



École Secondaire Ballenas Secondary School Parent Advisory Council  
AGENDA - General Meeting

**Date:** Thursday, April 11, 2024  
**Time:** 6:30pm  
**Location:** BSS Learning Commons - Library

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**Meeting Purpose:**

- Build relationships, share knowledge and create community
- Public meeting for all Parents/Caregivers with student(s) at BSS
- Opportunity to learn about Public Education and opportunities in School District 69

**Attendees:**

- BSS PAC Executive Team
- BSS Administration - Principal and/or Vice Principal(s)
- BSS Parents/Caregivers (All are voting members of PAC)
- Guests as requested & required (Eg: Student Voice, Teachers, DPAC Executive, SD69 Trustees)

**2023/2024 BSS PAC Executive Team:**

<b>Karri Kitazaki:</b>	<b>Chair</b>	<b>Michael Kilburn:</b>	<b>Director</b>
<b>Andrea Button:</b>	<b>Vice Chair</b>	<b>Sheelagh Tobin:</b>	<b>Director</b>
<b>Brenda Fischer:</b>	<b>Treasurer</b>	<b>Cara McLaughlin:</b>	<b>Director</b>
<b>Andrea Richardson:</b>	<b>Secretary</b>	<b>Amanda Wagner:</b>	<b>Director/BSS FAC Rep</b>
		<b>Open/Available:</b>	<b>DPAC Rep</b>

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1. **Call to Order:** *Time*
2. **Welcome / Traditional Territories Acknowledgment:**

*"We would like to acknowledge that Qualicum School District exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanoose) First Nations"*
3. **Introductions & Quorum Declaration:** *Quorum: 5 voting members, at least 3 being Executives (This is ideal and will be reviewed following Constitution & Bylaws Review)*
4. **Approval of Agenda:** *Changes, additions, approval*
5. **Approval of Previous Minutes:** *Errors, omissions, adoption*
6. **Principal / Vice Principal's Update:** Trish Cathrine, Heather Deering, Andrew Lee
7. **SD69 Trustee Liaison Update:** Elaine Young (2023/24)
8. **Reports:** *Report, update, discuss, recommendations, questions*
  - a. **Chair/Vice Chair**
    - *Save the date - posters coming out soon (organized by QSD DPAC for a second year in a row):*  
**May 22 6:00-7:00 pm @ BSS - SOGI School for Families - Understanding and Supporting SOGI** (Sexual Orientation & Gender Identity) in schools with Mischa Oak, LGBTQ Corporate Training

(former Qualicum School District teacher) Website:

<https://www.lgbtqcorporatetraining.com/>

1. What SOGI in schools really means and how you can take part in being a 2SLGBTQ+ ally.
2. Build understanding together and turn away from fear and misinformation.
3. Diversity amplifies excellence.™

- April 10 & 16 online learning from Safer Schools Together for families:

**Establishing Safe, Caring, & Respectful Digital Communities.**

Sign up here:

<https://pages.saferchoolstogether.com/erase-family-session>

- April 16th at 6:00pm via Teams: **Second Public Budget Meeting:**

[https://www.sd69.bc.ca/Lists/Calendar/DispForm.aspx?ID=5219&Source=https%3A%2F%2Fwww%2Esd69%2Ebc%2Eca%2FLists%2FCalendar%2Fcalendar%2Easpx%23%2F%3D#/=](https://www.sd69.bc.ca/Lists/Calendar/DispForm.aspx?ID=5219&Source=https%3A%2F%2Fwww%2Esd69%2Ebc%2Eca%2FLists%2FCalendar%2Fcalendar%2Easpx%23%2F%3D#/)

b. Treasurer:

- Review General & Gaming Account

c. DPAC: District Parent Advisory Council (*Meetings: 3rd Wednesday of the Month*)

- COWS: All 3 Committee of the Whole meetings (Finance & Operations, Policy & Education) are next week. These are public meetings that all parents/guardians in SD69 can attend. Check out meeting times and agendas here:

[https://www.sd69.bc.ca/Board/Pages/Committees.aspx#/=](https://www.sd69.bc.ca/Board/Pages/Committees.aspx#/)

- DPAC Elections for 2024/25 DPAC Executive is May 15, 2024. Call for nominations for 2024/25 DPAC Executive. Please email [sd69dpac@gmail.com](mailto:sd69dpac@gmail.com) by May 14, 2024 to nominate yourself or someone else.

d. FAC: French Advisory Council - Next Meeting: April 22, 2024

9. **Unfinished Business:** *Items carried forward from last meeting*

- a. BSS PAC Constitution & Bylaws - Need to be reviewed/revised. (DPAC is assisting)

10. **New Business:** *Items requiring a discussion, recommendation, decision*

- a. BSS PAC Elections May 9, 2024: Call for nominations for 2024/25 BSS PAC Executive. Please email [ballenaspac@gmail.com](mailto:ballenaspac@gmail.com) by May 8, 2024 to nominate yourself or someone else.

11. **Open Discussion:** *Questions, concerns or comments*

12. **Next Meeting:** May 9th @ 6:30pm in BSS Learning Commons - Library

13. **Motion to Adjourn:** *Time*