



École Secondaire Ballenas Secondary School Parent Advisory Council
AGENDA - General Meeting

Date: Thursday, March 14, 2024
Time: 6:30pm
Location: BSS Learning Commons - Library

Meeting Purpose:

- Build relationships, share knowledge and create community
- Public meeting for all Parents/Caregivers with student(s) at BSS
- Opportunity to learn about Public Education and opportunities in School District 69

Attendees:

- BSS PAC Executive Team
- BSS Administration - Principal and/or Vice Principal(s)
- BSS Parents/Caregivers (All are voting members of PAC)
- Guests as requested & required (Eg: Student Voice, Teachers, DPAC Executive, SD69 Trustees)

2023/2024 BSS PAC Executive Team:

Karri Kitazaki:	Chair	Michael Kilburn:	Director
Andrea Button:	Vice Chair	Sheelagh Tobin:	Director
Brenda Fischer:	Treasurer	Cara McLaughlin:	Director
Andrea Richardson:	Secretary	Amanda Wagner:	Director/BSS FAC Rep
		<i>Open/Available:</i>	DPAC Rep

1. **Call to Order:** *Time*
2. **Welcome / Traditional Territories Acknowledgment:**
"We would like to acknowledge that Qualicum School District exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanoose) First Nations"
3. **Introductions & Quorum Declaration:** *Quorum: 5 voting members, at least 3 being Executives (This is ideal and will be reviewed following Constitution & Bylaws Review)*
4. **Approval of Agenda:** *Changes, additions, approval*
5. **Approval of Previous Minutes:** *Errors, omissions, adoption*
6. **Principal / Vice Principal's Update:** Trish Cathrine, Heather Deering, Andrew Lee
7. **SD69 Trustee Liaison Update:** Elaine Young (2023/24)
8. **Reports:** *Report, update, discuss, recommendations, questions*
 - a. **Chair/Vice Chair**
 - Gaming Grant Audit
 - April 3: "Coffee with Trustees" at BSS at 3:00-4:30 in Learning Commons. All parents/caregivers invited.

- April 16th at 6:00pm via Teams: Second Public Budget Meeting:
[https://www.sd69.bc.ca/Lists/Calendar/DispForm.aspx?ID=5219&Source=https%3A%2F%2Fwww%2Esd69%2Ebc%2Eca%2FLists%2FCalendar%2Fcalendar%2Easpx%23%2F%3D#/=](https://www.sd69.bc.ca/Lists/Calendar/DispForm.aspx?ID=5219&Source=https%3A%2F%2Fwww%2Esd69%2Ebc%2Eca%2FLists%2FCalendar%2Fcalendar%2Easpx%23%2F%3D#/)

b. Treasurer:

- Review General & Gaming Account

c. DPAC: District Parent Advisory Council (*Meetings: 3rd Wednesday of the Month*)

- COWS: All 3 Committee of the Whole meetings (Finance & Operations, Policy & Education) are next week. These are public meetings that all parents/guardians in SD69 can attend. Check out meeting times and agendas here:

[https://www.sd69.bc.ca/Board/Pages/Committees.aspx#/=](https://www.sd69.bc.ca/Board/Pages/Committees.aspx#/)

d. FAC: French Advisory Council - Next Meeting: April 22, 2024

9. **Unfinished Business:** *Items carried forward from last meeting*

- a. BSS PAC Constitution & Bylaws - Need to be reviewed/revised. (DPAC is assisting)

10. **New Business:** *Items requiring a discussion, recommendation, decision*

- a. PAC & DPAC Elections coming up

11. **Open Discussion:** *Questions, concerns or comments*

12. **Next Meeting:** April 11th @ 6:30pm in BSS Learning Commons - Library

13. **Motion to Adjourn:** *Time*