



Springwood Elementary School - Parent Advisory Council **AGENDA - General Meeting**

Date: Thursday, September 21st, 2023

Time: 9:00AM

Location: MPR at Springwood

Meeting Purpose:

- Build relationships, share knowledge and create community
- Public meeting for all Parents/Guardians with student(s) at SES
- Opportunity to learn about Public Education and opportunities in School District 69

Attendees:

- SES PAC Executive Team
- SES PAC Committee Members (formed by Chair)
- SES Administration (Principal and/or Vice Principal)
- SES Parents/Guardians (All are voting members of PAC) ...you can even bring your kids!
- Guests as requested & required (Eg: The City of Parksville, Teachers, DPAC Executive, SD69 Trustees)

2022/2023 SES PAC Executive Team:

Jessica Threlfalli:	Chair	Stacey Eeftink :	Director
Heather Blackwell:	Vice Chair	Nancy Chartrand:	Director
Kailee S:	Treasurer	Whitney Conn:	Director
Amanda Hastings:	Secretary	Julie Birlew:	DPAC Rep
		<i>Open/Available:</i>	Director
		<i>Open/Available:</i>	DPAC Rep

1. **Call to Order:** *Time*
2. **Welcome / Traditional Territories Acknowledgment:**

"We would like to acknowledge that School District 69 exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanoose) First Nations.
3. **Introductions & Quorum Declaration:** *Quorum: 5 voting members, at least 3 being Executives*
4. **Approval of Agenda:** *Changes, additions, approval*
5. **Approval of Previous Minutes:** *Errors, omissions, adoption*

6. **Principal / Vice Principal's Update:** *Report, update, questions*
7. **Trustee Report:** *Report, update, questions*
8. **Reports:** *Report, update, discuss, recommendations, questions*
 - a. Chair/Vice Chair
 - b. Treasurer
 - c. DPAC: District Parent Advisory Council (Meetings: 3rd Wednesday of the Month)
 - d. Committees: Ad-hoc (*specific task/objective, dissolved after completion*)
 - Purdys - Winter (Amanda?)
 - Mitchells soup (Jessica)
 - Art cards(Amanda)
 - e. Committees: Standing (*specific task/objective, ongoing & continued existence*)
 - Hotlunch: (Heather)
9. **Unfinished Business:** *Items carried forward from last meeting*
10. **New Business:** *Items requiring a discussion, recommendation, decision*
 - Call for nominations by email for 1 director and 1 DPAC rep position by October 18th to springwoodpac@gmail.com.
 - Christmas craft fair?
 - Vote to spend money for classrooms and field trips
11. **Open Discussion:** *Questions, concerns or comments*
12. **Next Meeting:**October 19th 2023
13. **Motion to Adjourn:** *Time*