent behaviours.

Distraction Free Learning Environment:

Students are to refrain from inappropriate use of computers, cell phones, cameras and/or other communication/wireless devices. Students must also be aware that they may be subject to discipline for misuse of technology if it has an unsafe or negative impact. Electronic devices should be turned off and kept in your locker or backpack during class time, unless students have been given permission to use the device for educational purposes. Personal devices should not be used outside of the classroom at SES from 8:35 am until the end of day, including recess and lunch.

No pictures are to be posted or shared of students at school

Safe Reporting:

The Board of Education for the Qualicum School District will take reasonable steps to prevent retaliation by a person against a student who has made a complaint of a breach of the Code of Conduct.

Responsibility to Inform Other Parties:

School officials may have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct, including parents, school district officials, RCMP, and MCFD

Range of Responses to Unacceptable Behaviour:

Our goal is to foster an environment that promotes students' academic excellence, emotional resilience, and physical health. Whenever possible, we strive to focus on responses that are restorative rather than punitive.

Responses will take into consideration the student's age, maturity, and unique needs. Special considerations may apply to students who are unable to comply with a code of conduct due to having a disability of an intellectual, physical, sensory, emotional, or behavioural nature.

Suspension

In accordance with the School Act, Sec. 85(2)(ii) and (d) the Board authorizes the Principal or designate of any school in the district to suspend a student from attendance at school for up to five days. Suspensions may be for the following reasons:

- a. because a student is willfully and repeatedly disrespectful to a teacher or to any other employee of the Board carrying out responsibilities approved by the Board.
- b. because the behaviour of the student breaches the District Code of Conduct or policy and/or has a harmful effect on others or the learning environment of the school.
- c. because the student has failed to comply with the School Code of Conduct.

Suspensions over five days are made in consultation with the appropriate Director of Instruction as per the District Student Code of Conduct, AP 350. As per AP 350 6.7.1 an educational program must be provided