



### HOW TO LOGIN / REGISTER:

- **First time users** visit <http://www.munchalunch.com/schools/springwood/> to create an account.
- Returning users visit [www.munchalunch.com](http://www.munchalunch.com), click the “**LOGIN**” button to access your account and update information.
- Find “**MY FAMILY**” and choose “**MY CHILDREN.**” Either “**ADD A CHILD**” or “**EDIT**” to update your child’s current teacher/division.
- “**ORDER LUNCH**” and “**PAY**” as instructed

**Hot Lunch day this Fall will be every other THURSDAY. Orders and payment are due the Thursday before hot lunch day by 3:00 pm.**

If you have any questions please email [springwoodpac@gmail.com](mailto:springwoodpac@gmail.com)