



Springwood Elementary School



CODE OF CONDUCT

The Springwood Elementary Code of Conduct has been developed in collaboration with staff, students, and parents and guardians to maintain a safe, caring, and orderly school environment, as per the Ministry of Education and Childcare guidelines, and in support of Qualicum School District policy, and the laws of BC and Canada. As well, it reflects Sections 7 and 8 of the BC Human Rights Code, which protects the rights of all individuals from discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, and age.

We are a community that celebrates and values the diversity of our members

At Springwood, we value!

Engaging
Safe
Student centered
Encouraging
Perseverance

| Be Safe | Be Fair | Be Kind |
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| <ul style="list-style-type: none">✓ When travelling to and from school, students are expected to conduct themselves in accordance with the school Code of Conduct. This includes field experiences as these trips are extensions of the classroom.✓ While on a bus abide by SD69 Transportation guidelines.✓ Respecting others' privacy, in person and online, and using technology and media safely and appropriately.✓ Following the directions of school staff.✓ Understanding that racism will not be tolerated in our school. We are anti-racists.✓ Use Talk, Walk away, Ask as a strategy.✓ Wear appropriate safety gear (eg. helmets) when travelling to school on bike or scooter.✓ Refrain from bringing toys which resemble weapons (including water guns). | <ul style="list-style-type: none">✓ Staying on school grounds unless supervised by staff or guardian.✓ Treat others the way we wish to be treated, on school grounds, field trips (bus), coming and going from home, and in our community.✓ Take care of our environment by reducing garbage, using reusable items, and composting.✓ Leave personal toys or devices at home (unless permission from teacher).✓ Keep school grounds and learning spaces clean and tidy.✓ Use media/ technology according to SD69 District Policy and ensure the privacy of others. Demonstrate digital citizenship expectations with all technology.✓ Stay home when sick. | <ul style="list-style-type: none">✓ Help keep our classrooms and all shared spaces clean.✓ Using school materials, library books and devices with care.✓ Treating nature on our grounds, and other outside spaces with respect and care.✓ Follow dress code guidelines outlined in SD69 District Policy 700 (eg. not wearing clothes which feature symbols that promote the use of controlled substances, have vulgar words, pictures or drawings; are derogatory to a person's ethnic background, national origin, sexual orientation or disability; damages or marks school property; hampers participation in programs or activities).✓ Speak kindly and positively about others. Avoid teasing and name-calling.✓ Participate respectfully using words and actions to include others.✓ Advocate for others when they need help. |

When we make mistakes we:

Discipline, strategies and consequences are used to teach and guide students to appropriate behaviour and conduct.

Positive discipline provides opportunity to learn and grow and helps children understand and be responsible for their actions empowering them to resolve problems. Consequences are determined by the individual situation, and no two incidents are alike.

When students contravene the Code of Conduct, interfere with the rights of others, or with the learning environment, they will be subject to consequences that balance the gravity of the offence. While discipline is progressive, there are instances such as violence toward self or others, outright defiance and non-compliance, or consistently disrupting the learning environment of others, where a severe consequence is the initial consequence. Reasonable steps will be taken to prevent retaliation against students who report breaches of the Code of Conduct. Further, in relevant circumstances, students may be subject to consequences prescribed in specific School Board Policies.

Range of Strategies; Problem solving with staff; Parent contact/involvement; Restitution; Restorative Justice; Loss of privilege; Behaviour contract; counselling; In-school suspension; out-of-school suspension

Behaviours We Do Not Accept:

These include bullying, cyberbullying, harassment, intimidation, threatening, disrespect of others, name calling or violent behaviours.

Distraction Free Learning Environment:

Students are to refrain from inappropriate use of computers, cell phones, cameras and/or other communication/wireless devices. Students must also be aware that they may be subject to discipline for misuse of technology if it has an unsafe or negative impact. Electronic devices should be turned off and kept in your locker or backpack during class time, unless students have been given permission to use the device for educational purposes. Personal devices should not be used outside of the classroom at SES from 8:35 am until the end of day, including recess and lunch.

No pictures posted or shared of students at school

Safe Reporting:

The Board of Education for the Qualicum School District will take reasonable steps to prevent retaliation by a person against a student who has made a complaint of a breach of the Code of Conduct.

Responsibility to Inform Other Parties:

School officials may have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct, including parents, school district officials, RCMP, and MCFD

Range of Responses to Unacceptable Behaviour:

Supporting students' academic, social-emotional and physical development. Whenever possible, we strive will focus on responses that are restorative rather than punitive.

Responses will take into consideration the student's age, maturity, and special needs. Special considerations may apply to students with special needs who are unable to comply with a code of conduct due to having a disability of an intellectual, physical, sensory, emotional, or behavioural nature

Suspension

In accordance with the School Act, Sec. 85(2)(ii) and (d) the Board authorizes the Principal or designate of any school in the district to suspend a student from attendance at school for up to five days. Suspensions may be for the following reasons:

- a. because a student is willfully and repeatedly disrespectful to a teacher or to any other employee of the Board carrying out responsibilities approved by the Board.
- b. because the behaviour of the student breaches the District Code of Conduct or policy and/or has a harmful effect on others or the learning environment of the school.
- c. because the student has failed to comply with the School Code of Conduct.

Suspensions over five days are made in consultation with the appropriate Director of Instruction as per the District Student Code of Conduct, AP 350. As per AP 350 6.7.1 an educational program must be provided