

Springwood Elementary School
Parent Advisory Committee (PAC) Meeting Minutes

Location: 450 Despard Avenue, Parksville BC V9P 2G3 – 2nd Floor Library

Date of Meeting: September 11, 2019 at 6:30pm

Chair: Renee Hildebrand

Secretary: Selina Andres

Attendees: Selina Andres, Dean Andres, Renee Hildebrand, Karri Kitazaki, Julia van Zyl, Sadie Binet, Laura Godfrey (Trustee), Michelle Boulet, Brad Birlew, Julie Birlew, Andrea Richardson, Tony Saremba, Mike Brimacombe, Lisa Skene.

1. Call to Order: 6:28pm
2. Welcome & Introductions
3. Approval of Agenda – Karri
4. Approval of Previous Minutes – Pass (1st meeting of the year)
5. Principal / Vice Principal's Report
 - 39 new students, lost 15 and placed 24
 - 474 students total, 21 divisions (majority blended) - 70% of students retained their teachers
 - Sept 17 – open house
 - Sept 24 – planning day with speaker Dr. Ross Greene
 - Sept 26 – Terry Fox Run – families welcome – K-7 participates - volunteers (donation counters, course marshals) are needed.
 - Start up of the school year went smoothly from administrations view
 - Parking issues are continuing – people are using the back parking lot/bus loop
 - QF broke ground – has not been in contact with the school yet – Tony will follow up
 - Cross country dates are still being determined
6. SD69 Trustee Report – Trustee: Laura Godfrey (lgodfrey@sd69.bc.ca)
7. Chair / Vice Chair Report
8. Treasurer Report (General \$4,927.62, Playground \$3,501.59, Gaming \$1,171.69)
9. DPAC Report (meetings occur the 3rd Wednesday of the month)
Next Meeting: Oct 16, Qualicum Commons from 7:00pm – 9:00pm
DPAC position still open on the PAC
10. Committee Report
 - a. Munchalunch
 - i. Up and running - \$700 in orders at time of the meeting
 - ii. Renee is the purchaser for munchalunch
 - iii. Julie mentioned she might be able to help when Renee is away
 - b. Calibri Bags Completed in June – **Pass (bring forward to next meeting)**
11. New Business
 - a. Mural - Mural extended into alcove by Yvonne
 - i. Looking at fundraiser for mural
 - ii. Benjamin Moore will donate a paint can and some paint to complete the mural
 - iii. Fundraiser to start at open house (painting for popcorn?)
 - b. PAC Laptop – no desire at this time to purchase new – old laptops returned to Sadie
12. Old/Ongoing Business
 - a. Bushes in front of the school – **ACTION: Karri touch base with Dave Robinson on landscaping**
 - b. Small digital sign for outside front doors – **Project needs owner**
 - c. PAC website – Selina currently updating – if it proves to much work, we may close it down.
 - d. Items tabled to 2019/2020: Playground, Safe routes to school
 - e. Potential fundraisers: Paint night, Vessies, **Purdy's (taken on by Julie, Selina helping)**, Burger and a beer night, till the paint can for mural, **xmas tree/craft fair (taken on by Sadie and Amanda)**, Movie nights, Kids day so parents can go shopping
13. Open Discussion – Questions/Concerns/Comments from attendees
 - a. Director position on PAC open - **Nomination for Andrea Richardson to become a director on the PAC by Amanda - Second: Renee - All were in favour**
 - b. Ms. Dutton heading up a passion project for planter boxes in the courtyard
14. **NEXT MEETING: October 9, 2019 at 6:30pm - Secretary: Dean Andres**
15. Motion to adjourn: 7:45pm