



SPRINGWOOD ELEMENTARY SCHOOL

CODE OF CONDUCT

It is the responsibility of all members of the Springwood Elementary School community to develop and maintain a **SAFE, KIND** and **FAIR** environment that protects the rights of the school community. Each classroom develops additional guidelines and procedures suitable for the age of the children.

All members of the Springwood community are expected to follow Springwood's 3 rules:

Be Kind ***Be Safe***
Be Fair

TRAVELLING TO AND FROM SCHOOL

When travelling to and from school, students are expected to conduct themselves in accordance with the school Code of Conduct. This includes field experiences as these trips are extensions of the classroom. Students who travel by school bus must abide by the regulations as set out in the Transportation handbook and accept the authority of the bus driver. Infractions of these rules and regulations will be dealt with by the Transportation Department.

Students who travel to school by bike, skateboard, scooter or rollerblade are expected to wear appropriate safety gear (helmets are mandatory). For safety reasons we do not permit these to be ridden on school property.

LEAVING SCHOOL PROPERTY

All students are expected to remain within the school boundaries from arrival to dismissal. Parents picking students up during the day must sign students out at the office.

DAMAGE TO PROPERTY

A student who wilfully damages school property or the personal belongings of another member of the community will be required to pay for repairs and/or replacement.

PERSONAL PROPERTY

We advise parents and students that personal belongings such as toys and games remain at home. If a child has brought a toy or electronic device to school, and it is lost, stolen or damaged, it is not the school's responsibility to replace that item. Any toys that resemble weapons will be confiscated and are not to be on school property.

TECHNOLOGY

Students are to refrain from inappropriate use of computers, cell phones, cameras and/or other communication/wireless devices. Students must also be aware that they may be subject to discipline for misuse of technology if it has an unsafe or negative impact. Electronic devices should be turned off and kept in your locker or backpack during class time, unless students have been given permission to use the device for educational purposes. Personal devices should not be used outside of the classroom at SES from 8:35 am until the end of day, including recess and lunch.

No pictures posted or shared of students at school

RECESS

Recess breaks are OUT times whenever possible. Please make sure that your child has appropriate clothing for all weather conditions.

FOOD

To help support the environment and reduce litter, we ask that you send snacks and lunches in reusable containers. Please send your child with a nutritious recess and lunch which can be eaten within 15-20 minutes.

DRESS CODE

Clothing and footwear need to be appropriate for school, which is our working and learning environment. Students are not permitted to wear clothing which:

- features symbols which may promote the use of controlled substances, uses vulgar words, pictures or drawings;
- are derogatory regarding a person's ethnic background, national origin, religious belief, sexual orientation or disability.

The Springwood dress code follows our SD69 [Board Policy 7000 and 7000AP](#).

We have an 'inside shoes' expectation at Springwood. Students should wear their inside runners in the gym and music room. Classroom teachers may also expect inside shoes to be worn in the classroom.

DISCIPLINE AND CONSEQUENCES

Discipline, strategies and consequences are used to teach and guide students to appropriate behaviour and conduct. Positive discipline provides opportunity to learn and grow and helps children understand and be responsible for their actions empowering them to resolve problems. Consequences are determined by the individual situation, and no two incidents are alike.

When students contravene the Code of Conduct, interfere with the rights of others, or with the learning environment, they will be subject to consequences that balance the gravity of the offence. While discipline is progressive, there are instances such as violence toward self or others, outright defiance and non-compliance, or consistently disrupting the learning environment of others, where a severe consequence is the initial consequence. Reasonable steps will be taken to prevent retaliation against students who report breaches of the Code of Contact. Further, in relevant circumstances, students may be subject to consequences prescribed in specific School Board Policies.

Range of Strategies

Problem solving with staff	Parent contact/involvement	Restitution
Restorative Justice	Loss of privilege	Behaviour contract
Counselling	In-school suspension	Out-of-school suspension

PARENTS

- If you have a concern or question in regards to your child, please contact the classroom teacher.
- Please let the office know if your child will not be at school.
- Please send a note to inform teachers of changes in plan for student pick-up.
- Students will be asked to come into the building if not picked up by the last bell ending afterschool supervision.
- Please make sure you check at the office before entering school or going on the grounds.
- Please treat all staff respectfully. [Board Policy 606](#)

GUIDING PRINCIPLES FOR THIS CODE OF CONDUCT

1. [Prevention of Retaliation](#) – All reasonable steps will be taken to prevent retaliation against a student who makes a complaint of a breach of code of conduct.
2. [BC Human Rights](#) – Members of our school community support the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law-prohibiting discrimination based on race, colour, ancestry, place of origin, relation marital status, family status, physical or mental disability, sex, sexual orientation, gender identity/expression, or age.
3. [Special Consideration](#) – In application of our school's code of conduct, special considerations may apply to students with special needs if those students are unable to comply due to an intellectual, physical, sensory, emotional or behavioural disability. School officials may have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct (i.e.: school district officials, RCMP, MCFD, etc.).